



SUGGESTED ORDER OF BUSINESS/MINUTES
REGULAR MEETING, GOVERNING BOARD
SOUTHWESTERN COMMUNITY COLLEGE DISTRICT
Room 214
SOUTHWESTERN COLLEGE

JEAN ROESCH, ED.D., PRESIDENT
 CHRISTINE ARANDA, ED.D., VICE PRESIDENT
 DAVID J. AGOSTO, GOVERNING BOARD MEMBER
 YOLANDA SALCIDO, GOVERNING BOARD MEMBER
 TERRI VALLADOLID, GOVERNING BOARD MEMBER
 BRANDY HILL, STUDENT BOARD MEMBER
 NORMA L. HERNANDEZ, INTERIM SECRETARY TO GOVERNING BOARD
 AND SUPERINTENDENT/PRESIDENT

7:00 PM

Wednesday, April 14, 2004

COMPLIANCE WITH AMERICANS WITH DISABILITIES ACT

Southwestern Community College District, in compliance with the American Disabilities Act (ADA), requests individuals who may need special accommodation to access, attend, and/or participate in Board meetings to contact Mary Ganio at (619) 482-6301 at least forty-eight hours in advance of the meeting for information on such accommodation.

Persons wishing to address the Governing Board under Oral Communication should complete a yellow request card (available at the reception table) and indicate on the card if they wish to speak under Oral Communication, or when a specific agenda item is considered. Cards should be submitted to the Board secretary prior to the start of the meeting.

		ITEM									
Call to Order		1. CALL TO ORDER – 5:35 p.m. (Roesch) Building 100, Conference Room A Attendance at this regular meeting (Board members arriving after meeting commences will be noted as “present” at point in this suggested order of business at which they arrive).									
		X	<i>Agosto</i>	X	<i>Aranda</i>	X	<i>Roesch</i>	X	<i>Salcido</i>	X	<i>Valladolid</i>
Closed Session		<i>Members of the public may be present to hear the closed session announcements. Members of the public will be given an opportunity to speak on any closed session items at this time.</i>									
		2. ADJOURN TO CLOSED SESSION (Roesch) 5:36 – 7:28 p.m., Building 100, Conference Room A. A. PUBLIC EMPLOYMENT Title: [Superintendent/President] Government Code Section 54957 B. CONFERENCE WITH LEGAL COUNSEL - PENDING LITIGATION Superior Court Case No. GIS 13869 Government Code Section 54956.9 C. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION Significant exposure to litigation pursuant to Government Code Section 54956.9(b) (3 potential cases)									

ITEM																							
	<p>D. CONFERENCE WITH LABOR NEGOTIATOR Negotiator: Marcie Sinclair Employee Organization: SCEA & CSEA Government Code Section 54957.6</p> <p>E. STUDENT DISCIPLINARY ACTION Education Code Section 76030</p> <p>F. LIABILITY CLAIM Claimant: [Elsa Blanco] Entity Claimed Against: [Southwestern Community College District] Government Code Section 54956.95</p>																						
Reconvene in Open Session	<p>3. RECONVENE IN OPEN SESSION (Roesch) 7:39 p.m., Room 214</p>																						
Closed Session Announcement	<p>4. ANNOUNCEMENT OF CLOSED SESSION ACTION(S) (If applicable) (Roesch) <i>Board President Roesch reported that the Board took action in closed session and voted unanimously to expel the student identified below by Student Identification Number:</i></p> <p><i>Student ID #500-221</i></p>																						
Action (Carried)	<p>5. APPROVAL OF MINUTES (ENCLOSURE) (Hernandez)</p> <table border="1"> <thead> <tr> <th></th> <th>Agosto</th> <th>M</th> <th>Aranda</th> <th></th> <th>Roesch</th> <th></th> <th>Salcido</th> <th>S</th> <th>Valladolid</th> <th>Hill-Student Advisory Vote</th> </tr> </thead> <tbody> <tr> <td></td> <td>Aye</td> <td></td> <td>Aye</td> <td></td> <td>Aye</td> <td></td> <td>Absent</td> <td></td> <td>Aye</td> <td>Aye</td> </tr> </tbody> </table> <p>Regular Meeting, March 10, 2004 Special Meeting, March 18, 2004 Special Meeting, March 29, 2004</p>		Agosto	M	Aranda		Roesch		Salcido	S	Valladolid	Hill-Student Advisory Vote		Aye		Aye		Aye		Absent		Aye	Aye
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	Aye		Aye		Aye		Absent		Aye	Aye													
Senate/Union Reports	<p>6. SENATE/UNION REPORTS (Roesch)</p> <p>A. Professor Alexis Davidson, President, Academic Senate B. Michele Fenlon, President-Elect, Classified Senate C. Professor Robert Unger, President, Southwestern College Education Association (SCEA) D. Christina Hicks, President, Classified School Employees Association (CSEA)</p>																						
Presentation(s)	<p>7. PRESENTATION(S)</p> <p>A. Outstanding Classified Employee Award, April to June, presented to Li-Lan Fishel, Instructional Lab Technician, School of Mathematics, Science and Engineering. Presented by Marcie Sinclair, Vice President for Human Resources and Legal Affairs; Bob Gauvreau, Vice President for Academic Affairs; Kathy Tyner, Dean, School of Mathematics, Science and Engineering; and Michele Fenlon, Classified Senate President-elect.</p> <p>B. Bob Gauvreau, Vice President for Academic Affairs; Viara Giraffe, Dean, School of Social Sciences & International Studies, presentation of China Advanced Studies Program. (<i>Postponed due to technical difficulties.</i>)</p> <p>C. Greg Sandoval, Interim Vice President for Student Affairs; Beatrice Zamora-Aguilar, Interim Dean, School of Counseling and Personal Development; Norma Cazares, Counselor/Coordinator; and Joni Ontiveros, Articulation Technician, presentation of Transfer Center activities.</p>																						

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Eastlake High School	DeVore Stadium	Graduation Ceremony with Rehearsal	June 16 & 17, 2004	No Charge	\$200	
Southwest High School	DeVore Stadium	Graduation Ceremony	June 17, 2004	No Charge	N/A	
<p>B. <u>ADVANCE TRAVEL PAYMENT AGREEMENT(S)</u></p> <p>(Fite) Recommend ratification and approval of the following advance travel payment agreement(s):</p>						
Employee	Purpose		Date	Cost		
Joi Blake	4C/SD TechEd		3/22-24/04	\$255.02		
Cynthia Nagura	10-Year Anniversary HUD Partnerships Conference 2004		3/30/04 – 4/2/04	\$1,089.00		
<p>C. <u>EMPLOYMENT OF CONSULTANT(S)</u></p> <p>Recommend ratification and approval of employment of the following consultant(s):</p>						
Department	Consultant	Purpose	Date	Fee		
(Gauvreau) School of Social Sciences & International Studies	Hugh Harleston, Jr.	Presentation of Mayan Treasure: Teotihuacan	2/12/04	\$50		
(Gauvreau) Staff Development and Training Services	Arthur Williams	Provide music for Classified Staff Recognition Dinner	4/23/04	\$400		
(Gauvreau) School of Technology & Human Services	Cheryl Dalton	Facilitate class: Assessment and Management of Critically Ill Patients	4/16/04 and 4/24/04	\$700		
(Gauvreau) School of Arts & Communication	Musicians	Performance: Spring Choral Concert	5/11/04 and 5/16/04	\$1,757		
(Fite) Fiscal Affairs	Vicenti Lloyd & Stutzman LLP	Prepare indirect cost rate calculation based on the audited financial statements for the fiscal year ended June 30, 2003 for submissions to the Department of the Navy	April 14, 2004 through May 31, 2004	\$3,000		

ITEM					
	Department	Consultant	Purpose	Date	Fee
	(Gauvreau) Staff Development	Scott J. Wallingford	Provide music for Faculty Job Fair	3/27/04	\$225
	(Sinclair) Human Resources & Legal Affairs	Sheila Bhalla, Professionally Speaking	Grief Counseling	4/22/04 through 6/30/04	\$1,000, plus expenses
	(Sinclair) Human Resources & Legal Affairs	Carrie Ziemak	Human Resources Consultant	3/29/04 through 9/30/04	\$100/per hr. plus expenses
	(Sinclair) Human Resources & Legal Affairs	Ron Baza	Hiring Resources Consultant	3/29/04 through 9/30/04	\$100/per hr. plus expenses
	(Sinclair) Human Resources & Legal Affairs	Stan Hodges	Hiring Compliance Officer	3/29/04 through 9/30/04	\$125/per hr. plus expenses
	(Hernandez) Superintendent/ President Office	Linda Shoob	Facilitator for Institutional Planning Forum	4/15/04 through 6/30/04	Not to exceed \$2999
	D. (Hernandez)	<u>APPLICATION(S)</u>			
		Recommend approval of filing of the following application(s) to meet filing deadline(s):			
		County of Imperial, Procurement Technical Assistance Center (PTAC)/San Diego Contracting Opportunities Center (SDCOC), in the amount of \$25,000, March 15, 2004 through March 14, 2005.			
		National Science Foundation/San Diego State University Foundation, Collaborative Project: Science, Technology, Engineering, and Mathematics Talent Expansion Program (STEP) of San Diego, sub-award in the amount of \$348,700, September 1, 2004 through August 31, 2009.			
		State of California, Department of Boating and Waterways/SWC Crown Cove Aquatic Center, in the amount of \$30,000, July 1, 2004 through June 30, 2015.			
		U.S. Department of Health and Human Services/National Youth Sports Program Fund, National Youth Sports Program, in the amount of \$60,000, June 28 through July 30, 2004.			
	E. (Fite)	<u>ACCEPTANCE OF GIFT(S)</u>			
		Recommend acceptance of the following gifts for anticipated use as indicated:			
		Dynamometer for outboard engines, donated by Boating Dynamics, to be used by the Automotive Technology Outboard Marine Engine Program, in the School of Technology and Human Services.			

	ITEM
	<p>Two Mercury OptiMax outboard engines, donated by the Naval Amphibious Base on Coronado, to be used by the Automotive Technology Outboard Marine Engine Program, in the School of Technology and Human Services.</p> <p>Nikon AFM Optiphot microscope valued at approximately \$5,000, donated by Li-Lan Fishel, to be used by the biology department, in the School of Mathematics, Science and Engineering.</p>
F. (Hernandez)	<p><u>ACCEPTANCE OF FUNDS</u></p> <p>Recommend ratification and approval of the following agreements for acceptance of funds; and further, recommend the Interim Superintendent/President be authorized to sign such agreements with funding agencies:</p> <p>San Diego State University Foundation, Bridges to the Baccalaureate Program, in the amount of \$12,000, October 1, 2003 through September 30, 2004. This item was approved by the Governing Board for application of funds on March 10, 2004.</p> <p>San Diego Housing Commission, San Diego Contracting Opportunities Center (SDCOC), in the amount of \$500, April 1, 2004 through March 31, 2005. This item was approved by the Governing Board for application of funds on March 10, 2004.</p>
G. (Fite)	<p><u>CONFIRMATION OF PURCHASE ORDERS (ENCLOSURE)</u></p> <p>General Fund Nos. 50305 - 50994 Blanket Fund Nos. B825 - B832</p>
H. (Fite)	<p><u>PAYMENT OF BILLS, MONTH OF MARCH 2004 (ENCLOSURE)</u></p>

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<p>Oral Communication</p>	<p>9. ORAL COMMUNICATION (Roesch) Persons wishing to address the Governing Board under this item should fill out a yellow request card (available at the reception table) and indicate on the card if they wish to be called under Oral Communication, or when a specific agenda item is considered.</p> <p>An oral presentation to the Board does <i>not</i> constitute an open discussion on the presentation topic, unless that topic is on the posted agenda. Pursuant to the Brown Act (Government code Section 54954.2(a)): "No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may <i>briefly</i> respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3."</p> <p><i>Denis Callahan, Southwestern College Education Association (SCEA) Vice President, welcomed the Administrators Association.</i></p> <p><i>Corina Soto, Counselor/SCEA, addressed the Board regarding counselors' prep time.</i></p>																																																												
<p>Action (Carried) Approved as Amended</p>	<p>10. HUMAN RESOURCES – ACADEMIC (Sinclair)</p> <table border="1" data-bbox="310 787 1570 882"> <thead> <tr> <th data-bbox="310 787 357 850"><i>Agosto</i></th> <th data-bbox="357 787 406 850"><i>S</i></th> <th data-bbox="406 787 511 850"><i>Aranda</i></th> <th data-bbox="511 787 682 850"><i>Roesch</i></th> <th data-bbox="682 787 868 850"><i>Salcido</i></th> <th data-bbox="868 787 917 850"><i>M</i></th> <th data-bbox="917 787 1242 850"><i>Valladolid</i></th> <th colspan="3" data-bbox="1242 787 1570 850"><i>Hill-Student Advisory Vote</i></th> </tr> </thead> <tbody> <tr> <td data-bbox="310 850 357 882">Aye</td> <td data-bbox="357 850 406 882"></td> <td data-bbox="406 850 511 882">Aye</td> <td data-bbox="511 850 682 882">Aye</td> <td data-bbox="682 850 868 882">Absent</td> <td data-bbox="868 850 917 882"></td> <td data-bbox="917 850 1242 882">Aye</td> <td colspan="3" data-bbox="1242 850 1570 882">Aye</td> </tr> </tbody> </table> <p>A. <u>REEMPLOYMENT OF ACADEMIC STAFF (ENCLOSURE)</u></p> <p>1) Recommend approval of one-year reemployment contract for the 2004-05 academic year for the following two (2) probationary academic employees completing their first full year of satisfactory service:</p> <table data-bbox="511 1092 1218 1134"> <tr> <td>Mark Sisson</td> <td>Linda Williams</td> </tr> </table> <p>2) Recommend approval of two-year reemployment contract for the 2004-05 and 2005-06 academic years for the following (11) probationary academic employees completing their second full year of satisfactory service:</p> <table data-bbox="511 1281 1347 1470"> <tr> <td>Dean Aragoza</td> <td>Dionicio Monarrez, Jr.</td> </tr> <tr> <td>Elizabeth Ballesteros</td> <td>Maria Elena Solis-Matson</td> </tr> <tr> <td>Susan Brenner</td> <td>Matthew Truitt</td> </tr> <tr> <td>Veronica Burton</td> <td>Mark Van Stone</td> </tr> <tr> <td>John Davis</td> <td>Marie Vicario</td> </tr> <tr> <td>Kesa Hopkins</td> <td></td> </tr> </table> <p>3) The following seventeen (17) probationary academic employees have completed their third full year of satisfactory service, and, pursuant to contract, shall be re-employed for the 2004-05 academic year:</p> <table data-bbox="511 1617 1364 1890"> <tr> <td>Peter Bolland</td> <td>Jordan Mills</td> </tr> <tr> <td>Rita Callahan</td> <td>Terri Poulos</td> </tr> <tr> <td>Martha Carey</td> <td>Lina Rocha</td> </tr> <tr> <td>Naomi Davis</td> <td>Rachelle Roulier</td> </tr> <tr> <td>Jennifer Harper</td> <td>Sharon Shapiro</td> </tr> <tr> <td>Caree Lesh</td> <td>Margery Stinson</td> </tr> <tr> <td>Danielle McAneney</td> <td>Candice Taffolla-Schreiber</td> </tr> <tr> <td>Andrew Medin</td> <td>Vivien Vaughan</td> </tr> <tr> <td>Michael Meehan</td> <td></td> </tr> </table>									<i>Agosto</i>	<i>S</i>	<i>Aranda</i>	<i>Roesch</i>	<i>Salcido</i>	<i>M</i>	<i>Valladolid</i>	<i>Hill-Student Advisory Vote</i>			Aye		Aye	Aye	Absent		Aye	Aye			Mark Sisson	Linda Williams	Dean Aragoza	Dionicio Monarrez, Jr.	Elizabeth Ballesteros	Maria Elena Solis-Matson	Susan Brenner	Matthew Truitt	Veronica Burton	Mark Van Stone	John Davis	Marie Vicario	Kesa Hopkins		Peter Bolland	Jordan Mills	Rita Callahan	Terri Poulos	Martha Carey	Lina Rocha	Naomi Davis	Rachelle Roulier	Jennifer Harper	Sharon Shapiro	Caree Lesh	Margery Stinson	Danielle McAneney	Candice Taffolla-Schreiber	Andrew Medin	Vivien Vaughan	Michael Meehan	
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ITEM

- 4) Recommend tenure status and reemployment for the 2004-05 academic year for the following ten (10) academic employees completing their fourth full year of satisfactory service. (With acceptance of this offer of reemployment and by reporting to duty, these employees will gain regular (permanent) academic status effective with their fifth year of service):

Denis Callahan
Todd Caschetta
Grace Cruz
Mark Hammond
James Henry

Andrew MacNeill
Arlin Ramira
Eliana Santana
Claire Villalpando-Utgaard
Leslie Yoder

NOTE: Excluded from Items 1 through 4 are those individuals employed pursuant to temporary contracts and in project-funded programs.

- 5) Recommend reemployment of one hundred seventy-six (176) regular permanent academic employees for the 2004-05 academic year.

B. REDUCED FACULTY SERVICE

Pursuant to provisions set forth in Article VII, Section 7.8 of the 2001-2003 S.C.E.A. Contract, and in accordance with employees' request, recommend approval of the following changes in contract service, effective as indicated:

Michael Clark, Professor of Biology, School of Mathematics, Science & Engineering, from 100% to 50%, effective with the 2004-05 academic year.

Karen Smith, Librarian, Academic Information Services, from 100% to 90%, effective with the 2004-05 academic year.

Diane Short, Professor of Mathematics, School of Mathematics, Science & Engineering, from 100% to 50%, effective with the 2004-05 academic year.

Joal Mayer, Professor of Reading, School of Languages and Humanities, from 100% to 60%, effective with the 2004-05 academic year.

C. PERSONAL LEAVE OF ABSENCE

Pursuant to provisions set forth in Article V, Section 5.13.2 of the 2001-2003 S.C.E.A. Contract, and in accordance with employee's request, recommend approval of the following short-term personal leave of absence:

Martha Carey, Professor of Mathematics, School of Mathematics, Science & Engineering, effective May 23 through May 30, 2003.

Andrew Medin, Professor of Mathematics, School of Mathematics, Science & Engineering, effective April 1, 2004.

D. APPROVAL OF ACADEMIC JOB DESCRIPTION (ENCLOSURE)

Recommend approval of the job description for the following position:

Tenure Review Coordinator

Item #10-E Amended	ITEM			
	E. <u>ACADEMIC ADMINISTRATOR DESIGNATION AND 2004-05 SALARY PLACEMENT</u>			
	<u>NAME</u>	<u>RANGE/STEP</u>	<u>MONTHS OF SERVICE</u>	<u>CONTRACT DURATION</u>
	Alvarez, Irma	C-4	12	7-1-04 - 6-30-05
	Arellano, Ofelia	C-7+Dr.	12	7-1-03 - 6-30-05
	Arnold, Donna	D-7	12	7-1-04 - 6-30-05
	Axsom, Patricia	C-7+Dr.	12	7-1-02 - 6-30-05
	Comstock, Sandra	F-6	12	7-1-04 - 6-30-05
	Davis, Terry	F-4	12	7-1-04 - 6-30-05
	Edelbrock, Robert	C-4+Dr.	12	7-1-04 - 6-30-05
	Fite, Kenneth	A-7	12	7-1-02 - 6-30-05
	Gauvreau, Robert	A-6	12	7-1-04 - 6-30-06
	Giraffe, Viara	C-6+Dr.	12	7-1-02 - 6-30-05
	Hansen, Virginia	C-7+Dr.	12	7-1-02 - 6-30-05
	Hernandez, Norma	A-7*	12	7-1-02 - 6-30-05
	Kilmer, Renee	C-7+Dr.	12	7-1-02 - 6-30-05
	Kinney, William	C-7	12	7-1-03 - 6-30-05
	McClellan, Mia	C-6	12	7-1-02 - 6-30-05
	Perri, Christine	F-5	12	7-1-04 - 6-30-05
	Ricasa, Arlie	F-6	12	7-1-04 - 6-30-05
	Sandoval, Greg	C-7**	12	7-1-02 - 6-30-05
	Sinclair, Marcie	A-7+Dr.	12	7-1-02 - 6-30-05
	Suarez, Angelica	F-5+Dr.	12	7-1-04 - 6-30-05
	Tadlock, Stephen	F-7	12	7-1-04 - 6-30-05
	Taylor, Sharon	C-7+Dr.	12	7-1-02 - 6-30-05
	Turner, Bruce	C-6	12	7-1-02 - 6-30-05
	Tyner, Kathy	C-5	12	7-1-02 - 6-30-05
	Wylie, Mary	C-7	12	7-1-02 - 6-30-05
	*Annual Salary of \$161,000 to be paid for the duration of assignment as Interim Superintendent/President.			
	**To be paid at Range A, Step 7 for the duration of assignment as Interim Vice President for Student Affairs.			

ITEM										
Action (Carried)	11. HUMAN RESOURCES - CLASSIFIED									
	(Sinclair)									
	S	Agosto	Aranda	Roesch	Salcido	M	Valladolid	Hill-Student Advisory Vote		
		Aye	Aye	Aye	Absent		Aye	Aye		
	A. <u>CHANGE IN CONTRACT SERVICE</u>									
	Recommend approval of listed change in contract service, effective as indicated:									
					Mos./Serv.		Mos./Serv.			
	Employee	Position			Range/Class Salary	to	Range/Class Salary	Effective Date		
	Angela Arietti	Clerical Assistant III, School of Technology and Human Services (Child Development Center) to Clerical Assistant III, Academic Affairs			12 Mos. Range 14* Step 3 \$ 2,819.00/mo. \$33,828.00/ann		12 Mos. Range 14* Step 3 \$ 2,819.00/mo. \$33,828.00/ann	4/15/04		
	Michele Clark-Fenlon	Clerical Assistant III, Academic Affairs to Clerical Assistant III, School of Technology and Human Services (Child Development Center)			12 Mos. Range 13 Step 2 \$ 2,644.00/mo. \$31,728.00/ann		12 Mos. Range 13 Step 2 \$ 2,644.00/mo. \$31,728.00/ann	4/15/04		
*Includes one range for Educational Incentive Program.										
B. <u>REEMPLOYMENT OF CLASSIFIED STAFF (ENCLOSURE)</u>										
Recommend reemployment for the 2004-05 academic year of 323 Classified employees pursuant to the attached list. Not included are those employed in project-funded positions.										
NOTE: There are 52 employees included in this recommendation who are currently serving less than full-time. The percentage of service for these employees may be adjusted for the 2004-05 year. The decision will be based on the needs of the various offices in which they work and availability of funds.										
C. <u>SHORT-TERM CLASSIFIED EMPLOYMENT (ENCLOSURE)</u>										
Recommend ratification and approval of 33 Classified staff for the 2003-04 academic year, pursuant to Education Code Section 88003 and contingent upon final determination of staff members.										
D. <u>REPLACEMENT OF CLASSIFIED POSITION</u>										
Position	Department			Range		Months Service				
Administrative Secretary I (replacement)	Computer Systems and Services			16		12 mos.				
E. <u>CLASSIFIED COLLEGE EMPLOYEE WEEK RESOLUTION (ENCLOSURE)</u>										
Recommend adoption of resolution declaring the week of April 18-24, 2004 Classified College Employee Week in the Southwestern Community College District.										

ITEM																	
Action (Carried)	<p>12. AGREEMENT WITH MUSIC THEATRE INTERNATIONAL (ENCLOSURE) (Gauvreau)</p> <table border="1"> <thead> <tr> <th>S</th> <th><i>Agosto</i></th> <th><i>Aranda</i></th> <th><i>Roesch</i></th> <th><i>Salcido</i></th> <th>M</th> <th><i>Valladolid</i></th> <th><i>Hill-Student Advisory Vote</i></th> </tr> </thead> <tbody> <tr> <td></td> <td>Aye</td> <td>Aye</td> <td>Aye</td> <td>Absent</td> <td></td> <td>Aye</td> <td>Aye</td> </tr> </tbody> </table> <p>Recommend approval of agreement with Music Theatre International to produce the musical "Damn Yankees," for the period November 11 through 13 and November 18 through 21, 2004, in the amount of \$3,502 paid by the Theatre Department of the School of Arts and Communication; and further, recommend the Interim Superintendent/President be authorized to sign the agreement and any future amendments which may occur.</p>	S	<i>Agosto</i>	<i>Aranda</i>	<i>Roesch</i>	<i>Salcido</i>	M	<i>Valladolid</i>	<i>Hill-Student Advisory Vote</i>		Aye	Aye	Aye	Absent		Aye	Aye
	S	<i>Agosto</i>	<i>Aranda</i>	<i>Roesch</i>	<i>Salcido</i>	M	<i>Valladolid</i>	<i>Hill-Student Advisory Vote</i>									
	Aye	Aye	Aye	Absent		Aye	Aye										
Action (Carried)	<p>13. AGREEMENT OSAKA JEKEI COLLEGE (ENCLOSURE) (Gauvreau)</p> <table border="1"> <thead> <tr> <th>S</th> <th><i>Agosto</i></th> <th><i>Aranda</i></th> <th><i>Roesch</i></th> <th><i>Salcido</i></th> <th>M</th> <th><i>Valladolid</i></th> <th><i>Hill-Student Advisory Vote</i></th> </tr> </thead> <tbody> <tr> <td></td> <td>Aye</td> <td>Aye</td> <td>Aye</td> <td>Absent</td> <td></td> <td>Aye</td> <td>Aye</td> </tr> </tbody> </table> <p>Recommend approval of collaborative with Osaka Jekei College, to provide educational and cultural experiences for Japanese medical training students, for the period May 20 through May 22, 2004, in the approximate amount of \$14,000 to be paid from enrollment fees of \$20,000, resulting in a \$6,000 benefit to the District; and further, recommend the Interim Superintendent/ President be authorized to sign the agreement and any future amendments which may occur.</p>	S	<i>Agosto</i>	<i>Aranda</i>	<i>Roesch</i>	<i>Salcido</i>	M	<i>Valladolid</i>	<i>Hill-Student Advisory Vote</i>		Aye	Aye	Aye	Absent		Aye	Aye
	S	<i>Agosto</i>	<i>Aranda</i>	<i>Roesch</i>	<i>Salcido</i>	M	<i>Valladolid</i>	<i>Hill-Student Advisory Vote</i>									
	Aye	Aye	Aye	Absent		Aye	Aye										
Action (Carried)	<p>14. AGREEMENT WITH ARC STARLIGHT CENTER (ENCLOSURE) (Gauvreau)</p> <table border="1"> <thead> <tr> <th>S</th> <th><i>Agosto</i></th> <th><i>Aranda</i></th> <th><i>Roesch</i></th> <th><i>Salcido</i></th> <th>M</th> <th><i>Valladolid</i></th> <th><i>Hill-Student Advisory Vote</i></th> </tr> </thead> <tbody> <tr> <td></td> <td>Aye</td> <td>Aye</td> <td>Aye</td> <td>Absent</td> <td></td> <td>Aye</td> <td>Aye</td> </tr> </tbody> </table> <p>Recommend approval of agreement with Arc Starlight Center, to provide lunch meals for children enrolled in the Southwestern College Child Development Center, for the period April 15, 2004 through April 30, 2005, in the amount of \$2.03 per lunch; and further, recommend the Interim Superintendent/President be authorized to sign the agreement and any future amendments which may occur.</p>	S	<i>Agosto</i>	<i>Aranda</i>	<i>Roesch</i>	<i>Salcido</i>	M	<i>Valladolid</i>	<i>Hill-Student Advisory Vote</i>		Aye	Aye	Aye	Absent		Aye	Aye
	S	<i>Agosto</i>	<i>Aranda</i>	<i>Roesch</i>	<i>Salcido</i>	M	<i>Valladolid</i>	<i>Hill-Student Advisory Vote</i>									
	Aye	Aye	Aye	Absent		Aye	Aye										
Action (Carried)	<p>15. AGREEMENT WITH BAYKEEPER STUDENT INTERNSHIP PROGRAM (ENCLOSURE) (Gauvreau)</p> <table border="1"> <thead> <tr> <th>S</th> <th><i>Agosto</i></th> <th><i>Aranda</i></th> <th><i>Roesch</i></th> <th><i>Salcido</i></th> <th>M</th> <th><i>Valladolid</i></th> <th><i>Hill-Student Advisory Vote</i></th> </tr> </thead> <tbody> <tr> <td></td> <td>Aye</td> <td>Aye</td> <td>Aye</td> <td>Absent</td> <td></td> <td>Aye</td> <td>Aye</td> </tr> </tbody> </table> <p>Recommend approval of agreement with San Diego BayKeeper Student Internship Program, for the placement of students participating in the program, for the period April 15, 2004 through June 30, 2005, compensation to participant varies and will be paid by the School of Mathematics, Science and Engineering using funds obtained from non-District sources; and further, recommend the Interim Superintendent/President be authorized to sign the agreement and any future amendments which may occur.</p>	S	<i>Agosto</i>	<i>Aranda</i>	<i>Roesch</i>	<i>Salcido</i>	M	<i>Valladolid</i>	<i>Hill-Student Advisory Vote</i>		Aye	Aye	Aye	Absent		Aye	Aye
	S	<i>Agosto</i>	<i>Aranda</i>	<i>Roesch</i>	<i>Salcido</i>	M	<i>Valladolid</i>	<i>Hill-Student Advisory Vote</i>									
	Aye	Aye	Aye	Absent		Aye	Aye										
Action (Carried)	<p>16. REVISION OF COURSE MATERIALS FEES LIST (ENCLOSURE) (Gauvreau)</p> <table border="1"> <thead> <tr> <th>S</th> <th><i>Agosto</i></th> <th><i>Aranda</i></th> <th><i>Roesch</i></th> <th><i>Salcido</i></th> <th>M</th> <th><i>Valladolid</i></th> <th><i>Hill-Student Advisory Vote</i></th> </tr> </thead> <tbody> <tr> <td></td> <td>Aye</td> <td>Aye</td> <td>Aye</td> <td>Absent</td> <td></td> <td>Aye</td> <td>Aye</td> </tr> </tbody> </table> <p>Recommend approval of revised course materials fees, effective with the fall 2004 semester.</p>	S	<i>Agosto</i>	<i>Aranda</i>	<i>Roesch</i>	<i>Salcido</i>	M	<i>Valladolid</i>	<i>Hill-Student Advisory Vote</i>		Aye	Aye	Aye	Absent		Aye	Aye
	S	<i>Agosto</i>	<i>Aranda</i>	<i>Roesch</i>	<i>Salcido</i>	M	<i>Valladolid</i>	<i>Hill-Student Advisory Vote</i>									
	Aye	Aye	Aye	Absent		Aye	Aye										

		ITEM																																																																					
Action (Carried)	17. CHANGE ORDER FOR THE CONSTRUCTION OF THE STUDENT SERVICES "ONE STOP" CENTER																																																																						
	(Fite)																																																																						
	S	<i>Agosto</i>	<i>Aranda</i>	<i>Roesch</i>	<i>Salcido</i>	<i>M</i>	<i>Valladolid</i>	<i>Hill-Student Advisory Vote</i>																																																															
		Aye	Aye	Aye	Absent		Aye	Aye																																																															
	<p>Recommend approval of Change Order Number two (2) for the student Services 'One Stop' Center with Douglas E. Barnhart resulting in an increase of \$63,284.00 and a new contract amount of \$7,532,842.00.</p> <p>Change Order No. 2</p> <table border="0"> <tr> <td style="width: 5%;">1.</td> <td style="width: 85%;">Revise entrance door & provide additional power pedestals with push button controls. (a)</td> <td style="width: 10%; text-align: right;">\$857.00</td> </tr> <tr> <td>2.</td> <td>Revise piping & provide additional framing. (a)</td> <td style="text-align: right;">\$542.00</td> </tr> <tr> <td>3.</td> <td>Provide five motorized projection screens. (b)</td> <td style="text-align: right;">\$18,840.00</td> </tr> <tr> <td>4.</td> <td>Provide power & data to island counter workstation in room 146. (b)</td> <td style="text-align: right;">\$4,154.00</td> </tr> <tr> <td>5.</td> <td>Add ladder to roof for access to low area.(b)</td> <td style="text-align: right;">\$3,581.00</td> </tr> <tr> <td>6.</td> <td>Credit to provide 1 surface mounted projection screen. (b)</td> <td style="text-align: right;">(\$205.00)</td> </tr> <tr> <td>7.</td> <td>Credit to delete furring channels on concrete walls. (b)</td> <td style="text-align: right;">(\$799.00)</td> </tr> <tr> <td>8.</td> <td>Two additional motorized projection screens. (b)</td> <td style="text-align: right;">\$9,205.00</td> </tr> <tr> <td>9.</td> <td>Changes to casework and countertops. (b)</td> <td style="text-align: right;">(\$625.00)</td> </tr> <tr> <td>10.</td> <td>Additional wall with glazed aluminum interior frame in room 140. (b)</td> <td style="text-align: right;">\$2,314.00</td> </tr> <tr> <td>11.</td> <td>Provide new pipe chase behind casework. (a)</td> <td style="text-align: right;">\$372.00</td> </tr> <tr> <td>12.</td> <td>Additional rebar at second floor shear walls at beam pocket. (a)</td> <td style="text-align: right;">\$514.00</td> </tr> <tr> <td>13.</td> <td>Trellis sleeve connection re-fabrication. (a)</td> <td style="text-align: right;">\$4,484.00</td> </tr> <tr> <td>14.</td> <td>Furnish and install blinds for exterior windows, except lobby area. (b)</td> <td style="text-align: right;">\$9,128.00</td> </tr> <tr> <td>15.</td> <td>Provide slotted metal track in lieu of solid tract. (b)</td> <td style="text-align: right;">(\$2,122.00)</td> </tr> <tr> <td>16.</td> <td>Lengthen beam at second floor and roof. (d)</td> <td style="text-align: right;">\$1,150.00</td> </tr> <tr> <td>17.</td> <td>Additional steel angles for skylight framing perimeter. (a)</td> <td style="text-align: right;">\$4,037.00</td> </tr> <tr> <td>18.</td> <td>Revised detail at stair number 3. (a)</td> <td style="text-align: right;">\$2,889.00</td> </tr> <tr> <td>19.</td> <td>Installation of 2" gas valve on site. (b)</td> <td style="text-align: right;">\$652.00</td> </tr> <tr> <td>20.</td> <td>Revised connection details per structural engineer and DSA. (c)</td> <td style="text-align: right;">\$4,316.00</td> </tr> <tr> <td></td> <td style="text-align: right;">Total</td> <td style="text-align: right;">\$63,284.00</td> </tr> </table> <p>(a) Unforeseen Conditions (b) District Requested Change (c) The Division of State Architect (DSA) Modification (d) Design Omission</p>								1.	Revise entrance door & provide additional power pedestals with push button controls. (a)	\$857.00	2.	Revise piping & provide additional framing. (a)	\$542.00	3.	Provide five motorized projection screens. (b)	\$18,840.00	4.	Provide power & data to island counter workstation in room 146. (b)	\$4,154.00	5.	Add ladder to roof for access to low area.(b)	\$3,581.00	6.	Credit to provide 1 surface mounted projection screen. (b)	(\$205.00)	7.	Credit to delete furring channels on concrete walls. (b)	(\$799.00)	8.	Two additional motorized projection screens. (b)	\$9,205.00	9.	Changes to casework and countertops. (b)	(\$625.00)	10.	Additional wall with glazed aluminum interior frame in room 140. (b)	\$2,314.00	11.	Provide new pipe chase behind casework. (a)	\$372.00	12.	Additional rebar at second floor shear walls at beam pocket. (a)	\$514.00	13.	Trellis sleeve connection re-fabrication. (a)	\$4,484.00	14.	Furnish and install blinds for exterior windows, except lobby area. (b)	\$9,128.00	15.	Provide slotted metal track in lieu of solid tract. (b)	(\$2,122.00)	16.	Lengthen beam at second floor and roof. (d)	\$1,150.00	17.	Additional steel angles for skylight framing perimeter. (a)	\$4,037.00	18.	Revised detail at stair number 3. (a)	\$2,889.00	19.	Installation of 2" gas valve on site. (b)	\$652.00	20.	Revised connection details per structural engineer and DSA. (c)	\$4,316.00		Total	\$63,284.00
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Action (Carried)	18. RESOLUTION FOR PURCHASE OF SYSTEM FURNITURE (ENCLOSURE)																																																																						
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	S	<i>Agosto</i>	<i>Aranda</i>	<i>Roesch</i>	<i>Salcido</i>	<i>M</i>	<i>Valladolid</i>	<i>Hill-Student Advisory Vote</i>																																																															
		Aye	Aye	Aye	Absent		Aye	Aye																																																															
	<p>Recommend adoption of resolution authorizing purchase of academic application furniture and related support services for the Southwestern Community College District utilizing the San Mateo Community College District and the Foundation for California Community Colleges Request for Proposal No. 8644.</p>																																																																						

ITEM																	
Action (Carried)	<p>19. RESOLUTION TO PURCHASE PERSONAL COMPUTER SYSTEMS AND RELATED EQUIPMENT (ENCLOSURE) (Fite)</p> <table border="1"> <tr> <td>S</td> <td><i>Agosto</i></td> <td><i>Aranda</i></td> <td><i>Roesch</i></td> <td><i>Salcido</i></td> <td>M</td> <td><i>Valladolid</i></td> <td><i>Hill-Student Advisory Vote</i></td> </tr> <tr> <td></td> <td>Aye</td> <td>Aye</td> <td>Aye</td> <td>Absent</td> <td></td> <td>Aye</td> <td>Aye</td> </tr> </table> <p>Recommend adoption of resolution authorizing purchase of personal computer systems and related equipment for the Southwestern Community College District utilizing the Los Angeles Unified School District for Bid No. C565; Contract No. 0450023.</p>	S	<i>Agosto</i>	<i>Aranda</i>	<i>Roesch</i>	<i>Salcido</i>	M	<i>Valladolid</i>	<i>Hill-Student Advisory Vote</i>		Aye	Aye	Aye	Absent		Aye	Aye
	S	<i>Agosto</i>	<i>Aranda</i>	<i>Roesch</i>	<i>Salcido</i>	M	<i>Valladolid</i>	<i>Hill-Student Advisory Vote</i>									
	Aye	Aye	Aye	Absent		Aye	Aye										
Action (Carried)	<p>20. AGREEMENT FOR ARCHITECTURAL SERVICES (ENCLOSURE) (Fite)</p> <table border="1"> <tr> <td>S</td> <td><i>Agosto</i></td> <td><i>Aranda</i></td> <td><i>Roesch</i></td> <td><i>Salcido</i></td> <td>M</td> <td><i>Valladolid</i></td> <td><i>Hill-Student Advisory Vote</i></td> </tr> <tr> <td></td> <td>Aye</td> <td>Aye</td> <td>Aye</td> <td>Absent</td> <td></td> <td>Aye</td> <td>Aye</td> </tr> </table> <p>Recommend approval of agreement with Grillias Pirc Rosier Alves Architects, for an Americans with Disabilities Act accessibility survey, for the period April 15 through June 30, 2004, in an amount not to exceed \$30,000; and further, recommend the Interim Superintendent/President be authorized to sign the agreement and any future amendments which may occur.</p>	S	<i>Agosto</i>	<i>Aranda</i>	<i>Roesch</i>	<i>Salcido</i>	M	<i>Valladolid</i>	<i>Hill-Student Advisory Vote</i>		Aye	Aye	Aye	Absent		Aye	Aye
	S	<i>Agosto</i>	<i>Aranda</i>	<i>Roesch</i>	<i>Salcido</i>	M	<i>Valladolid</i>	<i>Hill-Student Advisory Vote</i>									
	Aye	Aye	Aye	Absent		Aye	Aye										
Action (Carried)	<p>21. RECOMMENDATION FOR AWARD (Fite)</p> <table border="1"> <tr> <td>S</td> <td><i>Agosto</i></td> <td><i>Aranda</i></td> <td><i>Roesch</i></td> <td><i>Salcido</i></td> <td>M</td> <td><i>Valladolid</i></td> <td><i>Hill-Student Advisory Vote</i></td> </tr> <tr> <td></td> <td>Aye</td> <td>Aye</td> <td>Aye</td> <td>Absent</td> <td></td> <td>Aye</td> <td>Aye</td> </tr> </table> <p>Recommend award of contract on the following RFP tabulations for the printing of 2004 - 2005 class schedules:</p> <p style="text-align: center;">RFP No. 99 - Printing of 2004 - 2005 Class Schedule to VQS Enterprises in the amount of \$170,000.</p>	S	<i>Agosto</i>	<i>Aranda</i>	<i>Roesch</i>	<i>Salcido</i>	M	<i>Valladolid</i>	<i>Hill-Student Advisory Vote</i>		Aye	Aye	Aye	Absent		Aye	Aye
	S	<i>Agosto</i>	<i>Aranda</i>	<i>Roesch</i>	<i>Salcido</i>	M	<i>Valladolid</i>	<i>Hill-Student Advisory Vote</i>									
	Aye	Aye	Aye	Absent		Aye	Aye										
Action (Carried)	<p>22. MEDICARE DIVISION ELECTION RESOLUTION (ENCLOSURE) (Sinclair)</p> <table border="1"> <tr> <td>S</td> <td><i>Agosto</i></td> <td><i>Aranda</i></td> <td><i>Roesch</i></td> <td><i>Salcido</i></td> <td>M</td> <td><i>Valladolid</i></td> <td><i>Hill-Student Advisory Vote</i></td> </tr> <tr> <td></td> <td>Aye</td> <td>Aye</td> <td>Aye</td> <td>Absent</td> <td></td> <td>Aye</td> <td>Aye</td> </tr> </table> <p>Recommend approval of the California State Teachers' Retirement System (CalSTRS) Medicare Division Election Resolution in order to commence the election process.</p>	S	<i>Agosto</i>	<i>Aranda</i>	<i>Roesch</i>	<i>Salcido</i>	M	<i>Valladolid</i>	<i>Hill-Student Advisory Vote</i>		Aye	Aye	Aye	Absent		Aye	Aye
	S	<i>Agosto</i>	<i>Aranda</i>	<i>Roesch</i>	<i>Salcido</i>	M	<i>Valladolid</i>	<i>Hill-Student Advisory Vote</i>									
	Aye	Aye	Aye	Absent		Aye	Aye										
Information	<p>23. SPRING 2004 FIRST CENSUS ENROLLMENT REPORT (ENCLOSURE) (Sandoval)</p> <p>For information and discussion only.</p>																
Action (Carried)	<p>24. SOUTHWESTERN COLLEGE COMMUNITY COLLEGE DISTRICT ADMINISTRATORS ASSOCIATION (ENCLOSURE) (Hernandez)</p> <table border="1"> <tr> <td>S</td> <td><i>Agosto</i></td> <td><i>Aranda</i></td> <td><i>Roesch</i></td> <td><i>Salcido</i></td> <td>M</td> <td><i>Valladolid</i></td> <td><i>Hill-Student Advisory Vote</i></td> </tr> <tr> <td></td> <td>Aye</td> <td>Aye</td> <td>Aye</td> <td>Absent</td> <td></td> <td>Aye</td> <td>Aye</td> </tr> </table> <p>Recommend approval of the establishment of the Southwestern Community College District Administrators Association and its Constitution and Bylaws.</p>	S	<i>Agosto</i>	<i>Aranda</i>	<i>Roesch</i>	<i>Salcido</i>	M	<i>Valladolid</i>	<i>Hill-Student Advisory Vote</i>		Aye	Aye	Aye	Absent		Aye	Aye
	S	<i>Agosto</i>	<i>Aranda</i>	<i>Roesch</i>	<i>Salcido</i>	M	<i>Valladolid</i>	<i>Hill-Student Advisory Vote</i>									
	Aye	Aye	Aye	Absent		Aye	Aye										

ITEM															
Administrative Reports	<p>25. ADMINISTRATIVE REPORTS (Roesch)</p> <ul style="list-style-type: none"> A. ACADEMIC AFFAIRS – MR. GAUVREAU B. FISCAL AFFAIRS – MR. FITE <ul style="list-style-type: none"> 1. General Fund Financial Report for Period Ending February 28, 2004 (ENCLOSURE) C. HUMAN RESOURCES/LEGAL AFFAIRS – MS. SINCLAIR <ul style="list-style-type: none"> 1. Human Resources Report (ENCLOSURE) D. STUDENT AFFAIRS – MR. SANDOVAL <ul style="list-style-type: none"> 1. Transfer Center Report 2001-2002 and 2002-2003 (ENCLOSURE) E. SUPERINTENDENT/PRESIDENT – MS. HERNANDEZ 														
Governing Board Reports	<p>26. GOVERNING BOARD REPORTS (Roesch)</p> <ul style="list-style-type: none"> A. STUDENT TRUSTEE BRANDY HILL B. TRUSTEE TERRI VALLADOLID C. TRUSTEE DAVID J. AGOSTO D. TRUSTEE YOLANDA SALCIDO (<i>Absent</i>) E. VICE PRESIDENT CHRISTINE ARANDA, Ed.D. F. PRESIDENT JEAN ROESCH, Ed.D. 														
Closed Session	<p>27. CLOSED SESSION/REPORT OF ACTION (If Applicable) (Roesch)</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 10%;"></th> <th style="width: 15%;"><i>Agosto</i></th> <th style="width: 15%;"><i>Aranda</i></th> <th style="width: 15%;"><i>Roesch</i></th> <th style="width: 15%;"><i>Salcido</i></th> <th style="width: 15%;"><i>Valladolid</i></th> <th style="width: 15%;"><i>Hill-Student Advisory Vote</i></th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>		<i>Agosto</i>	<i>Aranda</i>	<i>Roesch</i>	<i>Salcido</i>	<i>Valladolid</i>	<i>Hill-Student Advisory Vote</i>							
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Adjournment	<p>28. ADJOURNMENT – 9:17 p.m. (Roesch)</p>														
Information	<p>29. NEXT REGULAR MEETING</p> <p>Wednesday, May 12, 2004</p>														
	<hr/> <p>Norma L. Hernandez Governing Board Secretary (Interim)</p>														
	<hr/> <p>Jean Roesch, Ed.D. Governing Board President</p>														