

**CIVIC CENTER & OTHER FACILITIES USE**

*Reference: Education Code Sections 82530, 82537& 82542*

In accordance with Education Code sections 82530, 82537 and 82542, Southwestern Community College District is available for public, private, for-profit and not-for-profit use as a civic center rental. Use of College District facilities identified in Procedure No. 6700 may be granted as provided by law. Scheduled instructional, student support services, student activities, or other College District activities or operational use shall take precedence over civic center rentals, and use of College District property for non-district events or activities shall not interfere with scheduled instructional programs or other College District activities.

The Superintendent/President shall establish procedures regarding the rental of College District property, including but not limited to facilities, outside space, equipment, and/or supplies. Funds generated through the rental of District facilities will be used to cover all costs associated with the event generating the rental fees including personnel, supplies, utilities, and all other ancillary costs. Revenues generated in excess of actual costs will be allocated as one-time funds (not ongoing) to support the following Board objectives as designated by the Superintendent/President.

- One-time funds allocated to the renovation/repair/replacement of district facilities, thus covering the additional wear and tear on District facilities generated by rental activities, and reducing the burden on the general fund
- One-time funds allocated to revenue generation initiatives that allow the college to further invest in student success programs and activities.
- One-time funds allocated to increase or implement new student success initiatives

College District Procedure No. 6700 shall reflect the requirements of applicable law regarding civic centers, including Education Code Section 82537. Persons, groups, businesses, or organizations using College District property shall be charged fees as authorized by law.

Pursuant to College District Policy & Procedure No. 3430, "Prevention of Harassment & Discrimination," no group or organization may use or rent College District property or facilities for purposes that discriminate against any person on the basis of age, ancestry, color, ethnic group identification, national origin, religion, race, gender, gender identity, sexual orientation, marital status, physical or mental disability or veteran status, or on the basis of these perceived characteristics, or based on association with a person or group with one or more of these actual or perceived characteristics.