

## **BOARD EDUCATION**

**References:**        *Accreditation Standard IV.B.1.f*

The Governing Board of Southwestern Community College District is committed to its ongoing development as a Board and to a trustee education program that includes orientation for new Governing Board members and the student trustee.

To that end, the Governing Board will engage in study sessions and team building exercises, provide access to reading materials, and support conference attendance and other activities that foster trustee education. At the Governing Board's annual retreat, specific on-going educational needs will be determined in conjunction with the Board Self-Evaluation. A Governing Board training schedule will be developed and posted on the College District website.

The Governing Board and the Superintendent/President shall assist each newly elected or appointed trustee to understand the Governing Board's functions, policies and procedures before he/she takes office. The following methods shall be employed:

1. The new trustee shall be invited to meet with the Superintendent/President, the Governing Board President and appropriate administrative personnel to review the role of Governing Board members.
2. The new trustee shall be notified of Governing Board meetings prior to his/her officially taking office. The Superintendent/President or designee shall supply materials and information pertinent to meetings and shall explain their use.
3. The new trustee will be given selected materials concerning his/her responsibility as a member of the Governing Board and a copy of all Governing Board policies by the Superintendent/President.

See College District Procedure No. 2740, Board Education.