

COOPERATIVE WORK EXPERIENCE EDUCATION

References: CA Code of Regulations, title 5, sections 55234 and 55250, et seq.

Southwestern Community College District offers Occupational Work Experience under its Cooperative Work Experience Education (CWEE) program. This program consists of supervised employment, extending classroom-based occupational learning at an on-the-job learning station relating to the students' educational or occupational goal.

Courses in CWEE are offered for college credit to students under the following criteria:

1. Students must be enrolled in no less than 7 units at an accredited institution of higher education, including Cooperative Education at Southwestern College, for each semester they are enrolled in Cooperative Education. For summer session, students must be enrolled in one other class in addition to Cooperative Education.
2. Students may enroll in only one CWEE class per semester; 4 units may be earned in one CWEE class per semester.
3. Students may earn no more than a total of 16 units in CWEE.

The scale used to determine units of college credit earned is as follows:

<u>Hours Per Semester Worked</u>		<u>CWEE Credits</u>
<u>Paid</u>	<u>Non-Paid</u>	
75	60	1
150	120	2
225	180	3

Mandatory Corequisite: Students must also enroll in Work Experience, a one-unit lecture class, in order to receive credit.

4. Students must be employed or placed in an approved work station as determined by the District instructor/coordinator.
5. Students must pursue a planned program of cooperative work experience education which, in the opinion of the instructor, includes new or expanded responsibilities or learning opportunities beyond those experienced during previous employment.

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6. Students must have on-the-job learning experiences that contribute to their occupational or educational goals.
7. Certain programs under CWEE require students to purchase supplemental insurance for a minimal fee, to be facilitated through the District.
8. The time in which students may enroll in CWEE shall be extended to the end of the third week of each semester, subject to the permission of each individual instructor.
9. No CWEE classes shall be cancelled prior to the end of the third week of each semester.

Office of Primary Responsibility: Student Employment Services