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Action (Carried)	ITEM																																							
	9. CONSENT CALENDAR (ITEMS A THROUGH G)																																							
		Agosto	S	Aranda		Roesch		Salcido	M	Valladolid	Hill-Student Advisory Vote																													
		Aye		Aye		Aye		Aye		Aye	Aye																													
	Adoption of the Consent Calendar will be made by one motion and second of the Board and by a unanimous vote.																																							
	A. FACILITY USE REQUEST(S)																																							
	(Fite)																																							
	Recommend approval of listed facility use request(s):																																							
	<table><tr><td>Organization</td><td>Facility Requested</td><td>Purpose</td><td>Date</td><td>Charge Rental/Excess</td><td></td></tr><tr><td>San Diego County Office of Education – CIF</td><td>DeVore Stadium</td><td>CIF Semi-Final Championship Football Game</td><td>Dec 12, 2003</td><td>\$981</td><td>\$549</td></tr><tr><td>DHS/I.C.E. Dept of Homeland Security</td><td>Student Union East</td><td>Christmas Luncheon for Law Enforcement/ Agents</td><td>Dec 19, 2003</td><td>\$180</td><td>\$90</td></tr><tr><td>San Diego Gauchos Soccer Team</td><td>Soccer Field</td><td>Youth Soccer Clinic</td><td>Dec 23-31, 2003</td><td>\$375</td><td>\$100</td></tr><tr><td>Allen Elementary School</td><td>Mayan Hall, Green Room, Dressing Rooms, and 6 Classrooms</td><td>Variety Show</td><td>January 7-8, 2004</td><td>\$1009</td><td>\$817</td></tr></table>										Organization	Facility Requested	Purpose	Date	Charge Rental/Excess		San Diego County Office of Education – CIF	DeVore Stadium	CIF Semi-Final Championship Football Game	Dec 12, 2003	\$981	\$549	DHS/I.C.E. Dept of Homeland Security	Student Union East	Christmas Luncheon for Law Enforcement/ Agents	Dec 19, 2003	\$180	\$90	San Diego Gauchos Soccer Team	Soccer Field	Youth Soccer Clinic	Dec 23-31, 2003	\$375	\$100	Allen Elementary School	Mayan Hall, Green Room, Dressing Rooms, and 6 Classrooms	Variety Show	January 7-8, 2004	\$1009	\$817
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<table><tr><td>Department</td><td>Consultant</td><td>Purpose</td><td>Date</td><td>Fee</td></tr><tr><td>(Gauvreau) School of Arts and Communication</td><td>Jim Prindle</td><td>Holiday Concert Musician</td><td>12/3/03 and 12/7/03</td><td>\$146.40</td></tr><tr><td></td><td>Francisca Leff</td><td>Performance for Black History Month</td><td>02/03/04</td><td>\$300</td></tr><tr><td>(Gauvreau) Small Business Development & International Trade Center</td><td>Angela S. DiCarlo Robert Weinberg</td><td>Marketing Marketing</td><td>On-call, as needed for the 2003–04 college year</td><td>Not to exceed \$2,999</td></tr><tr><td>(Gauvreau) Staff Development</td><td>Georgina Lentz</td><td>Healing Touch Workshop—Classified Staff Development Day</td><td>11/07/03</td><td>\$125.00</td></tr></table>										Department	Consultant	Purpose	Date	Fee	(Gauvreau) School of Arts and Communication	Jim Prindle	Holiday Concert Musician	12/3/03 and 12/7/03	\$146.40		Francisca Leff	Performance for Black History Month	02/03/04	\$300	(Gauvreau) Small Business Development & International Trade Center	Angela S. DiCarlo Robert Weinberg	Marketing Marketing	On-call, as needed for the 2003–04 college year	Not to exceed \$2,999	(Gauvreau) Staff Development	Georgina Lentz	Healing Touch Workshop—Classified Staff Development Day	11/07/03	\$125.00						
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ITEM					
	(Gauvreau) Staff Development	Yvonne Rawraway-Waltz	Healing Touch Workshop—Classified Staff Development Day	11/07/03	\$125.00
	(Sinclair) Legal Affairs	Liebert Cassidy Whitmore Employment Relations Consortium	Workshops in HR, Employment & Labor Law	1-1-04 to 6-30-04	\$1,250
	C. (Hernandez)	<u>APPLICATION(S)</u> Recommend ratification and approval of filing of the following application(s) to meet filing deadline(s): San Diego Gas & Electric, "San Diego Region Small Business Development Center (SBDC) Lead Center," in the amount of \$16,500, November 12, 2003 through December 31, 2004. San Diego State University Foundation, "Teacher Recruitment and Preparation Project," in the amount of \$16,200, October 1, 2003 through September 30, 2004.			
	D. (Fite)	<u>ACCEPTANCE OF GIFT(S)</u> Recommend acceptance of the following gifts for anticipated use as indicated: Canon GF 11 Copier, valued at approximately \$50, donated by Travlin' RV, to be used by the students of the School of Business and Information Systems. 18 used Pentium III computers, valued at approximately \$9,000, donated by San Diego Futures Foundation to be used for the benefit of students in several schools on campus.			

ITEM

E.
(Sinclair)

COMMENDATION RESOLUTIONS (ENCLOSURE)

Recommend adoption of commendation resolutions for the following staff members who are completing 15 or more years of service:

Sharon Adcock-Hopkins, Word Processor, Office Support Services
(Retirement, completing 15 years of service)

Barbara Armstrong, Admissions & Records Technician, Admissions & Records
(Retirement, completing 23 ½ years of service)

Gladys Barrett, Professor, School of Technology & Human Services
(Retirement, completing 28 years of service)

Loretta Brown, Food Service Worker, Food Services Department
(Retirement, completing 26 years of service)

Barbara Canaday, Professor, School of Social Sciences & International Studies
(Retirement, completing 29 years of service)

Oscar Cañedo, Professor, School of Languages & Humanities
(Retirement, completing 28 years of service)

Robert Fidrych, Pool Maintenance Technician, Maintenance Department
(Retirement, completing 26 years of service)

Carmen Gallardo, Clerical Assistant III, Student Employment Services Office
(Retirement, completing 24 years of service)

Willard Hanson, Professor, School of Mathematics, Science & Engineering
(Retirement, completing 15 years of service)

Frederick Lotze, Professor, Business & Information Systems
(Retirement, completing 38 years of service)

Alberto Martinez, Custodian, Education Center at San Ysidro
(Retirement, completing 15 years of service)

Vera Powell Mooring, Professor, School of Languages & Humanities
(Retirement, completing 26 years of service)

Barbara Nicita, Administrative Secretary I, Computer Systems & Services
(Retirement, completing 35 ½ years of service)

Carmen Ramirez, Instructional Assistant I, Disability Support Services
(Resignation, completing 15 years of service)

William Redding, Instructional Lab Technician, School of Arts & Communication
(Retirement, completing 21 ½ years of service)

Novelita Resolme, Computer Operator, Computer Systems & Services
(Retirement, completing 26 ½ years of service)

	ITEM
	Alva Sands, Professor, School of Business & Information Systems (Retirement, completing 19 ½ years of service) Victor Saucedo, Professor, School of Arts & Communication (Retirement, completing 32 years of service) Joy Seale, Word Processor, Office Support Services (Retirement, completing 24 years of service) Geraldine Turley, Professor, School of Arts & Communication (Retirement, completing 28 years of service) (Fite) F. <u>CONFIRMATION OF PURCHASE ORDERS</u> (ENCLOSURE) General Fund Nos. 47979 – 48448 Blanket Fund Nos. B811 – B813 (Fite) G. <u>PAYMENT OF BILLS, MONTH OF NOVEMBER 2003</u> (ENCLOSURE)

	ITEM																								
Oral Communication	10. ORAL COMMUNICATION (Roesch) Persons wishing to address the Governing Board under this item should fill out a yellow request card (available at the reception table) and indicate on the card if they wish to be called under Oral Communication, or when a specific agenda item is considered. An oral presentation to the Board does <i>not</i> constitute an open discussion on the presentation topic, unless that topic is on the posted agenda. Pursuant to the Brown Act (Government code Section 54954.2(a)): "No action or discussion shall be undertaken on any item not appearing on the posted agenda, except that members of a legislative body or its staff may <i>briefly</i> respond to statements made or questions posed by persons exercising their public testimony rights under Section 54954.3." <i>Robert Unger, SCEA President, addressed the Board regarding a lottery to establish seniority for faculty.</i> <i>Denis Callahan, SCEA Vice President, addressed the Board regarding a vested adjunct faculty issue.</i> <i>Grant Miller, Professor of Astronomy, addressed the Board regarding a shared vision making process.</i> <i>Bill Kinney, Dean, Higher Education Center at National City, addressed the Board on behalf of academic administrators regarding the vital role of academic administrators and requested that two Board members meet with administrators.</i>																								
	11. SOUTHWESTERN COMMUNITY COLLEGE DISTRICT'S REQUEST TO NEGOTIATE RE-OPENERS (ENCLOSURE) (Sinclair)																								
	<table><tr><td></td><td>Agosto</td><td></td><td>Aranda</td><td></td><td>Roesch</td><td>M</td><td>Salcido</td><td>S</td><td>Valladolid</td><td></td><td>Hill-Student Advisory Vote</td></tr><tr><td></td><td>Aye</td><td></td><td>Aye</td><td></td><td>Aye</td><td></td><td>Aye</td><td></td><td>Aye</td><td></td><td>Aye</td></tr></table>		Agosto		Aranda		Roesch	M	Salcido	S	Valladolid		Hill-Student Advisory Vote		Aye		Aye		Aye		Aye		Aye		Aye
		Agosto		Aranda		Roesch	M	Salcido	S	Valladolid		Hill-Student Advisory Vote													
		Aye		Aye		Aye		Aye		Aye		Aye													
A. Public Hearing on Southwestern Community College District's initial proposal for negotiation of re-openers to the Southwestern College Education Association's collective bargaining agreement. [Government Code Section 3547(a)]. 7:58 p.m. No persons appeared. B. Recommend adoption of proposal as the initial proposal for bargaining purposes.																									
12. HUMAN RESOURCES – ACADEMIC (Sinclair)																									
Action (Carried)	<table><tr><td>S</td><td>Agosto</td><td></td><td>Aranda</td><td></td><td>Roesch</td><td></td><td>Salcido</td><td>M</td><td>Valladolid</td><td></td><td>Hill-Student Advisory Vote</td></tr><tr><td></td><td>Aye</td><td></td><td>Aye</td><td></td><td>Aye</td><td></td><td>Aye</td><td></td><td>Aye</td><td></td><td>Aye</td></tr></table>	S	Agosto		Aranda		Roesch		Salcido	M	Valladolid		Hill-Student Advisory Vote		Aye		Aye		Aye		Aye		Aye		Aye
	S	Agosto		Aranda		Roesch		Salcido	M	Valladolid		Hill-Student Advisory Vote													
		Aye		Aye		Aye		Aye		Aye		Aye													
A. <u>ELIMINATION OF ACADEMIC ADMINISTRATOR POSITION</u> Recommend elimination of the following Academic Administrator position, effective June 30, 2004: <table><tr><td>Position</td><td>Department</td><td>Range</td><td>Months of Service</td></tr><tr><td>Chief of Police/Director of Police Academy</td><td>Campus Police</td><td>J (Academic Administrator Salary Schedule)</td><td>12</td></tr></table>	Position	Department	Range	Months of Service	Chief of Police/Director of Police Academy	Campus Police	J (Academic Administrator Salary Schedule)	12																	
Position	Department	Range	Months of Service																						
Chief of Police/Director of Police Academy	Campus Police	J (Academic Administrator Salary Schedule)	12																						

Action
(Carried)

Action
(Carried)

ITEM

B. RETIREMENTS

The following academic employees are retiring and their resignations have been accepted by the Superintendent/President under delegation of powers:

Employee	Position	Effective Date
Gladys Barrett	Professor, Child Development School of Technology & Human Services (Retirement-completing 28 years of service)	12-19-03
Dr. Barbara Canaday	Professor, Psychology School of Social Sciences & International Studies (Retirement-completing 29 years of service)	12-19-03
Dr. Oscar Cañedo	Professor, E.S.L. and Spanish School of Languages & Humanities (Retirement-completing 28 years of service)	12-19-03
Willard Hanson	Professor, Mathematics School of Mathematics, Science & Engineering (Retirement-completing 15 years of service)	12-19-03
Joseph Liermann	Professor, Computer Information Systems School of Business & Information Systems (Retirement-completing 13 years of service)	12-19-03
Frederick Lotze	Professor, Business School of Business & Information Systems (Retirement-completing 38 years of service)	12-19-03
Susan Luzzaro	Professor, English School of Languages & Humanities (Retirement-completing 12 years of service)	12-19-03
Vera Powell Mooring	Professor, English/Reading School of Languages & Humanities (Retirement-completing 26 years of service)	12-19-03
Alva Sands	Professor, Business School of Business & Information Systems (Retirement-completing 19 ½ years of service)	12-19-03
Dr. Victor Saucedo	Professor, Music School of Arts & Communication (Retirement-completing 32 years of service)	12-19-03
Geraldine Turley	Professor, Art School of Arts & Communication (Retirement-completing 28 years of service)	12-19-03

NOTE: Retirement is in accordance with PARS Supplementary Retirement Plan for the 2003-04 Academic Year.

Action (Carried)	ITEM										
	13. HUMAN RESOURCES - CLASSIFIED (Sinclair)										
	S	Agosto		Aranda		Roesch	M	Salcido		Valladolid	Hill-Student Advisory Vote
		Aye		Aye		Aye		Aye		Aye	Aye
	A. PROJECT EMPLOYMENT										
	Recommend approval of employment of the following temporary, project-funded employee, effective as indicated and contingent upon project funding.										
	Employee	Position		Department		Mos./ Serv.	Range /Step	Monthly Salary	Annual Salary		Effective Date
	Lupita Garcia	Senior Project Clerk, temporary, project-funded position, (replacement)		Small Business Develop- ment and International Trade Center		12	13/1	\$2,543.00	\$30,516.00		12/11/03 to 6/30/04
	B. REINSTATE CLASSIFIED MANAGEMENT/SUPERVISORY POSITION										
	Position			Department			Range			Months/ Service	
Chief of Police, Classified Management/Supervisory Position			Campus Police			29 (Classified Management Salary Schedule)			12 mos.		
C. CHANGE IN CONTRACT SERVICE											
Recommend approval of listed change in contract service, effective as indicated:											
Employee	Position				Mos./Serv. Range/Class Salary	to	Mos./Serv. Range/Class Salary			Effective Date	
Gary Creason	Chief of Police, Academic Administrator to Chief of Police, Classified Management/Supervisory position				12 Mos. Range J Step 6 \$ 7,153.00/mo. \$85,836.00/ann		12 Mos. Range 29 Step 8 \$ 7,242.00/mo. \$86,904.00/ann.			7/1/04	
Debbie Trujillo	Director of Continuing Education & Economic Development, to Small Business Development Center Lead Center Director (Academic Affairs) temporary, project-funded position (new position)				12 Mos. Range 26 Step 8-1 \$6,723.00/mo. \$80,676.00/ann. (Classified Management Salary Schedule)		12 Mos. Range 35 Step 6 \$7,703.00/mo. \$92,436.00/ann. (Classified Management Salary Schedule)			12/11/03	

ITEM

D. CLASSIFIED HOURLY EMPLOYMENT (ENCLOSURE)

Recommend ratification and approval of 46 Classified staff for the 2003-04 academic year, pursuant to Education Code Section 88003 and contingent upon final determination of staff members.

E. RETIREMENTS

The following classified employees are retiring and their resignations have been accepted by the Interim Superintendent/President under delegation of powers:

Employee	Position	Effective Date
Sharon Adcock-Hopkins	Word Processor, Office Support Services (completing 15 years of service)	12/30/03
Barbara Armstrong	Admissions and Records Technician, Admissions and Records, (completing 23½ years of service)	12/30/03
Loretta Brown	Food Service Worker, Food Services Department (completing 26 years of service)	12/30/03
Leonor Fast	Food Service Worker, Food Services Department (completing 6 years of service)	12/30/03
Robert Fidrych	Pool Maintenance Technician, Maintenance Department (completing 26 years of service)	12/30/03
Carmen Gallardo	Clerical Assistant III, Student Employment Services (completing 24 years of service)	12/30/03
Dorothy Manzo	Benefits Technician, Payroll Services (completing 13½ years of service)	12/30/03
Alberto Martinez	Custodian-Evening, Southwestern Education Center at San Ysidro (completing 15 years of service)	12/30/03
Barbara Nicita	Administrative Secretary I, Computer Systems and Services (completing 35½ years of service)	12/30/03
Carmen Ramirez	Instructional Assistant I, 47.5% service, Disability Support Services (completing 15 years of service)	12/30/03
William Redding	Instructional Lab Technician-Fine Arts, School of Arts and Communication (completing 21½ years of service)	12/30/03
Novelita Resolme	Computer Operator, Computer Systems and Services (completing 26½ years of service)	12/30/03
Lynn Sanken	Staff Development Assistant, Staff Development Office (completing 7½ years of service)	12/30/03
Joy Seale	Word Processor, Office Support Services (completing 24 years of service)	12/30/03
Larry Laframboise	Senior Systems Analyst, Computer Systems & Services (Completing 5 ½ years of service)	12/30/03
Edgar Foote	Custodian-Evening, Custodial Department (Completing 5 years of service)	12/30/03

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	ITEM																								
Action (Carried)	35. AGREEMENT WITH THE SAN DIEGO MEDIATION CENTER (ENCLOSURE) (Sinclair) <table><tr><td></td><td><i>Agosto</i></td><td></td><td><i>Aranda</i></td><td></td><td><i>Roesch</i></td><td>S</td><td><i>Salcido</i></td><td>M</td><td><i>Valladolid</i></td><td></td><td><i>Hill-Student Advisory Vote</i></td></tr><tr><td></td><td>Aye</td><td></td><td>Aye</td><td></td><td>Aye</td><td></td><td>Aye</td><td></td><td>Aye</td><td></td><td>Aye</td></tr></table> Recommend approval of agreement for special services with the San Diego Mediation Center, for the period January 1 through December 31, 2004, in an amount not to exceed \$750 for each initial mediation session and \$500 for each follow-up session; and further, recommend the Interim Superintendent/President be authorized to sign the agreement and any future amendments which may occur.		<i>Agosto</i>		<i>Aranda</i>		<i>Roesch</i>	S	<i>Salcido</i>	M	<i>Valladolid</i>		<i>Hill-Student Advisory Vote</i>		Aye		Aye		Aye		Aye		Aye		Aye
	<i>Agosto</i>		<i>Aranda</i>		<i>Roesch</i>	S	<i>Salcido</i>	M	<i>Valladolid</i>		<i>Hill-Student Advisory Vote</i>														
	Aye		Aye		Aye		Aye		Aye		Aye														
Action (Carried)	36. CONSULTING SERVICES AGREEMENT WITH KEENAN & ASSOCIATES (ENCLOSURE) (Sinclair) <table><tr><td></td><td><i>Agosto</i></td><td></td><td><i>Aranda</i></td><td></td><td><i>Roesch</i></td><td>S</td><td><i>Salcido</i></td><td>M</td><td><i>Valladolid</i></td><td></td><td><i>Hill-Student Advisory Vote</i></td></tr><tr><td></td><td>Aye</td><td></td><td>Aye</td><td></td><td>Aye</td><td></td><td>Aye</td><td></td><td>Aye</td><td></td><td>Aye</td></tr></table> Recommend approval of agreement with Keenan & Associates, for consulting services, for the period January 1 through December 31, 2004, at the rate of \$1.00 per employee, per month; and further, recommend the Interim Superintendent/President be authorized to sign the agreement and any future amendments which may occur.		<i>Agosto</i>		<i>Aranda</i>		<i>Roesch</i>	S	<i>Salcido</i>	M	<i>Valladolid</i>		<i>Hill-Student Advisory Vote</i>		Aye		Aye		Aye		Aye		Aye		Aye
	<i>Agosto</i>		<i>Aranda</i>		<i>Roesch</i>	S	<i>Salcido</i>	M	<i>Valladolid</i>		<i>Hill-Student Advisory Vote</i>														
	Aye		Aye		Aye		Aye		Aye		Aye														
Information	37. GRANT FUNDS RECEIVED BY SOUTHWESTERN COLLEGE FOUNDATION (Hernandez) Citibank, "Small Business Development and International Trade Center (SBDITC)/Southeastern Economic Development Corp./SBDITC Entrepreneur Academy," in the amount of \$5,000, July 1, 2003 through June 30, 2004. For information and discussion only.																								
Information	38. GRANT FUNDS RECEIVED BY SOUTHWESTERN COLLEGE FOUNDATION (Hernandez) Defense Logistics Agency, "San Diego Contracting Opportunities Center (SDCOC)," in the amount of \$150,000, January 1 through December 31, 2004. For information and discussion only.																								
Administrative Reports	39. ADMINISTRATIVE REPORTS (Roesch) A. ACADEMIC AFFAIRS – MR. GAUVREAU B. FISCAL AFFAIRS – MR. FITE 1. General Fund Financial Report for Period Ending October 31, 2003 (ENCLOSURE) 2. 2003-04 Budget Reductions Update C. HUMAN RESOURCES/LEGAL AFFAIRS – MS. SINCLAIR (<i>Absent</i>) 1. Human Resources Report (ENCLOSURE) D. STUDENT AFFAIRS – MR. SANDOVAL 1. Financial Aid Report Academic Year 2002-2003 (ENCLOSURE) E. SUPERINTENDENT/PRESIDENT – MS. HERNANDEZ																								

