



SUGGESTED ORDER OF BUSINESS/MINUTES
REGULAR MEETING, GOVERNING BOARD
SOUTHWESTERN COMMUNITY COLLEGE DISTRICT
Room 214
SOUTHWESTERN COLLEGE

CHRISTINE ARANDA, Ed.D., GOVERNING BOARD PRESIDENT
 YOLANDA SALCIDO, GOVERNING BOARD VICE PRESIDENT
 DAVID J. AGOSTO, GOVERNING BOARD MEMBER
 JEAN ROESCH, Ed.D., GOVERNING BOARD MEMBER
 TERRI VALLADOLID, GOVERNING BOARD MEMBER
 TERRY NEWTON, STUDENT BOARD MEMBER
 NORMA L. HERNANDEZ, SECRETARY TO GOVERNING BOARD
 AND SUPERINTENDENT/PRESIDENT

7:30 PM

Wednesday, March 16, 2005

COMPLIANCE WITH AMERICANS WITH DISABILITIES ACT

Southwestern Community College District, in compliance with the American Disabilities Act (ADA), requests individuals who may need special accommodation to access, attend, and/or participate in Board meetings to contact Mary Ganio at (619) 482-6301 at least forty-eight hours in advance of the meeting for information on such accommodation.

Persons wishing to address the Governing Board under Oral Communication should complete a yellow request card (available at the reception table) and indicate on the card if they wish to speak under Oral Communication, or when a specific agenda item is considered. Cards should be submitted to the Board secretary prior to the start of the meeting.

	ITEM
Call to Order	1. CALL TO ORDER – 6:00 p.m. (Aranda) 6:00 p.m., Building 100, Conference Room A Present: Agosto, Aranda, Roesch, Valladolid Absent: Salcido Board members arriving after meeting commences will be noted as “present” at point in this suggested order of business at which they arrive. <i>Members of the public may be present to hear the closed session announcements. Members of the public will be given an opportunity to speak on any closed session items at this time.</i>
Closed Session	2. ADJOURN TO CLOSED SESSION (Aranda) 6:01 - 7:30 p.m., Building 100, Conference Room A. A. CONFERENCE WITH LABOR NEGOTIATOR Negotiator: Marcie Sinclair Employee Organizations: CSEA and SCEA Government Code Section 54957.6 B. CONFERENCE WITH LEGAL COUNSEL - PENDING LITIGATION Government Code Section 54956.9 Superior Court Case No. GIC 831766 Superior Court Case No. GIS 010381 C. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION Government Code Section 54956.9(b) (1 potential case)

	ITEM																								
Reconvene in Open Session	3. RECONVENE IN OPEN SESSION (Aranda) 7:36 p.m., Room 214 Present: Agosto, Aranda, Roesch, Valladolid, Newton Absent: Salcido																								
Pledge of Allegiance	4. PLEDGE OF ALLEGIANCE (Aranda)																								
Closed Session Announcement	5. ANNOUNCEMENT OF CLOSED SESSION ACTION(S) (If applicable) (Aranda) <i>No Action</i>																								
Action (Carried)	6. APPROVAL OF MINUTES (ENCLOSURE) (Hernandez) <table border="1"> <tr> <td></td><td><i>Agosto</i></td><td></td><td><i>Aranda</i></td><td><i>M</i></td><td><i>Roesch</i></td><td></td><td><i>Salcido</i></td><td><i>S</i></td><td><i>Valladolid</i></td><td></td><td><i>Newton-Student Advisory Vote</i></td></tr> <tr> <td></td><td><i>Aye</i></td><td></td><td><i>Aye</i></td><td></td><td><i>Aye</i></td><td></td><td><i>Absent</i></td><td></td><td><i>Aye</i></td><td></td><td><i>Aye</i></td></tr> </table>		<i>Agosto</i>		<i>Aranda</i>	<i>M</i>	<i>Roesch</i>		<i>Salcido</i>	<i>S</i>	<i>Valladolid</i>		<i>Newton-Student Advisory Vote</i>		<i>Aye</i>		<i>Aye</i>		<i>Aye</i>		<i>Absent</i>		<i>Aye</i>		<i>Aye</i>
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Reports	Regular Meeting, February 9, 2005 Special Meeting, February 23, 2005 7. REPORTS (Aranda) A. Joi Lin Blake, President, Academic Senate B. Michele Fenlon, President, Classified Senate C. Professor Robert Unger, President, Southwestern College Education Association (SCEA) D. Tom Holst, President, Classified School Employees Association (CSEA) E. Trish Axsom, President, Southwestern Community College District Administrators Association (SCCDAA)																								
Presentation(s)	8. PRESENTATION(S) A. Greg Sandoval, Interim Vice President for Student Affairs; Beatrice Aguilar-Zamora, Interim Dean, School of Counseling and Personal Development; Diana Avila, Counselor/Coordinator of CTECS/WRC; and students Ana Lora, Norma Reyes, Gloria Vasquez presentation of Women's Resource Center. B. Robert Gauvreau, Vice President for Academic Affairs; Kathy Tyner, Dean, School of Mathematics, Science and Engineering; Nouna Bakhiet, Professor of Biology, Primary Investigator of BETSI Project; presentation of BETSI Project year-one progress and blooming future.																								

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Oral Communication	9. ORAL COMMUNICATION (Aranda) Persons wishing to address the Governing Board under this item should fill out a yellow request card (available at the reception table) and indicate on the card if they wish to be called under Oral Communication, or when a specific agenda item is considered. An oral presentation to the Board does <i>not</i> constitute an open discussion on the presentation topic, unless that topic is on the posted agenda. Pursuant to the Brown Act (Government code Section 54954.2(a)): "No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may <i>briefly</i> respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3." <i>Steve Wiggs and Rick Skinker, Sunset Swimming, informed the Board regarding Sunset Swimming organization.</i> <i>Angie Stuart, Faculty Member and Tenure Review Coordinator, addressed the Board regarding 1) her support of the separation of ESL and Foreign Languages and 2) sabbatical leaves impact on the tenure review process.</i> <i>Rodney Patro, and Steve Pidcoe, South Bay Aquatics, addressed the Board regarding priority for pool use.</i> <i>Brad Voigt and Steve Wiggs agreed that the schedule for the use of the lap pool could be worked out and South Bay Aquatics would have priority for scheduling the use of lap pool.</i>																																																			
	10. CONSENT CALENDAR (ITEMS A THROUGH I) <table border="1"> <tr> <td><i>Agosto</i></td><td><i>Aranda</i></td><td><i>S</i></td><td><i>Roesch</i></td><td><i>Salcido</i></td><td><i>M</i></td><td><i>Valladolid</i></td><td><i>Newton-Student Advisory Vote</i></td></tr> <tr> <td><i>Aye</i></td><td><i>Aye</i></td><td></td><td><i>Aye</i></td><td><i>Absent</i></td><td></td><td><i>Aye</i></td><td><i>Aye</i></td></tr> </table> Adoption of the Consent Calendar will be made by one motion and second of the Board and by a unanimous vote. A. <u>FACILITY USE REQUEST(S)</u> (Fite) Recommend ratification and approval of listed facility use request(s): <table> <tr> <th><u>Organization</u></th><th><u>Facility Requested</u></th><th><u>Purpose</u></th><th><u>Date</u></th><th><u>Charge Rental/Excess</u></th><th></th></tr> <tr> <td>Gloria World Mission</td><td>Gymnasium</td><td>Black Belt Test</td><td>Dec 18, 2004</td><td>\$260</td><td>\$160.</td></tr> <tr> <td>San Diego Gauchos Soccer Club</td><td>Inner Track Field</td><td>Soccer Tryouts</td><td>Jan 15, 22, Feb 5, and 12, 2005</td><td>\$200</td><td>N/A</td></tr> <tr> <td>Bonita Vista High School, ASB</td><td>DeVore Stadium Bleachers/Stairs</td><td>Track Team Conditioning</td><td>Tues/Thurs/Fri, Jan 26 – May 20, 2005</td><td>No Charge</td><td>N/A</td></tr> <tr> <td>The Way Christian Church</td><td>Student Union East</td><td>Sound Equipment Install/Check for Church Service</td><td>Jan 29, 2005</td><td>\$135</td><td>\$80</td></tr> <tr> <td>*Congressman Filner's Office</td><td>Student Union East</td><td>Education Advisory Committee Meeting</td><td>Jan 31, 2005</td><td>*\$270</td><td>*160</td></tr> </table> <i>*Co-Sponsored by Southwestern College Superintendent/President's Office; Rental and Custodial Fee Waived.</i>	<i>Agosto</i>	<i>Aranda</i>	<i>S</i>	<i>Roesch</i>	<i>Salcido</i>	<i>M</i>	<i>Valladolid</i>	<i>Newton-Student Advisory Vote</i>	<i>Aye</i>	<i>Aye</i>		<i>Aye</i>	<i>Absent</i>		<i>Aye</i>	<i>Aye</i>	<u>Organization</u>	<u>Facility Requested</u>	<u>Purpose</u>	<u>Date</u>	<u>Charge Rental/Excess</u>		Gloria World Mission	Gymnasium	Black Belt Test	Dec 18, 2004	\$260	\$160.	San Diego Gauchos Soccer Club	Inner Track Field	Soccer Tryouts	Jan 15, 22, Feb 5, and 12, 2005	\$200	N/A	Bonita Vista High School, ASB	DeVore Stadium Bleachers/Stairs	Track Team Conditioning	Tues/Thurs/Fri, Jan 26 – May 20, 2005	No Charge	N/A	The Way Christian Church	Student Union East	Sound Equipment Install/Check for Church Service	Jan 29, 2005	\$135	\$80	*Congressman Filner's Office	Student Union East	Education Advisory Committee Meeting	Jan 31, 2005	*\$270
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Flood Church	Football Practice Field	Flag Football Tournament	Feb 5, 2005	\$225	\$100
The Way Christian Church	Room 701	Women's Ministry Group Meetings	1 st Saturday of the Month: Feb 5 – June 4, 2005	\$225	\$300
Calvary Chapel	Student Union East	Father/Daughter Dance	Feb 11, 2005	\$180	\$360
*Southern California Women's Caucus for Art	Library	Opening Reception for WCA Juried Spring Art Exhibition	Feb 12, 2005	No Charge	N/A
*Co-Sponsored by Southwestern College Friends of the Library; No fees to Waive.					
Bonita Vista Waterpolo Club	Deep Pool	Waterpolo Practice	Sat, Feb 12 – May 21, 2005	\$1560	\$1144
<u>Organization</u>	<u>Facility Requested</u>	<u>Purpose</u>	<u>Date</u>	<u>Charge Rental/Excess</u>	
Sunset Swim Club	Lap Pool	Swim Practice	Mon-Fri, Feb 14 – May 27, 2005	\$5346	\$2948
Centro Gracia Church	Rooms 701 & 751	Church Services	Sun, Feb 20 – June 26, 2005	\$2160	\$1080
Otay Ranch High School, ASB	Lap Pool	Additional Morning Swim/Dive Practice	Tues/Thurs, Feb 22 – May 19, 2005	No Charge	\$759
City of Chula Vista, Personnel	Student Union East	Police Recruit Applicant Testing	Feb 23 & 24, 2005	\$360	\$200
Bonita Vista High School, ASB	Lap Pool and Room 1501	Additional Swim Practice and Conditioning	Mon/Wed/Fri, Feb 23 – May 6, 2005	No Charge	\$638
*San Diego WFC, Inc.	DeVore Stadium and Team Rooms	Women's Mexican National Team Soccer Match	Feb 26, 2005	*\$765	\$850
*Co-Sponsored by SWC Community & Media Relations Dept; Rental Fees Waived.					
Centro Gracia Church	Rooms 701 & 751	Matrimony Seminars	Last Saturday of month: Feb 26 – June 25, 2005	\$600	\$300
*Coronado School of the Arts (COSA)	Mayan Hall	Music Recital	March 18, 2005	*\$638	\$483
*Co-Sponsored by SWC School of Arts & Communication; Rental Fees Waived.					
Calvary Chapel	DeVore Stadium	Easter Sunrise Service	March 27, 2005	\$380	\$340

ITEM

<u>Organization</u>	<u>Facility Requested</u>	<u>Purpose</u>	<u>Date</u>	<u>Charge</u> <u>Rental/Excess</u>	
*Martin Bayless Charitable Foundation	DeVore Stadium	Free Youth Football Camp	April 2 & 3, 2005	*\$2280	\$900
*Co-Sponsored by SWC School of Health, Exercise Science and Athletics; Rental Fees Waived.					
SVTOA San Diego (Car Club)	Parking Lot G	Car Show/Agility Course	April 3, 2005	\$100	N/A
*California Association for Bilingual Education (CABE)	Student Union East/West, Student Union Tent/Patio, Cafeteria Conf Rms 1-2-3, Staff Dining Room, + 8 Classrooms	Books in Spanish Conference	April 23, 2005	*\$1140	\$600
*Co-Sponsored by SWC Superintendent/President's Office; Rental Fees Waived.					
San Diego Church of Christ	Student Union West	Parenting Workshops	April 29 & 30, 2005	\$270	\$360
*Coronado School of the Arts (COSA)	Mayan Hall	Dance Performances	May 16 & 17, 2005	*\$1088	\$788
*Co-Sponsored by SWC School of Arts & Communication; Rental Fees Waived.					
*Coronado School of the Arts (COSA)	Mayan Hall	Musical Theatre Review	May 25, 2005	*\$863	\$630
*Co-Sponsored by SWC School of Arts & Communication; Rental Fees Waived.					

B. ADVANCE TRAVEL PAYMENT AGREEMENT(S)
(Fite)

Recommend ratification and approval of the following advance travel payment agreement(s):

<u>Employee</u>	<u>Purpose</u>	<u>Date</u>	<u>Cost</u>
Apelo, Chris	National DUG Datatel 2005 Conference & Expo	3/13-17/05	\$410.00
Arnold, Donna	ACCCA	2/23-25/05	\$399.00
Hill, Dan	National DUG Datatel 2005 Conference & Expo	3/13-17/05	\$1,410.00
Tadlock, Steve	ACCE Statewide Annual Conf	2/22-24/05	\$540.80

C. COMMENDATION RESOLUTIONS (ENCLOSURE)
(Tachiki)

Recommend adoption of commendation resolution for the following staff member who is retiring:

Martha Graham, Director of Institutional Research (retirement, completing 20 years of service)

ITEM

D. EMPLOYMENT OF CONSULTANT(S)

Recommend ratification and approval of employment of the following consultant(s):

<u>Department</u>	<u>Consultant</u>	<u>Purpose</u>	<u>Date</u>	<u>Fee</u>
(Gauvreau) School of Arts and Communication	Various Speakers	Art Gallery Speakers Series	On-call, as needed Spring Semester 2005	Not to exceed \$800
(Gauvreau) School of Mathematics, Science and Engineering	Jim Bell	Speaker: Environmental Issues of the 21 st Century	On-call, as needed Spring Semester 2005	\$150
(Gauvreau) Small Business Development and International Trade Center	Dan Biggs	Website Development	On-call, as needed for the 2004–05 college year	Not to exceed \$2,999
	Malon Meredith	Website Development		
(Gauvreau) Staff Development	Eduardo Arismendi	Ethnomathematics Workshop	3/11/05	\$500
(Gauvreau) School of Social Sciences and International Studies	Bolgazohdoomah	Performance: African-American History Month	2/15/05	\$300
	Xialing Ding	Presenter: Guangzhou Higher Education Seminar	2/1–2/4/05	\$125
	Margie Kitano	Presenter: Guangzhou Higher Education Seminar	2/3/05	\$125
	Athena Perrakis	Presenter: Guangzhou Higher Education Seminar	2/4/05	\$125
	Michelle Cheung	Translator for Guangzhou Higher Education Seminar	1/31–2/4/05	\$125
(Gauvreau) School of Technology and Human Services	Walter Platkus, Jr.	Environmental Technology Curriculum Development	4/14–5/1/05	\$2,000
(Sandoval) Women's Resource Center	Judah Buxton	Mime for Leadership Symposium	3/11/05	\$125

ITEM				
<u>Department</u>	<u>Consultant</u>	<u>Purpose</u>	<u>Date</u>	<u>Fee</u>
Women's Resource Center	Jenny Kimm	Guest Speaker for Math Anxiety Seminar	3/16/05	\$125
Women's Resource Center	MAR Group	Guest Speakers for Men Against Rape	3/28/05	\$200
(Hernandez) Superintendent/ President	Lynn Solomita	Human Resources Consultant, Policy & Procedure Update	3/17/05- 6/30/05	\$100 per hour plus expenses

- E. APPLICATION(S)
(Hernandez)
- Recommend approval of filing of the following application(s) to meet filing deadline(s):
- City of Chula Vista Community Development Block Grant (CDBG), "San Diego Contracting Opportunities Center (SDCOC)," in the amount of \$17,917, July 1, 2005 through June 30, 2006.
- National Science Foundation, "Science, Technology, Engineering, and Mathematics Talent Expansion (STEP) Partnership of San Diego (SPSD)," in the amount of \$394,020 (five year total), September 1, 2005 through August 31, 2010.
- F. ACCEPTANCE OF GIFT(S)
(Fite)
- Recommend acceptance of the following gift for anticipated use as indicated:
- \$500 cash, donated by Andy Hartzell of G. Hartzell & Son, to be used by the Dental Hygiene Program at the Higher Education Center.
- G. CONFIRMATION OF PURCHASE ORDERS (ENCLOSURE)
(Fite)
- General Fund Nos. 58276 - 58800
Blanket Fund Nos. B969 – B973
- H. PAYMENT OF BILLS, MONTH OF FEBRUARY 2005 (ENCLOSURE)
(Fite)
- I. CURRICULUM SUMMARY REPORT MARCH 2005 (ENCLOSURE)
(Gauvreau)
- Recommend approval of Curriculum Summary Report, March 2005.

ITEM																
Action (Carried)	11. HUMAN RESOURCES – ACADEMIC (Tachiki)															
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<i>Aye</i>	<i>Aye</i>		<i>Aye</i>	<i>Absent</i>		<i>Aye</i>	<i>Aye</i>									
A. <u>LEAVE OF ABSENCE</u> Pursuant to provisions set forth in <u>Article V, Section 5.13.3 of the 2004-2006 S.C.E.A. Contract</u>, and in accordance with the employee's request, recommend ratification and approval of the following long-term personal leave of absence without pay, effective as indicated: Ralph Edsell, Professor of English, School of Languages & Humanities, from February 16 through May 27, 2005. B. <u>REDUCTION IN CONTRACT SERVICE</u> Pursuant to provisions set forth in <u>Article V, Section 5.16 of the 2004-2006 S.C.E.A. Contract</u>, and in accordance with the employee's request, recommend approval of the following reduction in contract service, effective as indicated: William Alexander, Professor of Telemedia, School of Arts & Communication, from 74% to 62%, effective with the 2005/2006 academic year. C. <u>RESIGNATION/RETIREMENT</u> The following academic employee has resigned and her resignation has been accepted by the Superintendent/President under delegation of powers: <table> <tr> <th><u>Employee</u></th><th><u>Position</u></th><th><u>Effective Date</u></th></tr> <tr> <td>Dr. Virginia Hansen</td><td>Dean of Student Support Services (Retirement, completing 34 years of service)</td><td>June 30, 2005</td></tr> </table>	<u>Employee</u>	<u>Position</u>	<u>Effective Date</u>	Dr. Virginia Hansen	Dean of Student Support Services (Retirement, completing 34 years of service)	June 30, 2005										
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A. <u>EMPLOYMENT</u> Recommend approval of listed employment effective as indicated: <table> <tr> <th><u>Employee</u></th><th><u>Position</u></th><th><u>Department</u></th><th><u>Mos./ Serv.</u></th><th><u>Range/ Step</u></th><th><u>Monthly Salary</u></th><th><u>Annual Salary</u></th><th><u>Effective Date</u></th></tr> <tr> <td>Sadie Cochran</td><td>Word Processor (replacement)</td><td>Office Support Services</td><td>12</td><td>13-1</td><td>\$2,543.00</td><td>\$30,516.00</td><td>3-10-05</td></tr> <tr> <td>Christopher Martinez</td><td>Word Processor (replacement)</td><td>Office Support Services</td><td>12</td><td>13-1</td><td>\$2,543.00</td><td>\$30,516.00</td><td>3-10-05</td></tr> <tr> <td>Tabitha Ibarra</td><td>Admissions & Records Technician (replacement)</td><td>Admissions & Records</td><td>12</td><td>16-1</td><td>\$2,738.00</td><td>\$32,856.00</td><td>3-10-05</td></tr> <tr> <td>Michael Veron</td><td>Instructional Assistant I, 47.5% service (replacement)</td><td>School of Business & Information Systems</td><td>9</td><td>16-1</td><td>\$1,300.55</td><td>\$11,704.95</td><td>3-10-05</td></tr> </table> B. <u>CHANGES IN CONTRACT SERVICE</u> Recommend approval of listed changes in contract service, effective as indicated: <table> <tr> <th><u>Employee</u></th><th><u>Program</u></th><th><u>Range/Step</u></th><th><u>To</u></th><th><u>Range/Step</u></th><th><u>Effective Date</u></th></tr> <tr> <td rowspan="4">Martha Estrada</td><td>Account Clerk, 47.5% service, to Senior</td><td>12 Mos.</td><td></td><td>12 Mos.</td><td>3/10/05</td></tr> <tr> <td>Account Clerk, 100% service (replacement);</td><td>Range 18*</td><td></td><td>Range 22*</td><td></td></tr> <tr> <td>Fiscal Services</td><td>Step 2</td><td></td><td>Step 1</td><td></td></tr> <tr> <td></td><td>\$ 1,421.20/mo</td><td></td><td>\$ 3,175.00/mo</td><td></td></tr> <tr> <td></td><td></td><td>\$17,054.40/an</td><td></td><td>\$38,100.00/an</td><td></td></tr> </table> *Includes three ranges for Educational Incentive Program. <table> <tr> <td>Debra McHorney</td><td>Athletic Equipment Technician/Physical Education Attendant; School of Health, Exercise Science & Athletics</td><td>10 Mos. Range 13 Step 6 \$ 3,094.00/mo \$30,940.00/an</td><td>11 Mos. Range 13 Step 6 \$ 3,094.00/mo \$34,034.00/an</td><td>7/1/05</td></tr> </table> C. <u>REPLACEMENT OF CLASSIFIED POSITIONS FOR 2004-05</u> <table> <tr> <th><u>Position</u></th><th><u>Department</u></th><th><u>Range</u></th><th><u>Months Service</u></th></tr> <tr> <td>Clerical Assistant II</td><td>School of Arts & Communication</td><td>10</td><td>12 mos.</td></tr> <tr> <td>Custodial Supervisor-Evening</td><td>Maintenance Operations-Custodial</td><td>10 (Classified Management/Supervisory Salary Schedule)</td><td>12 mos.</td></tr> </table>	<u>Employee</u>	<u>Position</u>	<u>Department</u>	<u>Mos./ Serv.</u>	<u>Range/ Step</u>	<u>Monthly Salary</u>	<u>Annual Salary</u>	<u>Effective Date</u>	Sadie Cochran	Word Processor (replacement)	Office Support Services	12	13-1	\$2,543.00	\$30,516.00	3-10-05	Christopher Martinez	Word Processor (replacement)	Office Support Services	12	13-1	\$2,543.00	\$30,516.00	3-10-05	Tabitha Ibarra	Admissions & Records Technician (replacement)	Admissions & Records	12	16-1	\$2,738.00	\$32,856.00	3-10-05	Michael Veron	Instructional Assistant I, 47.5% service (replacement)	School of Business & Information Systems	9	16-1	\$1,300.55	\$11,704.95	3-10-05	<u>Employee</u>	<u>Program</u>	<u>Range/Step</u>	<u>To</u>	<u>Range/Step</u>	<u>Effective Date</u>	Martha Estrada	Account Clerk, 47.5% service, to Senior	12 Mos.		12 Mos.	3/10/05	Account Clerk, 100% service (replacement);	Range 18*		Range 22*		Fiscal Services	Step 2		Step 1			\$ 1,421.20/mo		\$ 3,175.00/mo				\$17,054.40/an		\$38,100.00/an		Debra McHorney	Athletic Equipment Technician/Physical Education Attendant; School of Health, Exercise Science & Athletics	10 Mos. Range 13 Step 6 \$ 3,094.00/mo \$30,940.00/an	11 Mos. Range 13 Step 6 \$ 3,094.00/mo \$34,034.00/an	7/1/05	<u>Position</u>	<u>Department</u>	<u>Range</u>	<u>Months Service</u>	Clerical Assistant II	School of Arts & Communication	10	12 mos.	Custodial Supervisor-Evening	Maintenance Operations-Custodial	10 (Classified Management/Supervisory Salary Schedule)	12 mos.
<u>Employee</u>	<u>Position</u>	<u>Department</u>	<u>Mos./ Serv.</u>	<u>Range/ Step</u>	<u>Monthly Salary</u>	<u>Annual Salary</u>	<u>Effective Date</u>																																																																																			
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ITEM																									
<u>Position</u> Facilities & Operations Manager	<u>Department</u> Maintenance Operations																								
<u>Range</u> 29 (Classified Management/Supervisory Salary Schedule)	<u>Months Service</u> 12 mos.																								
D.	<u>SHORT-TERM AND SUBSTITUTE CLASSIFIED EMPLOYMENT</u> (ENCLOSURE) Recommend ratification and approval of 33 Classified staff for the 2004-05 academic year, pursuant to Education Code Section 88003 and contingent upon final determination of staff members.																								
Action (Carried)	13. REVISION TO 2004-06 CONTRACT FOR SOUTHWESTERN COLLEGE EDUCATION ASSOCIATION (S.C.E.A.) (Tachiki)																								
	<table><tr><td></td><td><i>Agosto</i></td><td></td><td><i>Aranda</i></td><td>S</td><td><i>Roesch</i></td><td></td><td><i>Salcido</i></td><td>M</td><td><i>Valladolid</i></td><td></td><td><i>Newton-Student Advisory Vote</i></td></tr><tr><td></td><td>Aye</td><td></td><td>Aye</td><td></td><td>Aye</td><td></td><td>Absent</td><td></td><td>Aye</td><td></td><td>Aye</td></tr></table>		<i>Agosto</i>		<i>Aranda</i>	S	<i>Roesch</i>		<i>Salcido</i>	M	<i>Valladolid</i>		<i>Newton-Student Advisory Vote</i>		Aye		Aye		Aye		Absent		Aye		Aye
	<i>Agosto</i>		<i>Aranda</i>	S	<i>Roesch</i>		<i>Salcido</i>	M	<i>Valladolid</i>		<i>Newton-Student Advisory Vote</i>														
	Aye		Aye		Aye		Absent		Aye		Aye														
	Recommend approval of the following revision to Article 4 of the 2004-06 S.C.E.A. Contract, to be effective April 1, 2005: 4.2.5 <u>College Nurse</u> - The College Nurse is employed for a basic workweek of forty (40) <u>thirty-five (35)</u> hours to perform professional nursing duties. 4.2.5.1 <u>Each College Nurse assigned to teach a class as part of the Nurse's contract assignment shall receive one (1) hour of preparation time for each one (1) hour of classroom instruction.</u>																								
Action (Carried)	14. REVISION TO 2004-06 CONTRACT FOR SOUTHWESTERN COLLEGE EDUCATION ASSOCIATION (S.C.E.A.) (ENCLOSURE) (Tachiki)																								
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	<i>Agosto</i>		<i>Aranda</i>	S	<i>Roesch</i>		<i>Salcido</i>	M	<i>Valladolid</i>		<i>Newton-Student Advisory Vote</i>														
	Aye		Aye		Aye		Absent		Aye		Aye														
	Recommend approval of revision to Article 8.4 of the 2004-06 S.C.E.A. Contract, regarding Health & Welfare Benefits for part-time faculty, to be effective January 1, 2005.																								
Action (Carried)	15. SIDE LETTER BETWEEN S.C.E.A. AND THE DISTRICT REGARDING HEALTH & WELFARE BENEFITS (ENCLOSURE) (Tachiki)																								
	<table><tr><td></td><td><i>Agosto</i></td><td></td><td><i>Aranda</i></td><td>S</td><td><i>Roesch</i></td><td></td><td><i>Salcido</i></td><td>M</td><td><i>Valladolid</i></td><td></td><td><i>Newton-Student Advisory Vote</i></td></tr><tr><td></td><td>Aye</td><td></td><td>Aye</td><td></td><td>Aye</td><td></td><td>Absent</td><td></td><td>Aye</td><td></td><td>Aye</td></tr></table>		<i>Agosto</i>		<i>Aranda</i>	S	<i>Roesch</i>		<i>Salcido</i>	M	<i>Valladolid</i>		<i>Newton-Student Advisory Vote</i>		Aye		Aye		Aye		Absent		Aye		Aye
	<i>Agosto</i>		<i>Aranda</i>	S	<i>Roesch</i>		<i>Salcido</i>	M	<i>Valladolid</i>		<i>Newton-Student Advisory Vote</i>														
	Aye		Aye		Aye		Absent		Aye		Aye														
	Recommend approval of side letter negotiated between the Southwestern College Education Association and Southwestern Community College District amending Article 8 of the 2004-06 S.C.E.A. Contract.																								
Action (Carried)	16. 2004-2005 REVISED A.S.O. BUDGET (ENCLOSURE) (Sandoval)																								
	<table><tr><td></td><td><i>Agosto</i></td><td></td><td><i>Aranda</i></td><td>M</td><td><i>Roesch</i></td><td></td><td><i>Salcido</i></td><td>S</td><td><i>Valladolid</i></td><td></td><td><i>Newton-Student Advisory Vote</i></td></tr><tr><td></td><td>Aye</td><td></td><td>Aye</td><td></td><td>Aye</td><td></td><td>Absent</td><td></td><td>Aye</td><td></td><td>Aye</td></tr></table>		<i>Agosto</i>		<i>Aranda</i>	M	<i>Roesch</i>		<i>Salcido</i>	S	<i>Valladolid</i>		<i>Newton-Student Advisory Vote</i>		Aye		Aye		Aye		Absent		Aye		Aye
	<i>Agosto</i>		<i>Aranda</i>	M	<i>Roesch</i>		<i>Salcido</i>	S	<i>Valladolid</i>		<i>Newton-Student Advisory Vote</i>														
	Aye		Aye		Aye		Absent		Aye		Aye														
	Recommend review and adoption of the revised 2004-2005 Associated Student Organization (A.S.O.) budget.																								

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Action	ITEM																								
(Carried)	17. RESTRUCTURE OF DEPARTMENTS AND MODIFICATION OF UNIT TITLE (Gauvreau)																								
	<table><tr><td></td><td>Agosto</td><td></td><td>Aranda</td><td>M</td><td>Roesch</td><td></td><td>Salcido</td><td>S</td><td>Valladolid</td><td></td><td>Newton-Student Advisory Vote</td></tr><tr><td></td><td>Aye</td><td></td><td>Aye</td><td></td><td>Aye</td><td></td><td>Absent</td><td></td><td>Aye</td><td></td><td>Aye</td></tr></table>		Agosto		Aranda	M	Roesch		Salcido	S	Valladolid		Newton-Student Advisory Vote		Aye		Aye		Aye		Absent		Aye		Aye
		Agosto		Aranda	M	Roesch		Salcido	S	Valladolid		Newton-Student Advisory Vote													
	Aye		Aye		Aye		Absent		Aye		Aye														
A. <u>SEPARATION OF DEPARTMENTS: ENGLISH AS A SECOND LANGUAGE (ESL) AND FOREIGN LANGUAGES (ENCLOSURE)</u> Recommend approval of the separation of the Department of ESL and Foreign Languages into two distinct departments: the Department of ESL; the Department of Foreign Languages; and further, recommend the establishment of two department chair positions, relative to the size of the respective department. B. <u>SEPARATION OF DEPARTMENTS: ENGLISH AND READING (ENCLOSURE)</u> Recommend approval of the separation of the Department of English into two distinct departments; the Department of English; the Department of Reading; and further, recommend the establishment of two department chair positions, relative to the size of the respective department. C. <u>MODIFICATION OF UNIT TITLE FROM DIVISION OF ECONOMIC DEVELOPMENT AND CUSTOMIZED TRAINING TO SCHOOL OF CONTINUING EDUCATION, ECONOMIC & WORKFORCE DEVELOPMENT (ENCLOSURE)</u> Recommend approval of the modification of the title of this instructional unit from Division of Economic Development & Customized Training to School of Continuing Education, Economic & Workforce Development; and further, recommend approval of the revised organization chart.																									

Action (Carried)	ITEM									
	18. FACILITIES									
	(Fite)									
	<i>Agosto</i>		<i>Aranda</i>	<i>S</i>	<i>Roesch</i>		<i>Salcido</i>	<i>M</i>	<i>Valladolid</i>	<i>Newton-Student Advisory Vote</i>
	<i>Aye</i>		<i>Aye</i>		<i>Aye</i>		<i>Absent</i>		<i>Aye</i>	<i>Aye</i>

A. AWARD OF BIDS

Recommend award and assignment of contract for:

Bid No. 102 – Southwestern College Parking Lot Repair Project to SealRight Paving on individual unit cost as needed from March 10, 2005 through March 9, 2006.

<u>Area/sq. ft.</u>	<u>Asphalt Skin Patching</u>	<u>Grinding</u>	<u>Asphalt Repair 4"</u>	<u>Asphalt Repair 4" & 4" Base</u>
0 – 10,000	0.55	1.10	1.97	2.45
10,001 - 20,000	0.53	1.07	1.92	2.39
20,001 – 40,000	0.51	1.05	1.89	2.35
40,001 – 60,000	0.50	1.04	1.86	2.31
60,001 – 80,000	0.49	1.02	1.84	2.28
80,001 – 100,000	0.48	1.00	1.81	2.24
100,001 – 200,000	0.47	0.99	1.79	2.20
over 200,000	0.46	0.97	1.76	2.16

<u>Area/sq. ft.</u>	<u>Joint & Crack Sealing</u>	<u>Sealer (one coat)</u>	<u>Sealer (two coat)</u>	<u>Pavement Resurfacing</u>
0 – 10,000	0.65	0.091	0.129	0.96
10,001 - 20,000	0.613	0.084	0.122	0.93
20,001 – 40,000	0.575	0.078	0.114	0.91
40,001 – 60,000	0.538	0.07	0.107	0.89
60,001 – 80,000	0.50	0.064	0.099	0.87
80,001 – 100,000	0.4625	0.057	0.092	0.86
100,001 – 200,000	0.425	0.05	0.084	0.84
over 200,000	0.388	0.043	0.077	0.82

	<u>Pavement Marking (new or over old)</u>
Parking Stall	1.45
Disabled Person Stall	40.50
Directional Arrow	10.00
Turn Arrow	10.00
Double Arrow	12.00
Curb per LF	0.45
Lines 4" per LF	0.09
Lines 6" per LF	0.14

ITEM													
Action (Carried)	19. AGREEMENTS (ENCLOSURE)												
	<i>Agosto</i>	<i>Aranda</i>	<i>S</i>	<i>Roesch</i>	<i>Salcido</i>	<i>M</i>	<i>Valladolid</i>	<i>Newton-Student Advisory Vote</i>					
	<i>Aye</i>	<i>Aye</i>		<i>Aye</i>	<i>Absent</i>		<i>Aye</i>	<i>Aye</i>					
	Recommend ratification and approval of listed agreements effective as indicated; and further, recommend the Superintendent/President be authorized to sign the agreement and any future amendments which may occur.												
	A. <u>ACADEMIC AFFAIRS</u>												
	<u>Department</u>	<u>Organization</u>	<u>Purpose</u>		<u>Effective Period</u>		<u>Cost to District</u>						
	1. Health, Exercise Science & Athletics and Division of Economic Develop. & Customized Training	Osaka Jekei College	Collaborative to provide educational and cultural experiences for Japanese medical training students		5/23–5/25/05		Approximate \$6,000 benefit to the District						
	B. <u>FISCAL AFFAIRS</u>												
	<u>Department</u>	<u>Organization</u>	<u>Purpose</u>		<u>Effective Period</u>		<u>Cost to District</u>						
	1. Business & Operations	GeoTek, Inc.	Construction inspection and building inspection services for the Learning Assistance Center, Building 420		3/17 – 8/30/05		\$14,400						
	2. Business & Operations	Seville Group, Inc.	Construction management services for the Southwestern College student patio shelter		3/17-7/31/05		\$7,430 plus reimbursables						
	C. <u>STUDENT AFFAIRS</u>												
	<u>Department</u>	<u>Organization</u>	<u>Purpose</u>		<u>Effective Period</u>		<u>Cost to District</u>						
	1. Student Support Services	CalWORKs Work-Study Program	Agreement for use with contracting agencies that hire Southwestern College CalWORKs participants		3/17 – 6/30/05		75% of participating student wages						
	2. Student Affairs	Regents of the University of California, Puente Project	Continue Puente Project program participation		7/1/04-6/30/05		\$3,500 In-kind						
	D. <u>SUPERINTENDENT/PRESIDENT</u>												
	<u>Department</u>	<u>Organization</u>	<u>Purpose</u>		<u>Effective Period</u>		<u>Cost to District</u>						
	1. Institutional Advancement	KH Consulting Group	Institutional Planning		3/10/05-12/31/06		\$60,000						

	ITEM
Governing Board Reports	23. GOVERNING BOARD REPORTS (Aranda) A. STUDENT TRUSTEE TERRY NEWTON B. TRUSTEE JEAN ROESCH, Ed.D. C. TRUSTEE DAVID J. AGOSTO D. TRUSTEE TERRI VALLADOLID E. VICE PRESIDENT YOLANDA SALCIDO F. PRESIDENT CHRISTINE ARANDA, Ed.D.
Closed Session	24. CLOSED SESSION/REPORT OF ACTION(S) (If Applicable) (Aranda)
Adjournment	25. ADJOURNMENT – 9:50 p.m. (Aranda)
Information	26. NEXT REGULAR MEETING Wednesday, April 13, 2005
	NORMA L. HERNANDEZ GOVERNING BOARD SECRETARY
	CHRISTINE ARANDA, Ed.D. GOVERNING BOARD PRESIDENT