



Shared Consultation Council (SCC) Agenda – Business

NOVEMBER 21, 2012

2:30 – 4:30 P.M.

L238 N & S

FACILITATORS	Melinda Nish, Ed.D. and Randy Beach, Co-Chairs
NOTE TAKER	Rosalva Garcia
PLEASE READ	All Enclosures
PLEASE BRING	

Agenda Items

	TOPIC	AREA	PRESENTER	ITEM TYPE	TIME ALLOTTED
1.	Call to Order / Approval of Agenda		Melinda Nish/Randy Beach		1 minute
2.	Approval of Minutes: - October 17, 2012 - November 7, 2012		Melinda Nish/Randy Beach	Action	2 minutes
3.	Change Meeting Time for Spring Semester (2:00 - 4:00 p.m.)		Melinda Nish/Randy Beach	Action	
4.	Approval of SCC Operating Principles	Campus Communication	Beach/Cornejo/Blevins/MacNintch	Action	10 minutes
5.	Approval of Shared Planning and Decision Making Committee Template	Campus Communication	Beach/Gilstrap	Action	5 minutes
6.	Shared Planning and Decision Making Revision Update	Campus Communication	Beach/Gilstrap	Information	5 minutes
7.	Policy 6330: Purchasing and Contracts (1st Reading) (2 nd Reading)	Policy and Procedure Approval	Steve Crow/Priya Jerome	Action	15 minutes
8.	Procedure 6700: Civic Center & Facilities Use (2 nd Reading)	Policy and Procedure Approval	Steve Crow/Priya Jerome	Action	15 minutes
9.	Policy and Procedure 5530: Student Rights and Grievances (2nd reading)	Policy and Procedure Approval	Angelica Suarez/Mia McClellan	Action	15 minutes
10.	Procedure 5500: Standards of Student Conduct (2nd reading)	Policy and Procedure Approval	Angelica Suarez/Mia McClellan	Action	15 minutes
11.	Meeting Summary			Information	5 minutes

Miscellaneous Information

GUESTS:

RESOURCES:

SPECIAL NOTES:

Next SCC Meeting: Wednesday, December 5, L238 N & S



Shared Consultation Council (SCC) Minutes

NOVEMBER 21, 2012

2:30 – 4:30 P.M.

L238 N & S

CO-CHAIRS	Melinda Nish and Randy Beach			
MEMBERSHIP	Michele Fenlon	Victor Castillo	Juan Luis Espinoza	Chris Hayashi
	Bruce MacNintch	Silvia Cornejo	Alfredo Alvarez	Janelle Williams
	Heather MacNintch	Malia Flood	Laura del Castillo	Susan Brenner
	Silvia Lugo for D. Peckenpaugh	Bea Zamora Aguilar	Josua Gonzalez	Carol Stuardo
	Eric Maag	Patti Blevins		
PLANNING REPS	John Brown	Mia McClellan	Mink Stavenga	Victoria Lopez
	Diana Kelly	Paul Norris	Angelica Suarez	Linda Hensley
RESOURCE STAFF	Linda Gilstrap	Steven Crow	Kathy Tyner	Albert Roman
	Ben Seaberry	Rebecca Wolniewicz		
NOTE TAKER	Rosalva Garcia			
GUEST/S	Michael Cash, Priya Jerome			

1. Agenda

M. NISH/R. BEACH

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
The agenda was approved as presented.	M. Nish/R. Beach	

2. Minutes

M. NISH/R. BEACH

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
The October 17 and November 7, 2012 minutes were approved as presented.	M. Nish/R. Beach	

3. New Time for SCC Meetings

M. NISH/R. BEACH

ACTION ITEMS	PERSONS RESPONSIBLE	DEADLINE
The SCC agreed to move the SCC meetings to 2:00 – 4:00 p.m. effective January 15, 2013 (Spring Semester).	M. Nish/R. Beach	

4. Approval of SCC Operating Principles

BEACH/BLEVINS/CORNEJO/MACNINTCH

ACTION ITEMS	PERSONS RESPONSIBLE	DEADLINE
The SCC approved its Operating Principles as revised. Additional editing is needed for the Policy/Procedure Process section, specifically steps 1, 2 and 3. It was recommended to finalize revisions and bring back to the SCC on December 5. It was also stipulated that a full evaluation of the principles be done during the SCC Retreat in August 2013.	Beach/Blevins Cornejo/MacNintch	

5. Shared Planning & Decision Making Committee Template

BEACH/GILSTRAP

ACTION ITEMS	PERSONS RESPONSIBLE	DEADLINE
The SCC approved the Shared Planning and Decision Making Committee Template for SCC. The committee templates will be included in the revised Shared Planning and Decision Making Handbook. The handbook will back for approval in January or February 2013.	Beach/Gilstrap	January or February 2012

6. Approval of Shared Planning Revision Update

BEACH/GILSTRAP

ACTION ITEMS	PERSONS RESPONSIBLE	DEADLINE
The committee templates will be included in the revised Shared Planning and Decision Making Handbook. The handbook will back for approval in January or February 2013.	Beach/Gilstrap	January or February 2012

7. Policy 6330: Purchasing and Contracts (2nd Reading)

CROW/JEROME

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
The SCC approved Policy 6330: Purchasing and Contracts.	Crow/Jerome	

8. Procedure 6700: Civic Center & Facilities Use (2nd Reading)

CROW/JEROME

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
The SCC conducted a second reading of Policy 6700. Consensus was not reached for approval of the procedure. It was recommended that the procedure be read thoroughly and shared with constituent groups. The procedure will come back to the SCC on the December 5 agenda. If consensus cannot be reached, a vote will take place per the operating principles.	Crow/Jerome	Jan. 16, 2013

9. Policy & Procedure 5530: Student Rights Grievances (2nd Reading)

SUAREZ/MCCLELLAN

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
The SCC approved Policy/Procedure 5530: Student Rights and Grievances.	Crow/Jerome	

10. Policy & Procedure 5500: Standards of Student Conduct (2nd Reading)

SUAREZ/MCCLELLAN

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
The SCC approved Procedure 5500: Standards of Student Conduct.	Crow/Jerome	

11. Meeting Summary

M. NISH/R. BEACH

DISCUSSION	Melinda Nish and Randy Beach provided a meeting summary.
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12. Adjournment

M. NISH/R. BEACH

DISCUSSION	The meeting adjourned at 4:32 p.m.
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