



SUGGESTED ORDER OF BUSINESS/MINUTES
REGULAR MEETING, GOVERNING BOARD
SOUTHWESTERN COMMUNITY COLLEGE DISTRICT
Room 214
SOUTHWESTERN COLLEGE

CHRISTINE ARANDA, ED.D., GOVERNING BOARD PRESIDENT
 YOLANDA SALCIDO, GOVERNING BOARD VICE PRESIDENT
 DAVID J. AGOSTO, GOVERNING BOARD MEMBER
 JEAN ROESCH, ED.D., GOVERNING BOARD MEMBER
 TERRI VALLADOLID, GOVERNING BOARD MEMBER
 LUIS BANAGA, STUDENT BOARD MEMBER
 NORMA L. HERNANDEZ, SECRETARY TO GOVERNING BOARD
 AND SUPERINTENDENT/PRESIDENT

7:30 PM

Wednesday, August 10, 2005

COMPLIANCE WITH AMERICANS WITH DISABILITIES ACT

Southwestern Community College District, in compliance with the American Disabilities Act (ADA), requests individuals who may need special accommodation to access, attend, and/or participate in Board meetings to contact Mary Ganio at (619) 482-6301 at least forty-eight hours in advance of the meeting for information on such accommodation.

Persons wishing to address the Governing Board under Oral Communication should complete a yellow request card (available at the reception table) and indicate on the card if they wish to speak under Oral Communication, or when a specific agenda item is considered. Cards should be submitted to the Board secretary prior to the start of the meeting.

	ITEM
Call to Order	<p>1. CALL TO ORDER (Aranda) 6:00 p.m., Building 100, Conference Room A</p> <p>Present:</p> <p>Absent:</p> <p>Board members arriving after meeting commences will be noted as "present" at point in this suggested order of business at which they arrive.</p> <p><i>Members of the public may be present to hear the closed session announcements. Members of the public will be given an opportunity to speak on any closed session items at this time.</i></p>
Closed Session	<p>2. ADJOURN TO CLOSED SESSION (Aranda) 6:01 - 7:30 p.m., Building 100, Conference Room A.</p> <p>A. CONFERENCE WITH LABOR NEGOTIATOR Negotiator: Marcie Sinclair Employee Organizations: CSEA Government Code Section 54957.6</p> <p>B. CONFERENCE WITH LEGAL COUNSEL - PENDING LITIGATION Government Code Section 54956.9 Superior Court Case No. GIC 831766 Superior Court Case No. GIC 847522 Superior Court Case No. GIC 849875</p>

	ITEM																
	<p>C. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE Government Code Section 54957</p> <p>D. LIABILITY CLAIM Claimant: [Cercytia Kaigler] Entity Claimed Against: [Southwestern Community College District] Government Code Section 54956.95</p> <p>E. PUBLIC EMPLOYMENT Title: Vice President for Academic Affairs Government Code Section 54957</p>																
Reconvene in Open Session	<p>3. RECONVENE IN OPEN SESSION (Aranda) 7:38 p.m., Room 214</p> <p>Present: Absent:</p>																
Pledge of Allegiance	<p>4. PLEDGE OF ALLEGIANCE (Aranda)</p>																
Closed Session Announcement	<p>5. ANNOUNCEMENT OF CLOSED SESSION ACTION(S) (If applicable) (Aranda)</p>																
Action (Carried)	<p>6. APPROVAL OF MINUTES (ENCLOSURE) (Hernandez)</p>																
	<table border="1"> <tr> <td data-bbox="305 1035 487 1087">Agosto</td> <td data-bbox="487 1035 678 1087">Aranda</td> <td data-bbox="678 1035 727 1087">S</td> <td data-bbox="727 1035 857 1087">Roesch</td> <td data-bbox="857 1035 922 1087">M</td> <td data-bbox="922 1035 1052 1087">Salcido</td> <td data-bbox="1052 1035 1255 1087">Valladolid</td> <td data-bbox="1255 1035 1563 1087"><i>Banaga-Student Advisory Vote</i></td> </tr> <tr> <td data-bbox="305 1087 487 1129">Aye</td> <td data-bbox="487 1087 678 1129">Aye</td> <td data-bbox="678 1087 727 1129"></td> <td data-bbox="727 1087 857 1129">Aye</td> <td data-bbox="857 1087 922 1129"></td> <td data-bbox="922 1087 1052 1129">Aye</td> <td data-bbox="1052 1087 1255 1129">Aye</td> <td data-bbox="1255 1087 1563 1129">Aye</td> </tr> </table>	Agosto	Aranda	S	Roesch	M	Salcido	Valladolid	<i>Banaga-Student Advisory Vote</i>	Aye	Aye		Aye		Aye	Aye	Aye
Agosto	Aranda	S	Roesch	M	Salcido	Valladolid	<i>Banaga-Student Advisory Vote</i>										
Aye	Aye		Aye		Aye	Aye	Aye										
Senate/Union /Association Reports	<p>Regular Meeting, July 13, 2005 Special Meeting, July 18, 2005 Special Meeting, July 22, 2005 Special Meeting, July 28, 2005</p> <p>7. SENATE/UNION/ASSOCIATION REPORTS (Aranda)</p> <p>A. Professor Joi Lin Blake, President, Academic Senate</p> <p>B. Alberto Ayala, President, Classified Senate</p> <p>C. Professor Janet Mazzarella, President, Southwestern College Education Association (SCEA)</p> <p>D. Michael Ford, Ph.D., President, California School Employees Association (CSEA)</p> <p>E. William Kinney, President, Southwestern Community College District Administrators Association (SCCDAA)</p>																

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Oral Communication		8. ORAL COMMUNICATION																																																									
		<p>(Aranda)</p> <p>Persons wishing to address the Governing Board under this item should fill out a yellow request card (available at the reception table) and indicate on the card if they wish to be called under Oral Communication, or when a specific agenda item is considered.</p> <p>An oral presentation to the Board does <i>not</i> constitute an open discussion on the presentation topic, unless that topic is on the posted agenda. Pursuant to the Brown Act (Government code Section 54954.2(a)): "No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may <i>briefly</i> respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3."</p> <p><i>No persons appeared.</i></p>																																																									
Action		9. CONSENT CALENDAR (ITEMS A THROUGH H)																																																									
<i>(Carried)</i>			Agosto	Aranda	Roesch	Salcido	S	Valladolid	M	<i>Banaga-Student Advisory Vote</i>																																																	
#9 A-G			Aye	Aye	Aye	Aye		Aye		Aye																																																	
#9 H – Motion to Table			Agosto	Aranda	Roesch	M	Salcido	S	Valladolid		<i>Banaga-Student Advisory Vote</i>																																																
			Aye	Aye	Aye		Aye		Aye		Aye																																																
<p>Adoption of the Consent Calendar will be made by one motion and second of the Board and by a unanimous vote.</p> <p>A. <u>FACILITY USE REQUEST(S)</u> (Fitzsimons)</p> <p>Recommend ratification and approval of listed facility use request(s):</p> <table border="1"> <thead> <tr> <th><u>Organization</u></th> <th><u>Facility Requested</u></th> <th><u>Purpose</u></th> <th><u>Date</u></th> <th colspan="2"><u>Charge</u> <u>Rental/Excess</u></th> </tr> </thead> <tbody> <tr> <td>Patricia McFadden Properties</td> <td>Room 751</td> <td>Home Buying Seminar</td> <td>July 23, 2005</td> <td>\$45</td> <td>\$30</td> </tr> <tr> <td>Trident Soccer</td> <td>Soccer Field, Room 652 and Lap Pool</td> <td>Youth Soccer Camp</td> <td>August 1-5, 2005</td> <td>\$640</td> <td>\$144</td> </tr> <tr> <td>RJ Donovan Correctional Facility</td> <td>Student Union East</td> <td>Applicant Written Testing</td> <td>August 13, 2005</td> <td>\$405</td> <td>\$360</td> </tr> <tr> <td>Platinum Lix</td> <td>Mayan Hall, Green Room & Dressing Rooms</td> <td>Community Talent Show</td> <td>August 20, 2005</td> <td>\$725</td> <td>\$594</td> </tr> <tr> <td>Cooperative Personnel Services (CPS)</td> <td>Student Union East/West</td> <td>California Highway Patrol Cadet Applicant Written Testing</td> <td>August 27, 2005</td> <td>\$630</td> <td>\$480</td> </tr> <tr> <td>San Diego Gauchos Soccer Team</td> <td>Inner Track Field, Small Soccer Field, and Football Practice Field</td> <td>Soccer Tournament</td> <td>September 3-5, 2005</td> <td>\$1825</td> <td>N/A</td> </tr> <tr> <td>SVTOA San Diego (Car Club)</td> <td>Parking Lot G</td> <td>Car Show/Agility Course</td> <td>September 18, 2005</td> <td>\$100</td> <td>N/A</td> </tr> </tbody> </table>												<u>Organization</u>	<u>Facility Requested</u>	<u>Purpose</u>	<u>Date</u>	<u>Charge</u> <u>Rental/Excess</u>		Patricia McFadden Properties	Room 751	Home Buying Seminar	July 23, 2005	\$45	\$30	Trident Soccer	Soccer Field, Room 652 and Lap Pool	Youth Soccer Camp	August 1-5, 2005	\$640	\$144	RJ Donovan Correctional Facility	Student Union East	Applicant Written Testing	August 13, 2005	\$405	\$360	Platinum Lix	Mayan Hall, Green Room & Dressing Rooms	Community Talent Show	August 20, 2005	\$725	\$594	Cooperative Personnel Services (CPS)	Student Union East/West	California Highway Patrol Cadet Applicant Written Testing	August 27, 2005	\$630	\$480	San Diego Gauchos Soccer Team	Inner Track Field, Small Soccer Field, and Football Practice Field	Soccer Tournament	September 3-5, 2005	\$1825	N/A	SVTOA San Diego (Car Club)	Parking Lot G	Car Show/Agility Course	September 18, 2005	\$100	N/A
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ITEM

B. ADVANCE TRAVEL PAYMENT AGREEMENT(S)
(Fitzsimons)

Recommend ratification and approval of the following advance travel payment agreement(s):

<u>Employee</u>	<u>Purpose</u>	<u>Date</u>	<u>Cost</u>
Taft, Dawn	AmeriCorps Summer Training	8/10-12/05	\$414

C. EMPLOYMENT OF CONSULTANT(S)

Recommend ratification and approval of employment of the following consultant(s):

<u>Department</u> (Gauvreau)	<u>Consultant</u>	<u>Purpose</u>	<u>Date</u>	<u>Fee</u>
Arts & Communication	Dennard Clendenin & Associates	Team Building Workshop	8/12/05	\$1,000
Small Business Development & International Trade Center	Dan Biggs Bizcoach, Inc. Alejandro Castaneda Jeffrey Cohen Mark Jahn Mark Oakes The Simmons Firm	Website Development Strategic Planning Business Development Legal Services Business Development Business Management Legal Services	On-call, as needed for the 2005-06 college year	Not to exceed \$2,999
Health, Exercise Science & Athletics	Lenihan & Selecky Orthopaedics	Physician services for athletes	8/22/05-5/26/06	\$1,800
(Sandoval) School of Counseling and Personal Development	Maria Nieto Senour	Facilitator for Counselors Retreat	8/16/05	NTE \$1,700
(Hernandez) Superintendent/President	Marcie Sinclair	Chief Negotiator and consultant for contract matters	7-1-05 to 12-31-05	*\$125/hr.

*Correction to 6/8/05 Board Agenda item.

D. APPLICATION(S)
(Hernandez)

Recommend ratification and approval of filing of the following application(s) to meet filing deadline(s):

California Community Colleges Chancellor's Office/Grossmont Community College District, "Workforce Investment Act Governor's Discretionary Fund Nurse Education Initiative for Associate Degree Nursing," subcontract in the amount of \$384,000, June 1, 2006 through June 30, 2010.

National Science Foundation/University of Nevada, Reno, "A Novel Synthesis and Sintering Process for Nanostructured Oxide and Carbide Ceramic Composites," subcontract in the amount of \$9,712, August 1, 2005 through July 31, 2006.

Otay Water District, "San Diego Contracting Opportunities Center," in the amount of \$5,000, October 1, 2005 through September 30, 2006.

ITEM

U.S. Department of Education, "Child Care Access Means Parents in School Program," in the amount of \$56,301, October 1, 2005 through September 30, 2006.
U.S. Small Business Administration, "Small Business Development Center (SBDC) Network San Diego/Imperial Counties," in the amount of \$785,254, January 1 through December 31, 2006.

E.
(Hernandez)

ACCEPTANCE OF FUNDS

Recommend ratification and approval of the following agreements for acceptance of funds; and further, recommend the Superintendent/President be authorized to sign such agreements with funding agencies:

Arbor E&T, LLC (formerly TTI America), "South County Career Center (SCCC)," in the amount of \$151,000, July 1, 2005 through June 30, 2006. This item was approved by the Governing Board for application of funds on July 13, 2005.

City of San Diego – Small Business Enhancement Program (SBEP), "San Diego Contracting Opportunities Center (SDCOC)," in the amount of \$24,000, October 1, 2005 through September 30, 2006. This item was approved by the Governing Board for application of funds on July 13, 2005.

National Science Foundation, "Geographic Information Systems (GIS) Science Technology Program at Southwestern College," in the amount of \$249,995, July 15, 2005 through June 30, 2008. This item was approved by the Governing Board for application of funds on November 10, 2004.

San Diego County Water Authority, "San Diego Contracting Opportunities Center (SDCOC)," in the amount of \$60,000, July 1, 2005 through June 30, 2007. This item was approved by the Governing Board for application of funds on July 13, 2005.

F.
(Fitzsimons)

CONFIRMATION OF PURCHASE ORDERS (ENCLOSURE)

General Fund Nos. 62152 – 62907
Blanket Fund Nos. B1002 – B1037

G.
(Fitzsimons)

PAYMENT OF BILLS, MONTH OF JULY 2005 (ENCLOSURE)

H.
(Fitzsimons)

INSTITUTIONAL MEMBERSHIPS (ENCLOSURE)

Recommend approval of institutional memberships for inclusion in the 2005-06 adopted budget.

ITEM										
10. HUMAN RESOURCES – ACADEMIC (A THROUGH C)										
(Yokotobi)										
	Agosto		Aranda		Roesch	M	Salcido	S	Valladolid	Banaga-Student Advisory Vote
	Aye		Aye		Aye		Aye		Aye	Aye
A. <u>EMPLOYMENT (ENCLOSURE)</u>										
Recommend approval of listed employment effective as indicated:										
<u>Employee</u>	<u>Position</u>	<u>Department</u>	<u>Mos/ Srcv</u>	<u>Range/ Step</u>	<u>Monthly Salary</u>	<u>Annual Salary</u>	<u>Effective Date</u>			
Cynthia McDaniel, Ed.D.	Assistant Professor of English Composition, (temporary, non-tenure track position, 2005-06 academic year only)	School of Languages & Humanities	10	I-1*	\$4,122.00	\$41,223.00	8-19-05- 5-26-06			
John Tolli, Ph.D.	Assistant Professor of Biology, (tenure track position)	School of Mathematics, Science & Engineering	10	I-1*	\$4,122.00	\$41,223.00	8-19-05			
David Hecht, Ph.D.	Assistant Professor of Chemistry, (temporary, non-tenure track position, 2005-06 academic year only)	School of Mathematics, Science & Engineering	10	VI- 6+Dr.	\$6,402.00	\$64,028.00	8-19-05- 5-26-06			
Hok Kong Lee, Ph.D.	Assistant Professor of Physics (temporary, non-tenure track position, 2005-06 academic year only)	School of Mathematics, Science & Engineering	10	I-1*	\$4,122.00	\$41,223.00	8-19-05- 5-26-06			
Susan K. Shoenrock	Assistant Professor of Nursing Programs (tenure track position)	School of Technology & Human Services	10	II-6	\$5,446.00	\$54,463.00	8-19-05			

ITEM

<u>Employee</u>	<u>Position</u>	<u>Department</u>	<u>Mos/</u> <u>Srvc</u>	<u>Range/</u> <u>Step</u>	<u>Monthly</u> <u>Salary</u>	<u>Annual</u> <u>Salary</u>	<u>Effective</u> <u>Date</u>
Clark	Assistant	School of	10	I-7	\$5,257.00	\$52,572.00	8-19-05
Binley	Professor of Paramedic/ EMT (tenure track position)	Technology & Human Services					
Gary Bulkin	Assistant Professor of Telemedia, (temporary, non-tenure track position, 2005-06 academic year only)	School of Arts & Communication	10	I-1*	\$4,122.00	\$41,223.00	8-19-05- 5-26-06

*Final salary placement contingent upon verification of education/experience.

B. CHANGE IN CONTRACT SERVICE (ENCLOSURE)

Recommend approval of the following change in contract service:

<u>Employee</u>	<u>Position</u>	<u>Mos./Serv.</u> <u>Range/Step</u> <u>Monthly Salary</u>	<u>To</u>	<u>Mos./Serv.</u> <u>Range/Class</u> <u>Monthly Salary</u>	<u>Effective</u> <u>Date</u>
Terry Davis	Director of Athletics to Interim Dean, School of Health, Exercise Science & Athletics	12 month Range F-5 \$8,236.00		12 month Range C-5 \$9,237.00	8-11-05

C. APPROVAL TO ADVERTISE FOR ACADEMIC ADMINISTRATOR POSITION

Dean, School of Languages and Humanities
 12-month, Range C, Academic Administrator Salary Schedule

ITEM																									
Action (Carried)	11. HUMAN RESOURCES – CLASSIFIED (A THROUGH E) (Yokotobi)																								
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<p>A. <u>EMPLOYMENT</u></p> <p>Recommend approval of listed employment effective as indicated:</p> <table border="1"> <thead> <tr> <th><u>Employee</u></th> <th><u>Position</u></th> <th><u>Department</u></th> <th><u>Mos./ Serv.</u></th> <th><u>Range /Step</u></th> <th><u>Monthly Salary</u></th> <th><u>Annual Salary</u></th> <th><u>Effective Date</u></th> </tr> </thead> <tbody> <tr> <td>Nicole Lupian</td> <td>Admissions and Records Technician (replacement)</td> <td>Admissions and Records</td> <td>12</td> <td>16-1</td> <td>\$2,738.00</td> <td>\$32,856.00</td> <td>8-11-05</td> </tr> </tbody> </table>										<u>Employee</u>	<u>Position</u>	<u>Department</u>	<u>Mos./ Serv.</u>	<u>Range /Step</u>	<u>Monthly Salary</u>	<u>Annual Salary</u>	<u>Effective Date</u>	Nicole Lupian	Admissions and Records Technician (replacement)	Admissions and Records	12	16-1	\$2,738.00	\$32,856.00	8-11-05
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<p>B. <u>CHANGE(S) IN CONTRACT SERVICE</u></p> <p>Recommend approval of listed changes in contract service, effective as indicated:</p> <table border="1"> <thead> <tr> <th><u>Employee</u></th> <th><u>Program</u></th> <th><u>Range/Step</u></th> <th><u>To</u></th> <th><u>Range/Step</u></th> <th><u>Effective Date</u></th> </tr> </thead> <tbody> <tr> <td>Eileen Zwierski</td> <td>Clerical Assistant II, 47.5% service to Clerical Assistant II, 100% service, School of Arts & Communication (replacement)</td> <td>12 Mos. Range 10 Step 4 \$ 1,261.13/mo \$13,872.00/ann</td> <td></td> <td>12 Mos. Range 10 Step 5 \$ 2,762.00/mo \$33,144.00/ann</td> <td>8-11-05</td> </tr> </tbody> </table>										<u>Employee</u>	<u>Program</u>	<u>Range/Step</u>	<u>To</u>	<u>Range/Step</u>	<u>Effective Date</u>	Eileen Zwierski	Clerical Assistant II, 47.5% service to Clerical Assistant II, 100% service, School of Arts & Communication (replacement)	12 Mos. Range 10 Step 4 \$ 1,261.13/mo \$13,872.00/ann		12 Mos. Range 10 Step 5 \$ 2,762.00/mo \$33,144.00/ann	8-11-05				
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<p>C. <u>REPLACEMENT OF CLASSIFIED POSITIONS FOR 2005-06</u></p> <table border="1"> <thead> <tr> <th><u>Position</u></th> <th><u>Department</u></th> <th><u>Range</u></th> <th><u>Months Service</u></th> </tr> </thead> <tbody> <tr> <td>E.O.P.S. Technician</td> <td>E.O.P.S. Office</td> <td>20</td> <td>12 mos.</td> </tr> </tbody> </table>										<u>Position</u>	<u>Department</u>	<u>Range</u>	<u>Months Service</u>	E.O.P.S. Technician	E.O.P.S. Office	20	12 mos.								
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E.O.P.S. Technician	E.O.P.S. Office	20	12 mos.																						
<p>D. <u>SHORT-TERM AND SUBSTITUTE CLASSIFIED EMPLOYMENT (ENCLOSURE)</u></p> <p>Recommend ratification and approval of 81 Classified staff for the 2005-06 academic year, pursuant to Education Code Section 88003, and contingent upon determination of staff members.</p>																									
<p>E. <u>RESIGNATIONS</u></p> <p>The following classified employees have resigned and their resignations have been accepted by the Superintendent/President under delegation of powers:</p> <table border="1"> <thead> <tr> <th><u>Employee</u></th> <th><u>Position</u></th> <th><u>Effective Date</u></th> </tr> </thead> <tbody> <tr> <td>Juliette Parker</td> <td>Counseling Specialist</td> <td>7-22-05</td> </tr> <tr> <td>Stacy Ingham</td> <td>Evaluator</td> <td>8-5-05</td> </tr> </tbody> </table>										<u>Employee</u>	<u>Position</u>	<u>Effective Date</u>	Juliette Parker	Counseling Specialist	7-22-05	Stacy Ingham	Evaluator	8-5-05							
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Information	<p>13. NON-ACTION ITEMS</p> <p>For information and discussion only.</p> <p>A. INFORMATION ITEMS (Hernandez)</p> <ol style="list-style-type: none">1. GRANT FUNDS RECEIVED BY SOUTHWESTERN COLLEGE FOUNDATION U.S. Bank, "Small Business Development and International Trade Center (SBDITC)," in the amount of \$7,500, July 1, 2005 through June 30, 2006.2. 2004-2005 SCHOLARSHIP AWARDS REPORT (ENCLOSURE) (Sandoval)3. 2005 GENERAL OBLIGATION REFUNDING BONDS, SERIES B (ENCLOSURE) (Fitzsimons)
Administrative Reports	<p>14. ADMINISTRATIVE REPORTS (Aranda)</p> <p>A. ACADEMIC AFFAIRS – MR. GAUVREAU</p> <p>B. FISCAL AFFAIRS – DR. FITZSIMONS</p> <p>C. HUMAN RESOURCES – MS. YOKOTOB 1. Human Resources Report (ENCLOSURE) 2. Staff Diversity Comparisons Report (ENCLOSURE)</p> <p>D. STUDENT AFFAIRS – MR. SANDOVAL</p> <p>E. SUPERINTENDENT/PRESIDENT – MS. HERNANDEZ</p>
Governing Board Reports	<p>15. GOVERNING BOARD REPORTS (Aranda)</p> <p>A. STUDENT TRUSTEE LUIS BANAGA</p> <p>B. TRUSTEE JEAN ROESCH, Ed.D.</p> <p>C. TRUSTEE DAVID J. AGOSTO</p> <p>D. TRUSTEE TERRI VALLADOLID</p> <p>E. VICE PRESIDENT YOLANDA SALCIDO</p> <p>F. PRESIDENT CHRISTINE ARANDA, Ed.D. <i>President Aranda read the Board's goals for 2005-06.</i></p>
Closed Session	<p>16. CLOSED SESSION/REPORT OF ACTION(S) (If Applicable) (Aranda)</p>
Adjournment	<p>17. ADJOURNMENT - 8:35 p.m. (Aranda)</p>

	ITEM
Information	<p data-bbox="324 178 755 210">18. NEXT REGULAR MEETING</p> <p data-bbox="414 241 812 273">Wednesday, September 14, 2005</p> <hr data-bbox="324 472 795 478"/> <p data-bbox="324 483 698 546">NORMA L. HERNANDEZ SUPERINTENDENT/PRESIDENT</p> <p data-bbox="950 756 1356 829"><hr data-bbox="966 756 1469 762"/> CHRISTINE ARANDA, ED.D. GOVERNING BOARD PRESIDENT</p>