



Proposition R



At Work!

## **Southwestern Community College District**

### **Proposition R Citizens' Bond Oversight Committee December 19, 2012**

#### **MINUTES**

##### **1. CALL TO ORDER**

The meeting was called to order at 5:30 p.m.

Members Present: Thomas Davis, Adela Garcia, Edward Gutierrez, Matt Kriz, Nicholas Segura

Members Absent: Joe David Casillas, Israel Garza

Staff Present: Steve Crow, Melinda Nish, Bob Temple, Lillian Leopold, Nirav Desai

##### **2. PUBLIC COMMENT**

None.

##### **3. APPROVAL OF MINUTES OF September 19, 2012 (ENCLOSURE)**

Motion: Davis; Second: Garcia. Unanimous approval.

##### **4. FIDUCIARY LIABILITY INSURANCE COVERAGE FOR CBOC**

Document providing fiduciary liability insurance coverage for the committee was signed by Kriz on behalf of the committee.

##### **5. APPROVAL OF SWACC AUXILIARY/FOUNDATION ORGANIZATIONS RESOLUTION (ENCLOSURE)**

Motion: Segura; Second: Davis– Unanimous approval.

##### **6. UPDATE OF PROP R EXPENDITURES AND PROJECT UPDATES (ENCLOSURE)**

Nirav presented the Prop R Expenditures and Project Updates enclosure. Nick asked if the committee can plan a tour of the construction site. Yes, they can work with Nirav to arrange a tour. No Brown Act parameters are necessary if they are not making decisions and conducting business.

**7. UPDATE OF PROP R ANNUAL AUDIT JULY 2011 – JUNE 2012 (ENCLOSURE)**

Steve summarized the enclosure DRAFT not accepted by GB yet. Questions and concerns were raised and addressed.

**8. UPDATE OF DRAFT FORMAT FOR CBOC ANNUAL REPORT**

Lillian distributed a draft four-fold brochure, as an example, and asked for feedback from the committee. Feedback from committee members will be conveyed to Lillian through Chair Kriz. Edward liked the layout and design. Tom raised concerns of the difference between the planned projects when the bond was passed by the community, and what the projects are now planned.

Melinda: Education Master Plan is finished and has been submitted but not read as of yet. The plan is for the Master plan to be finalized in February. For the Facility Master Plan there is a basic conceptual draft that will be presented to the Facilities Committee in January, forums will start, February 21, and it will be going to Governing Board March 20 for workshop and to Governing Board for approval April 10. The next CBOC meeting is scheduled for March 20, the same night as the scheduled Governing Board workshop. Melinda suggests that the CBOC committee may want to meet earlier in the afternoon/evening and then attend the Governing Board workshop afterwards. We do foresee a growth in student count. The public is probably more interested in the physical growth and changes. There will be forums in February and the Governing Board forum in March. These forums may answer many of the committee's questions. Temple: recognized the efforts and great draft of the report that Lillian provided as a template and as a starting place for the committee to expand on. Additional information discussed tonight will be forwarded by Lillian to Matt, who can share the revised draft with committee members. Temple suggests the committee hold another formal meeting to finalize the CBOC Annual Report final. The committee plans to submit the report to the Governing Board for approval in February or March.

There will be a CBOC meeting scheduled for January 16, 2013 to finalize the report.

**9. CAPITAL APPRECIATION BONDS**

Two documents were distributed to the committee and briefly explained by Bob Temple.

**10. OTHER ITEMS**

None.

**11. COMMITTEE COMMENTS / REQUESTS**

Edward ASO has been discussing supporting the solar panel ideas. He is voicing their interest in moving forward with this. He will share the message that we are looking at this seriously. Steve: contact him so ASO can be involved.

**12. ADJOURNMENT**

The meeting was adjourned at 7:13. Motion: Adela; Second: Matt.