

ENGLISH DEPARTMENT

MEMORANDUM

TO: ENGLISH COMPOSITION FACULTY
FROM: Leslie K. Yoder, Chair
DATE: 07 February 2012
RE: APPROVED DEPARTMENT TEXTS AND POLICIES (Spring 2012)

Textbook Policies

Textbook Selection

All composition courses require a textbook from the approved list. Below are the department's textbook policies and recommended texts for English 71, 114, 115, 116, and 220. (Prices reflect **new/used** bookstore prices of the most recent edition.) Under no circumstances may a text approved for one course be used in another.

Supplemental and Replacement Textbooks

An instructor choosing to use an entire textbook (not individual readings or novels) as a supplement to the required books or to replace a required book must complete a "Single Semester Textbook Approval" form to provide the department with a rationale for use. This request must be submitted to the ENGL Department Textbook Committee for review in a timely manner, ***no later than six weeks prior to the beginning of a semester***. The form is available on the department webpage at <http://bit.ly/AcS4rG>.

Piloting New Textbooks

Instructors wishing to add a title to the ENGL Department Approved Textbook List shall submit the book for review under the guidelines of the ENGL Department Textbook Pilot Program. Single semester approval for use of a book that does not appear on the Approved Textbook list does not guarantee approval in the future.

Instructor Published Packets

An instructor may request to replace a required book with a packet of readings and texts he/she has compiled that is appropriate for the course. This request must be made in writing. All materials must be provided to the ENGL Department Textbook Committee for review in a timely manner, ***no later than six weeks prior to the beginning of a semester***. Any instructor-published material is subject to copyright laws, department policies regarding textbooks, and the Southwestern College Academic Senate Policy on Adoption and Use of Instructional Materials.

Textbook Costs

As textbook prices have become increasingly prohibitive for many of our students, we must do our best to keep costs down. For example, using a previous edition when ample copies are available (and the bookstore can determine this) may reduce costs for students. The bookstore has additional suggestions at http://www.swcbookstore.com/site_reduce_costs.asp. A note on Amazon and other

online retailers: Understandably, many students are choosing to purchase their textbooks online at lower prices. Please make them aware that free shipping will substantially delay their order, and expedited shipping may wipe out any cost savings.

Some of our popular texts now cost over \$100 new. These texts should be able to stand on their own without the need for supplementation and additional cost. When ordering multiple selections for one course, please ensure that the total does not exceed \$100.

English 71 Basic Writing and Editing

Option 1: Select the following combination of workbooks and rhetorics:

- At a Glance: Sentences (Brandon) Heinle, 5th ed. '11 **\$36.35**
ISBN-10: 0495906379
ISBN-13: 978-0495906377
- At a Glance: Paragraphs (Brandon) Heinle, 5th ed. '11 **\$36.35**
ISBN-10: 0495906298
ISBN-13: 978-0495906292
- At a Glance: Essays (Brandon) Wadsworth, 5th ed. '12 **\$34.70**
ISBN-10: 0495906301
ISBN-13: 978-0495906308

Option 2: Select one reader/workbook/rhetoric from the following list:

- English Skills with Readings (Langan) McGraw Hill, 8th ed. '12 **\$108.00/**
ISBN-10: 0073371688
ISBN-13: 978-0073371689
- Grassroots w/ Readings (Fawcett) Wadsworth, 10th ed., '12 **\$109.35/**
ISBN-10: 0495901237
ISBN-13: 978-0495901235
- Evergreen w/ Readings (Fawcett) Wadsworth, 9th ed. '11 **\$73.25/**
ISBN-10: 0495798576
ISBN-13: 978-0495798576
- Within Reach: A Guide to Successful Writing (Ingalls/Moody) SWC, 1st ed. '11 **\$44.10/**
ISBN-10: 0744209285
- Real Writing with Readings (Anker) Bedford/St. Martin's, 5th ed. '10 **\$83.25/62.50**
ISBN-10: 0312539045
ISBN-13: 978-0312539047
- Focus on Writing: Paragraphs and Essays (Kirszner/Mandell) Bedford/St. Martin's, 2nd ed. '11 **\$85.35/**
ISBN-10: 031260341X
ISBN-13: 978-0312603410

Either 71 option may include instructor-provided readings or a short fiction or non-fiction book at an appropriate level. These do not require committee approval, but are subject to department/committee review.

English 114 Introduction to Composition

Option 1: Select one reader and one rhetoric from the following list:

Readers:

- Vision Across the Americas (Warner/Hilliard) Wadsworth, 7th ed. '10 **\$91.35/68.50**
ISBN-10: 1428263772
ISBN-13: 978-1428263772
- Patterns Plus (Conlin) Wadsworth, 10th ed. '11 **\$68.55/51.50**
ISBN-10: 0495802522
ISBN-13: 978-0495802525

Rhetoric:

- Structuring Paragraphs and Essays (Parks/Hollowell/Levernier) Bedford/St. Martin's, 5th ed. '01 **\$62.35/46.75**
ISBN-10: 0312195583
ISBN-13: 978-0312195588

Option 2: Select one rhetoric/reader combination from the following list:

Rhetoric/Reader Combinations:

- The Longman Writer: Rhetoric and Reader, Concise Ed. (Nadell et al.) Longman, 8th ed. '11 list \$65.80
ISBN-10: 0205798373
ISBN-13: 978-0205798377
- Patterns for College Writing w/ 2009 MLA (Kirsznner/Mandell) Bedford/St. Martin's, 11th ed. '10 **\$64.70/46.75**
ISBN-10: 0312601522
ISBN-13: 978-0312601522
- The Resourceful Writer (Barnwell/Dees) Houghton Mifflin, 4th ed. '99 **\$74.50/**
ISBN-10: 039590420X
ISBN-13: 978-0395904206
- Expressways Writing Scenarios with My Writing Lab (McWhorter) Longman, 2nd ed. '09 **\$103.50/**
[*not on new outline]
ISBN-10: 0205634214
ISBN-13: 978-0205634217
- College Writing Skills with Readings (Langan) McGraw Hill, 8th ed. '11 **\$105.70/**
ISBN-10: 0073371661
ISBN-13: 978-0073371665
- Steps to Writing Well (with Additional Readings) (Wyrick) Wadsworth, 8th ed. '10 **\$115.00/86.25**
ISBN-10: 1428292055
ISBN-13: 978-1428292055

Either 114 option may include instructor-provided readings or a short fiction or non-fiction book at an appropriate level. These do not require committee approval, but are subject to department/committee review.

English 115 Reading and Composition: Exposition and Argumentation

Option 1: Select one rhetoric/reader combination from the following list:

Rhetoric/Reader Combinations

- Everything's an Argument w Readings (Lunsford/Ruszkiewicz) Bedford/St.Martin's, 5th ed. '10 **\$77.35/**
ISBN-10: 0312538618
ISBN-13: 978-0312538613
- They Say / I Say: The Moves that Matter in Persuasive Writing with Readings (Graff/Birkenstein) Norton, 2nd ed. '11 **\$52.00**
ISBN-10: 0393912752
ISBN-13: 978-0393912753
- Strategies for Successful Writing: Rhetoric, Research, Reader, and Handbook (Reinking) Pearson, 9th ed. '10 list **\$99.00**
ISBN-10: 0205689442
ISBN-13: 978-0205689446

Option 2: Select one reader and one rhetoric from the following lists:

Readers:

- The Best American Essays 2011 (Danticat/Atwan) Houghton Mifflin, '11 **\$14.95/**
ISBN-10: 0547479778
ISBN-13: 978-0547479774
- Rereading America (Cullen/Lisle/Colombo) Bedford/St.Martin's, 8th ed. '11 **\$66.70/**
ISBN-10: 0312548540
ISBN-13: 978-0312548544
- Crossing Cultures (Knepler) Houghton Mifflin, 7th ed. '08 **\$97.00/72.75**
ISBN-10: 061891806X
ISBN-13: 978-0618918065
- Beyond Borders: A Cultural Reader (Bass/Young) Houghton Mifflin, 2nd ed. '03 **\$/46.75**
ISBN-10: 0618234977
ISBN-13: 978-0618234974

Rhetorics:

- Reading Rhetorically (Bean) Longman, 3rd ed. '11 **\$40.90/30.75**
ISBN-10: 0205741932
ISBN-13: 978-0205741939
- They Say / I Say: The Moves that Matter in Persuasive Writing (Graff/Birkenstein) Norton, 2nd ed. '10 **\$24.75**
ISBN-10: 039393361X
ISBN-13: 978-0393933611
- Everything's an Argument (Lunsford/Ruszkiewicz) Bedford/St.Martin's, 5th ed. '10 **\$48.00/**
ISBN-10: 0312538626
ISBN-13: 978-0312538620

- Essentials of Argument (Wood) Longman, 3rd '10 list **\$60.00**
ISBN-10: 0205827020
ISBN-13: 978-0205827022

Departmental Handbooks (Optional but Recommended)

- Rules for Writers w/ 2009 MLA (Hacker) Bedford/St. Martin's, 6th ed. '11 **\$38.00/**
ISBN-10: 0312664818
ISBN-13: 978-0312664817
- Pocket Keys for Writers (Raimes) Houghton Mifflin, 3rd ed. '10 **\$39.35/29.50**
ISBN-10: 0495800457
ISBN-13: 978-0495800453
- MLA Handbook for Writers of Research Papers (Gibaldi) MLA, 7th ed. '09 **\$22.00/**
ISBN-10: 1603290249
ISBN-13: 978-1603290241
- Writer's Reference (Hacker) Bedford/St. Martin's, 7th ed. '11 **\$68.70/**
ISBN-10: 0312601433
ISBN-13: 978-0312601430

Either 115 option may include instructor-provided readings or a non-fiction book at an appropriate level. These do not require committee approval, but are subject to department/committee review. Novels are inappropriate for 115.

English 116 Critical Thinking and Composition

Select one critical thinking text or combination of texts

Option 1: Foundation for Critical Thinking Combination (both books required)

- Analytic Thinking (Paul/Elder) Foundation for Critical Thinking, '07 **\$7.75**
ISBN-10: 0944583199
ISBN-13: 978-0944583197
- Fallacies: The Art of Mental Trickery (Paul/Elder) Foundation for Critical Thinking, '06 **\$7.75**
ISBN-10: 094458327X
ISBN-13: 978-0944583272

Option 2: Select a critical thinking text from the following list:

- Critical Thinking: Concise Edition (Paul/Elder) Pearson, '06 **\$49.00/36.75**
ISBN-10: 0131703471
ISBN-13: 978-0131703476
- Beyond Feelings: A Guide to Critical Thinking (Ruggiero) McGraw, 9th ed. '11 **\$51.30/**
ISBN-10: 0078038189
ISBN-13: 978-0078038181

- Writing Logically, Thinking Critically (Cooper/Patton) Longman, 7th ed. '11 list **\$60.00/**
ISBN-10: 0205119123
ISBN-13: 978-0205119127
- Thinking Critically (Chaffee) Wadsworth, 10th ed. '12 **\$114.00/85.50**
ISBN-10: 0495908819
ISBN-13: 978-0495908814
- The Literary Experience: Essential Edition (Beiderwell/Wheeler) Wadsworth, 1st ed. '09 **\$50.00/37.50**
ISBN-10: 1428230505
ISBN-13: 978-1428230507
- Reading Literature and Writing Argument (James/Merickel) Longman, 4th ed. '11 list **\$86.67/**
ISBN-10: 0205766420
ISBN-13: 978-0205766420

Either 116 critical thinking option may be accompanied by a selection of fiction and/or non-fiction chosen by the instructor; however, multi-genre anthologies of the sort used in English 220 are not approved. Fiction and non-fiction selections do not require committee approval, but are subject to department/committee review.

English 220 Introduction to Literature

Select one textbook from the following list:

- Literature: The Human Experience: Reading and Writing (Abcarian/Klotz/Cohen) Bedford/St. Martin's, 10th ed. '10 **\$58.65/44.00**
ISBN-10: 0312556446
ISBN-13: 978-0312556440
- The Norton Introduction to Literature (Portable Edition) (Booth/Mays) Norton, 10th ed. '11. **\$43.59**
ISBN-10: 0393911640
ISBN-13: 978-0393911640
- Literature: An Introduction to Fiction, Poetry, Drama, and Writing (Kennedy /Gioia) Longman, 11th ed. '10 **\$111.00/**
ISBN-10: 0205698816
ISBN-13: 978-0205698813
- Compact Bedford Introduction to Literature with 2009 MLA Update (Meyer) Bedford/St. Martin's, 9th ed. '11 **\$73.95/**
ISBN-10: 0312594348
ISBN-13: 978-0312594343

cc: Joel Levine, Dean, School of Language and Literature
Bertha Rose Williams, School of Language and Literature
Tricia Ortivez, Bookstore