



SUGGESTED ORDER OF BUSINESS/MINUTES
REGULAR MEETING, GOVERNING BOARD
SOUTHWESTERN COMMUNITY COLLEGE DISTRICT
Room 214
SOUTHWESTERN COLLEGE

JEAN ROESCH, ED.D., PRESIDENT
 CHRISTINE ARANDA, ED.D., VICE PRESIDENT
 DAVID J. AGOSTO, GOVERNING BOARD MEMBER
 YOLANDA SALCIDO, GOVERNING BOARD MEMBER
 TERRI VALLADOLID, GOVERNING BOARD MEMBER
 TERRY NEWTON, STUDENT BOARD MEMBER
 NORMA L. HERNANDEZ, SECRETARY TO GOVERNING BOARD
 AND SUPERINTENDENT/PRESIDENT

7:30 PM

Wednesday, September 8, 2004

COMPLIANCE WITH AMERICANS WITH DISABILITIES ACT

Southwestern Community College District, in compliance with the American Disabilities Act (ADA), requests individuals who may need special accommodation to access, attend, and/or participate in Board meetings to contact Mary Ganio at (619) 482-6301 at least forty-eight hours in advance of the meeting for information on such accommodation.

Persons wishing to address the Governing Board under Oral Communication should complete a yellow request card (available at the reception table) and indicate on the card if they wish to speak under Oral Communication, or when a specific agenda item is considered. Cards should be submitted to the Board secretary prior to the start of the meeting.

	ITEM
Call to Order	<p>1. CALL TO ORDER (Roesch) 5:30 p.m., Building 100, Conference Room A</p> <p>Present: Aranda, Roesch, Salcido, Valladolid</p> <p>Board members arriving after meeting commences will be noted as "present" at point in this suggested order of business at which they arrive.</p> <p><i>Members of the public may be present to hear the closed session announcements. Members of the public will be given an opportunity to speak on any closed session items at this time.</i></p>
Presentation	<p>2. PRESENTATION (Hernandez) 5:30 – 6:00 p.m., Learning Resource Center, L238 Bob Gauvreau, Vice President for Academic Affairs, Joi Lin Blake, Academic Senate President, and Shelly Hess, Director, Instructional Services, presentation of curriculum process and CurricUNET.</p>
Closed Session	<p>3. ADJOURN TO CLOSED SESSION (Roesch) Agosto present. 6:01 - 7:30 p.m., Building 100, Conference Room A.</p> <p>A. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION Significant exposure to litigation pursuant to Government Code Section 54956.9(b) (3 potential cases)</p>

	ITEM																						
	<p>B. CONFERENCE WITH LABOR NEGOTIATOR Negotiator: Marcie Sinclair Employee Organizations: CSEA and SCEA Government Code Section 54957.6</p> <p>C. CONFERENCE WITH LEGAL COUNSEL - PENDING LITIGATION (2 cases) Superior Court Case No. GIC 831766 Superior Case No. GIS 18038 Government Code Section 54956.9</p> <p>D. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE Government Code Section 54957</p> <p>E. PUBLIC EMPLOYEE PERFORMANCE EVALUATION Title: [Dean of the School of Arts & Communication] Government Code Section 54957</p>																						
Reconvene in Open Session	<p>4. RECONVENE IN OPEN SESSION (Roesch) 7:44 p.m., Room 214 Present: Agosto, Aranda, Roesch, Salcido, Valladolid, Newton</p> <p><i>Moment of silence in memory of Penny Banks, Professor of Humanities & Philosophy.</i></p>																						
Closed Session Announcement	<p>5. ANNOUNCEMENT OF CLOSED SESSION ACTION(S) (If applicable) (Roesch) No Action</p>																						
Action (Carried)	<p>6. APPROVAL OF MINUTES (ENCLOSURE) (Hernandez)</p> <table border="1" data-bbox="305 1087 1573 1192"> <thead> <tr> <th></th> <th><i>Agosto</i></th> <th><i>M</i></th> <th><i>Aranda</i></th> <th></th> <th><i>Roesch</i></th> <th><i>S</i></th> <th><i>Salcido</i></th> <th></th> <th><i>Valladolid</i></th> <th><i>Newton-Student Advisory Vote</i></th> </tr> </thead> <tbody> <tr> <td></td> <td><i>Aye</i></td> <td></td> <td><i>Aye</i></td> <td></td> <td><i>Aye</i></td> <td></td> <td><i>Aye</i></td> <td></td> <td><i>Aye</i></td> <td><i>Aye</i></td> </tr> </tbody> </table>		<i>Agosto</i>	<i>M</i>	<i>Aranda</i>		<i>Roesch</i>	<i>S</i>	<i>Salcido</i>		<i>Valladolid</i>	<i>Newton-Student Advisory Vote</i>		<i>Aye</i>		<i>Aye</i>		<i>Aye</i>		<i>Aye</i>		<i>Aye</i>	<i>Aye</i>
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	<i>Aye</i>		<i>Aye</i>		<i>Aye</i>		<i>Aye</i>		<i>Aye</i>	<i>Aye</i>													
	<p>Regular Meeting, August 11, 2004 Special Meeting, August 27, 2004</p>																						
Senate/Union Reports	<p>7. SENATE/UNION REPORTS (Roesch)</p> <p>A. Joi Lin Blake, President, Academic Senate</p> <p>B. Michele Fenlon, President, Classified Senate</p> <p>C. Professor Robert Unger, President, Southwestern College Education Association (SCEA)</p> <p>D. Christina Hicks, President, Classified School Employees Association (CSEA) - <i>Absent</i></p> <p>E. Trish Axsom, President, Southwestern Community College District Administrators Association (SCCDAA)</p>																						
Presentation(s)	<p>8. PRESENTATION(S)</p> <p>A. Norma L. Hernandez, Superintendent/President, Adela Garcia, Southwestern College Foundation President, Foundation update</p> <p>B. Bob Gauvreau, Vice President for Academic Affairs; Mary Wylie, Dean, Division of Economic Development & Customized Training; Virginia Hansen, Dean, Student Support Services, presentation of Faculty Study Tour to Brazil</p>																						

ITEM																		
Oral Communication	<p>9. ORAL COMMUNICATION (Roesch)</p> <p>Persons wishing to address the Governing Board under this item should fill out a yellow request card (available at the reception table) and indicate on the card if they wish to be called under Oral Communication, or when a specific agenda item is considered.</p> <p>An oral presentation to the Board does <i>not</i> constitute an open discussion on the presentation topic, unless that topic is on the posted agenda. Pursuant to the Brown Act (Government code Section 54954.2(a)): "No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may <i>briefly</i> respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3."</p> <p><i>Lupita Jimenez, Crossroads II, addressed the Board regarding the University Center project.</i></p> <p><i>David Milroy, Southwestern College Education Association (SCEA) Part-Time Representative, addressed the Board regarding part-time faculty issues.</i></p> <p><i>Jaime Salazar, Chicano Latino Coalition, introduced executive members of the Chicano Latino Coalition and extended an invitation to the Chicano Latino Hispanic Heritage Celebration and Membership Drive Kick-off on 9/17.</i></p> <p><i>Corina Soto, Counselor, addressed the Board regarding concerns related to faculty and staff.</i></p>																	
	<p>10. PUBLIC HEARING (ENCLOSURE) (Fite)</p> <table border="1"> <tr> <td>S</td> <td><i>Agosto</i></td> <td><i>Aranda</i></td> <td><i>Roesch</i></td> <td><i>Salcido</i></td> <td>M</td> <td><i>Valladolid</i></td> <td><i>Newton-Student Advisory Vote</i></td> </tr> <tr> <td></td> <td>Aye</td> <td>Aye</td> <td>Aye</td> <td>Aye</td> <td></td> <td>Aye</td> <td>Aye</td> </tr> </table> <p>8:30 p.m. - No persons appeared. ADOPTION OF 2004-05 DISTRICT BUDGET</p> <p>After consideration and possible revision, recommend adoption of 2004-05 District budget.</p>	S	<i>Agosto</i>	<i>Aranda</i>	<i>Roesch</i>	<i>Salcido</i>	M	<i>Valladolid</i>	<i>Newton-Student Advisory Vote</i>		Aye	Aye	Aye	Aye		Aye	Aye	
	S	<i>Agosto</i>	<i>Aranda</i>	<i>Roesch</i>	<i>Salcido</i>	M	<i>Valladolid</i>	<i>Newton-Student Advisory Vote</i>										
		Aye	Aye	Aye	Aye		Aye	Aye										
<p>11. 2004-2005 PROPOSED A.S.O. BUDGET (ENCLOSURE) (Sandoval)</p> <table border="1"> <tr> <td></td> <td><i>Agosto</i></td> <td><i>Aranda</i></td> <td><i>Roesch</i></td> <td>S</td> <td><i>Salcido</i></td> <td>M</td> <td><i>Valladolid</i></td> <td><i>Newton-Student Advisory Vote</i></td> </tr> <tr> <td></td> <td>Aye</td> <td>Aye</td> <td>Aye</td> <td></td> <td>Aye</td> <td></td> <td>Aye</td> <td>Aye</td> </tr> </table> <p>Recommend review and adoption of the proposed 2004-2005 Associated Student Organization (A.S.O.) budget.</p> <p><i>ASO rep answered questions regarding the proposed budget.</i></p>		<i>Agosto</i>	<i>Aranda</i>	<i>Roesch</i>	S	<i>Salcido</i>	M	<i>Valladolid</i>	<i>Newton-Student Advisory Vote</i>		Aye	Aye	Aye		Aye		Aye	Aye
	<i>Agosto</i>	<i>Aranda</i>	<i>Roesch</i>	S	<i>Salcido</i>	M	<i>Valladolid</i>	<i>Newton-Student Advisory Vote</i>										
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<p>12. CONSENT CALENDAR (ITEMS A THROUGH H)</p> <table border="1"> <tr> <td>S</td> <td><i>Agosto</i></td> <td><i>Aranda</i></td> <td><i>Roesch</i></td> <td>M</td> <td><i>Salcido</i></td> <td><i>Valladolid</i></td> <td><i>Newton-Student Advisory Vote</i></td> </tr> <tr> <td></td> <td>Aye</td> <td>Aye</td> <td>Aye</td> <td></td> <td>Aye</td> <td>Aye</td> <td>Aye</td> </tr> </table> <p>Adoption of the Consent Calendar will be made by one motion and second of the Board and by a unanimous vote.</p> <p>A. <u>FACILITY USE REQUEST(S)</u> (Fite)</p> <p>Recommend ratification and approval of listed facility use request(s):</p>	S	<i>Agosto</i>	<i>Aranda</i>	<i>Roesch</i>	M	<i>Salcido</i>	<i>Valladolid</i>	<i>Newton-Student Advisory Vote</i>		Aye	Aye	Aye		Aye	Aye	Aye		
S	<i>Agosto</i>	<i>Aranda</i>	<i>Roesch</i>	M	<i>Salcido</i>	<i>Valladolid</i>	<i>Newton-Student Advisory Vote</i>											
	Aye	Aye	Aye		Aye	Aye	Aye											
Public Hearing (Carried) Approved as Amended																		
Action (Carried)																		
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ITEM					
<u>Organization</u>	<u>Facility Requested</u>	<u>Purpose</u>	<u>Date</u>	<u>Charge</u>	
				<u>Rental/Excess</u>	
Sweetwater Union High School District	Swimming Pool	Eastlake High School Boys Waterpolo Practices	Mon-Sat, Aug 16-Nov 20, 2004	No Charge	\$3608
Sweetwater Union High School District	Swimming Pool	Bonita Vista High School Boys Waterpolo Practices	Mon-Sat, Aug 16-Nov 20, 2004	No Charge	\$3608
Southbay Aquatics	Swimming Pool	Swim Practices	Mon-Fri, Aug 16-Dec 17, 2004	\$5100	\$1403
Bonita Vista High School ASB	Swimming Pool	Additional Waterpolo Practice	Mon-Fri, Aug 17-27, 2004	No Charge	\$396
Gloria World Mission	Gymnasium	Black Belt Testing	August 20, 2004	\$195	\$80
Triumph Vision *Sponsored by Bonita Learning Academy	Student Union East	Self Improvement Seminar	Aug 26, 28 & 29, 2004	\$953	\$600
San Diego Gauchos Soccer Club	Inner Track, Small Soccer & Football Practice Fields	Soccer Tournament	Sept 4-6, 2004	\$1825	\$200
Bonita Rebels Soccer League	Inner Track & Small Soccer Fields	Youth Soccer Matches	Sat, Sept 11-Dec 18, 2004	\$4284	\$200
SVTOA San Diego	Parking Lots F & G	Car Show/Agility Course	Sept 12, 2004	\$200	N/A
Sweetwater Union High School District	DeVore Stadium, Team Rooms, & Concession Stands	Bonita Vista High School Home Football Games	Sept 24, Oct 8, 15, 29 & Nov 5, 2004	No Charge	\$4200
Kids Included Together (K.I.T.)	Room 301	Workshops	Thurs, Sept 30 – Oct 28, 2004	\$375	N/A
Southwestern College Foundation	Parking Lot O	*Open Air Market (Operator/ Contractor: David Larson)	Sat, Oct 2, 2004-Sept 24, 2005	No Charge	N/A
<i>*Operator/Contractor David Larson to pay the SWC Foundation 20% of all fees collected weekly as rental; anticipated weekly fees collected are estimated in the range of \$600-\$1200.</i>					
Bonita Vista High School	Mayan Hall, Green Room & Dressing Rooms	Christmas Choral Concert	Dec 16, 2004	No Charge	\$581

ITEM

B. ADVANCE TRAVEL PAYMENT AGREEMENT(S)

(Fite)

Recommend ratification and approval of the following advance travel payment agreement(s):

<u>Employee</u>	<u>Purpose</u>	<u>Date</u>	<u>Cost</u>
Castillo, Victor	CITD Quarterly Meeting	8/25-27/04	\$440.75
Perez, Dawn	NCCCF 2004 Symposium	9/29/04-10/1/04	\$341.50
Trujillo, Debbie	ASBDC Annual Conference	9/26-30/04	\$1,100.00

C. EMPLOYMENT OF CONSULTANT(S)

Recommend ratification and approval of employment of the following consultant(s):

<u>Department</u> (Tachiki)	<u>Consultant</u>	<u>Purpose</u>	<u>Date</u>	<u>Fee</u>
Human Resources	Ron Baza	Human Resources Consultant/Hiring Compliance Officer	10/1/04 - 1/31/05	\$100 / hr. + expenses
(Gauvreau) Higher Education Center at National City	Dental Ed. Inc./Joy Howard BSN, RN	OSHA Training	10/27/04	\$550
(Gauvreau) School of Technology & Human Services	Mark Handy, M.D.	Serve as Paramedic Training Program Medical Director	8/16/04–8/15/05	\$1,000
(Gauvreau) School of Mathematics, Science & Engineering	Thomas Leete Marlene Merzbacher	Eastlake High School Teacher Participants in the BETSI Project Leadership Institute	9/22/04–10/03/04	\$1,500 each
(Gauvreau) Small Business Development & International Trade Center	Evins, Michele Oakes, Mark Schroeder, Robert Tunstall, William Wright, Lia Wu, Hao	Graphic Design Business Management Marketing Manufacturing Marketing Marketing	On-call, as needed for the 2004–05 college year	Not to exceed \$2,999
(Gauvreau) Economic Development & Customized Training	Moss, Robert	Humor in the Workplace Workshop	On-call, as needed for the 2004–05 college year	\$150
(Gauvreau) Title V	Kimberly Hubbert	Provide two-day workshop on Learning Communities	9/22/04–9/25/04	\$1,700
(Gauvreau) Staff Development	Julie Slark	Workshop on Student Learning Outcomes	9/30/04	\$300
	Jan Phillips	SDICCCA Conference Keynote Speaker	9/18/04	\$1,500
	Agapi Stassinopoulos	Humanities Lecture: Greek Goddesses	10/01/04–11/30/04	\$2,500

	ITEM
	<p>(Hernandez)</p> <p style="text-align: center;">Afro-Cuban Jazz Band Superintendent/ President Reception 9/2/04 \$200</p>
	<p>D. <u>APPLICATION(S)</u> (Hernandez)</p> <p>Recommend approval of filing of the following application(s) to meet filing deadline(s):</p> <p>City of San Diego/Small Business Enhancement Program (SBEP), "San Diego Contracting Opportunities Center," in the amount of \$25,000, October 1, 2004 through September 30, 2005.</p> <p>U.S. Department of Education, "Title IV, Student Support Services Program," in the amount of \$218,676 (year one), September 1, 2005 through August 31, 2010.</p>
	<p>E. <u>ACCEPTANCE OF FUNDS</u> (Hernandez)</p> <p>Recommend ratification and approval of the following agreements for acceptance of funds; and further, recommend the Superintendent/President be authorized to sign such agreements with funding agencies:</p> <p>TTI America, "South County Career Center (SCCC)," in the amount of \$263,750, July 1, 2004 through June 30, 2005. This item was approved by the Governing Board for application of funds on August 11, 2004.</p> <p>U.S. Department of Education, "Title V, Developing Hispanic-Serving Institutions Program," in the amount of \$416,800 (year four), October 1, 2004 through September 30, 2005. This item was approved by the Governing Board for application of funds on April 18, 2001.</p> <p>U.S. Small Business Administration, "Small Business Development Center - San Diego Region," in the amount of \$787,779 (year two), January 1, 2005 through December 31, 2005. This item was approved by the Governing Board for application of funds on July 9, 2003.</p>
	<p>F. <u>ACCEPTANCE OF GIFT(S)</u> (Fite)</p> <p>Recommend acceptance of the following gift for anticipated use as indicated:</p> <p>Lapidary shop equipment, donated by Rosalinda Gonzalez, to be used by the Art Department, in the School of Arts and Communication.</p>
	<p>G. <u>CONFIRMATION OF PURCHASE ORDERS (ENCLOSURE)</u> (Fite)</p> <p>General Fund Nos. 53988 – 54599 Blanket Fund Nos. B898 – B923</p>
	<p>H. <u>PAYMENT OF BILLS, MONTH OF AUGUST 2004 (ENCLOSURE)</u> (Fite)</p>

ITEM																									
Action (Carried)	13. HUMAN RESOURCES – ACADEMIC (A THROUGH E)																								
	(Tachiki)																								
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Aye	Aye	Aye		Aye		Aye	Aye																		
<p>A. <u>EMPLOYMENT (ENCLOSURE)</u></p> <p>Recommend approval of listed employment effective as indicated:</p> <table border="1"> <thead> <tr> <th><u>Employee</u></th> <th><u>Position</u></th> <th><u>Dept.</u></th> <th><u>Mos Serv</u></th> <th><u>Range/ Step</u></th> <th><u>Monthly Salary</u></th> <th><u>Annual Salary</u></th> <th><u>Effective Date</u></th> </tr> </thead> <tbody> <tr> <td>Maria Constein</td> <td>Disability Support Services/ Learning Disabilities Specialist (11-month tenure track position)</td> <td>Student Support Services</td> <td>10</td> <td>I *1</td> <td>\$4,025.30</td> <td>\$44,278.00</td> <td>9-9-04</td> </tr> </tbody> </table> <p>*Final salary placement contingent upon verification of education/experience.</p>										<u>Employee</u>	<u>Position</u>	<u>Dept.</u>	<u>Mos Serv</u>	<u>Range/ Step</u>	<u>Monthly Salary</u>	<u>Annual Salary</u>	<u>Effective Date</u>	Maria Constein	Disability Support Services/ Learning Disabilities Specialist (11-month tenure track position)	Student Support Services	10	I *1	\$4,025.30	\$44,278.00	9-9-04
<u>Employee</u>	<u>Position</u>	<u>Dept.</u>	<u>Mos Serv</u>	<u>Range/ Step</u>	<u>Monthly Salary</u>	<u>Annual Salary</u>	<u>Effective Date</u>																		
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<p>B. <u>CHANGE(S) IN CONTRACT SERVICE</u></p> <p>Recommend approval of listed changes in contract service, effective as indicated:</p> <table border="1"> <thead> <tr> <th><u>Employee</u></th> <th><u>Program</u></th> <th><u>Mos./Svc. Class/Step</u></th> <th><u>To</u></th> <th><u>Mos./Svc. Class/Step</u></th> <th><u>Effective Date</u></th> </tr> </thead> <tbody> <tr> <td>Mustafa Cem Tont</td> <td>Assistant Professor of Exercise Science/ Head Women's Soccer Coach, School of Health, Exercise Science & Athletics</td> <td>10 Mos Class I Step 1 \$40,253.00/ Annual (Academic Contract Salary Schedule)</td> <td></td> <td>*11 Mos Class I Step I \$44,278.30/ Annual (Academic Contract Salary Schedule)</td> <td>8/13/04</td> </tr> </tbody> </table> <p>*Includes one (1) additional month of service for On-Staff Head Coaching of Women's Soccer Team.</p>										<u>Employee</u>	<u>Program</u>	<u>Mos./Svc. Class/Step</u>	<u>To</u>	<u>Mos./Svc. Class/Step</u>	<u>Effective Date</u>	Mustafa Cem Tont	Assistant Professor of Exercise Science/ Head Women's Soccer Coach, School of Health, Exercise Science & Athletics	10 Mos Class I Step 1 \$40,253.00/ Annual (Academic Contract Salary Schedule)		*11 Mos Class I Step I \$44,278.30/ Annual (Academic Contract Salary Schedule)	8/13/04				
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<p>C. <u>REQUEST FOR REPLACEMENT OF 10-MONTH FACULTY POSITION</u></p> <p>Recommend approval to replace the following 10-month, temporary faculty position:</p> <p>Assistant Professor of Vocational Nursing Program, School of Technology & Human Services, Spring Semester 2005 only.</p>																									

ITEM

D. RESIGNATIONS/RETIREMENTS

The following academic employees have resigned and their resignations have been accepted by the Superintendent/President under delegation of powers:

<u>Employee</u>	<u>Position</u>	<u>Effective Date</u>
Anita Holt	Professor, Vocational Nursing Program School of Technology & Human Services (Resignation)	August 27, 2004
Andrew Shim	Professor, Health School of Health, Exercise Science & Athletics (Resignation)	August 5, 2004

E. HOURLY ACADEMIC EMPLOYMENT (ENCLOSURE)

Recommend approval of 656 hourly academic staff for the fall session, subject to provisions of established policy and contingent upon final determination of staff members; and further, recommend the Superintendent/President be authorized to employ additional hourly academic staff as may be needed for the 2004 fall session.

ITEM																																																																	
Action (Carried) Approved as Amended	14. HUMAN RESOURCES – CLASSIFIED (A THROUGH F) (Tachiki)																																																																
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<u>Position</u>	<u>Department</u>	<u>Range</u>	<u>Months Service</u>	
Instructional Lab Technician – Microcomputer	Higher Education Center at National City	24	12 mos.	
Custodian – Evening (2 positions)	Custodial	12	12 mos.	
Word Processor (2 positions)	Office Support Services	13	12 mos.	
Admissions & Records Services/Data Software Specialist	Admissions & Records	24	12 mos.	
Admissions & Records Technician	Admissions & Records	16	12 mos.	
Clerical Assistant III	Counseling & Personal Development	13	12 mos.	
Administrative Secretary I	Institutional Advancement	16	12 mos.	
Public Information Associate	Institutional Advancement Community & Media Relations	29	12 mos.	
Police Officer	Campus Police	21	12 mos.	
Bookstore Buyer	Bookstore	15	12 mos.	
Administrative Secretary II	School of Arts & Communication	20	12 mos.	
Clerical Assistant II	Assessment Center	10	12 mos.	
Senior Warehouse Worker	Business & Operations/ Purchasing	19	12 mos.	
*Clerical Assistant II, (47.5% service)	School of Business & Information Systems	10	11 mos.	
*Clerical Assistant II (47.5% service)	School of Technology & Human Services	10	11 mos.	
*Position created by splitting Clerical Assistant II, School of Business & Information Systems, 100%, into two 47.5% positions.				
D. <u>ELIMINATION OF POSITIONS</u>				
Recommend elimination of the following positions:				
Patron Service Coordinator, School of Arts & Communication 100% service, 12-month position				
Clerical Assistant II, School of Business & Information Systems 100% service, 11-month position				

ITEM

E. SHORT-TERM AND SUBSTITUTE CLASSIFIED EMPLOYMENT (ENCLOSURE)

Recommend ratification and approval of 55 Classified staff for the 2004-05 Academic year, pursuant to Education Code Section 88003 and contingent upon final determination of staff members.

F. RESIGNATION/RETIREMENT

The following classified employee has resigned and his resignation has been accepted by the Superintendent/President under delegation of powers:

<u>Employee</u>	<u>Position</u>	<u>Effective Date</u>
Paul Martinez	Inventory Control Technician, (Warehouse) Business & Operations	8/19/04

ITEM																																													
Action (Carried)	15. FACILITIES (A THROUGH B)																																												
	(Fite)																																												
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	Aye	Aye	Aye		Aye		Aye	Aye																																					
<p>A. <u>CHANGE ORDERS</u></p> <p>1. CHANGE ORDER FOR THE CONSTRUCTION OF THE CHILD DEVELOPMENT CENTER</p> <p>Recommend approval of Change Order Number Two (2) for the Child Development Center with Soltek Pacific, Inc., resulting in an increase of \$38,254 and a new contract amount of \$4,207,515.</p> <p>Change Order No. 1</p> <table border="0"> <tr> <td>1.</td> <td>Furnish, install, paint and frame opening for additional steel tubing enclosure for sprinkler piping extending into storage rooms. (c)</td> <td>\$3,483.</td> </tr> <tr> <td>2.</td> <td>Raise glulam beams on perimeter of fascia. (a)</td> <td>\$4,133.</td> </tr> <tr> <td>3.</td> <td>Increase movable wall pocket 20" in room 106. (a)</td> <td>\$4,214.</td> </tr> <tr> <td>4.</td> <td>Modify beam fire sprinkler installation. (a)</td> <td>\$2,168.</td> </tr> <tr> <td>5.</td> <td>Additional landscaping requirements due to soil report and tree planting. (a)</td> <td>\$18,976.</td> </tr> <tr> <td>6.</td> <td>Paint roof flashing. (b)</td> <td>\$1,392.</td> </tr> <tr> <td>7.</td> <td>Revised fabrication of benches for children's fort. (a)</td> <td>\$3,192.</td> </tr> <tr> <td>8.</td> <td>Increase of shelving depth in isolation rooms. (b)</td> <td>\$696.</td> </tr> <tr> <td colspan="2" style="text-align: right;">Total</td> <td>\$38,254.</td> </tr> </table> <p>Funded through Prop AA and is within contingency budget of project.</p> <p>(a) Unforeseen Conditions (b) District Requested Change (c) The Division of State Architect (DSA) Modification (d) Design Omission</p> <p>2. CHANGE ORDER FOR THE CONSTRUCTION OF THE STUDENT SERVICES "ONE STOP" CENTER</p> <p>Recommend approval of Change Order Number Four (4) for the Student Services "One Stop" Center with Douglas E. Barnhart resulting in an increase of \$78,071 and a new contract amount of \$7,683,385.</p> <p>Change Order No. 4</p> <table border="0"> <tr> <td>1)</td> <td>Additional data and power outlets in Admissions and Registration. (b)</td> <td>\$543.</td> </tr> <tr> <td>2)</td> <td>Relocate two (2) exit signs. (b)</td> <td>\$218.</td> </tr> <tr> <td>3)</td> <td>Scarify and compact soil between 6" - 12" under foundation excavation. (a)</td> <td>\$2,200.</td> </tr> </table>										1.	Furnish, install, paint and frame opening for additional steel tubing enclosure for sprinkler piping extending into storage rooms. (c)	\$3,483.	2.	Raise glulam beams on perimeter of fascia. (a)	\$4,133.	3.	Increase movable wall pocket 20" in room 106. (a)	\$4,214.	4.	Modify beam fire sprinkler installation. (a)	\$2,168.	5.	Additional landscaping requirements due to soil report and tree planting. (a)	\$18,976.	6.	Paint roof flashing. (b)	\$1,392.	7.	Revised fabrication of benches for children's fort. (a)	\$3,192.	8.	Increase of shelving depth in isolation rooms. (b)	\$696.	Total		\$38,254.	1)	Additional data and power outlets in Admissions and Registration. (b)	\$543.	2)	Relocate two (2) exit signs. (b)	\$218.	3)	Scarify and compact soil between 6" - 12" under foundation excavation. (a)	\$2,200.
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4)	Structural beam deflection at skylight steel. (a)	\$1,103.
5)	Relocate sidewalk and light pole on North side of building. (b)	\$4,308.
6)	Separate existing site lighting into normal power and emergency power circuits. (d)	\$28,763.
7)	Total electrical overtime costs due to delay of steel studs and additional work caused by material shortage world wide. (a)	\$27,306.
8)	Conform high voltage to existing loop system. (d)	\$6,510.
9)	Additional power outlets in room 225. (a)	\$655.
10)	Added new circuit for elevator cab lighting. (c)	\$235.
11)	Installation of additional irrigation valves. (a)	\$7,747.
12)	Additional lights required to be cast into new patio on South side. (b)	\$1,389.
13)	Additional electrical requirements for IDF room. (b)	\$549.
14)	Additional fire alarm bell for water flow switch. (c)	\$338.
15)	Credit for electrical wage rate adjustment. (b)	(\$3,793.)
	Total	\$78,071.

Funded through Prop AA and is within contingency budget of project.

- (a) Unforeseen Conditions
- (b) District Requested Change
- (c) The Division of State Architect (DSA) Modification
- (d) Design Omission

B. NOTICE OF COMPLETION

(Fite)

Recommend approval and acceptance of the following completed project, effective as indicated:

Bid No. 97 - Child Development Center Project at Southwestern College with Soltek Pacific, as satisfactorily completed as of September 22, 2004.

ITEM																														
Action (Carried)	16. AGREEMENTS (ENCLOSURE) (A THROUGH C)																													
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	Aye		Aye		Aye		Aye		Aye	Aye																				
<p>Recommend approval of listed agreements effective as indicated; and further, recommend the Superintendent/President be authorized to sign the agreement and any future amendments which may occur.</p>																														
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	ITEM
Administrative Reports	20. ADMINISTRATIVE REPORTS (Roesch) <ul style="list-style-type: none">A. ACADEMIC AFFAIRS – MR. GAUVREAUB. FISCAL AFFAIRS – MR. FITE<ul style="list-style-type: none">1. General Fund Financial Report for Period Ending July 31, 2004 (ENCLOSURE)C. HUMAN RESOURCES/LEGAL AFFAIRS – MS. TACHIKI<ul style="list-style-type: none">1. Human Resources Report (ENCLOSURE)D. STUDENT AFFAIRS – MR. SANDOVALE. SUPERINTENDENT/PRESIDENT – MS. HERNANDEZ
Governing Board Reports	21. GOVERNING BOARD REPORTS (Roesch) <ul style="list-style-type: none">A. STUDENT TRUSTEE TERRY NEWTONB. TRUSTEE TERRI VALLADOLIDC. TRUSTEE DAVID J. AGOSTOD. TRUSTEE YOLANDA SALCIDOE. VICE PRESIDENT CHRISTINE ARANDA, Ed.D.F. PRESIDENT JEAN ROESCH, Ed.D.
Closed Session	22. CLOSED SESSION/REPORT OF ACTION (If Applicable) (Roesch)
Adjournment	23. ADJOURNMENT – 9:47 p.m. (Roesch)
Information	24. NEXT REGULAR MEETING Wednesday, October 13, 2004
	<hr/> <p>NORMA L. HERNANDEZ GOVERNING BOARD SECRETARY</p>
	<hr/> <p>JEAN ROESCH, ED.D. GOVERNING BOARD PRESIDENT</p>