

2013-2014 Verification Worksheet

Independent Student

The U.S. Dept. of Education selected your application for review in a process called "Verification." In this process, we are required by law to compare the information from your application with the information provided on this form and all requested financial documentation. Corrections may be deemed necessary. **We cannot process your financial aid until verification has been completed, so please provide the required documents as soon as possible.**

Selected For (Administrative Use Only)	Verification Tracking Flag	Verification Tracking Group	FILL OUT SECTION
☐	V1	Standard Verification	A, B, C, D, E & I
☐	V2	SNAP Verification	A, E & I
☐	V3	Child Support Paid Verification	A, D & I
☐	V4	Custom Verification Group	A, D, E, F, H & I
☐	V5	Aggregate Verification Group	A, B, C, D, E, F, H & I

A. Student Information (V1 – V5)

Last Name	First Name	MI	SWC ID Number	Date of Birth
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B. Family Information (V1 and V5)

List below the people in your household. Include:

- Yourself.
- Your spouse, if you are married.
- Your children, if any, if you will provide more than half of their support from July 1, 2013, through June 30, 2014, or if the child would be required to provide your information if they were completing a FAFSA for 2013-2014. Include children who meet either of these standards, even if they do not live with you.
- Other people if they now live with you and you provide more than half of their support and will continue to provide more than half of their support through June 30, 2014.

Include the name of the college for any household member who will be enrolled at least half time, in a degree, diploma, or certificate program at a postsecondary educational institution any time between July 1, 2013, and June 30, 2014. *If more space is needed, attach a separate page with your name and SWC ID number at the top.*

Full Name	Age	Relationship	Attending College in 2013-2014
		Myself	Southwestern Community College

Name: _____

ID _____

C. Tax Forms and Income Information (V1 and V5)

1. Tax Return Filer: If you (or your spouse, if married) successfully utilized the IRS data retrieval tool when completing the FAFSA and did not change the data on your FAFSA, you are not required to submit a tax return transcript and will not be asked for one. If you (or your spouse, if married) did not utilize the IRS data retrieval tool, or made changes to the data on your FAFSA, you **MUST** submit a copy of your 2012 IRS tax return transcript(s). **To obtain an IRS tax return transcript go to www.irs.gov and click on the "Order a Return or Account Transcript" link, or call 1-800-908-9946. Make sure to request the "IRS tax return transcript" and not the IRS tax account transcript."**

2. Tax Return Non-Filer Certification: If you (or your spouse, if married) did not file and are not required to file a 2012 Federal income tax return, list below your employer(s) and any income received in 2012. You **MUST** attach your (and/or your spouse, if married) Forms W-2 or 1099 from all sources of earned income).

Student, non-filer	Employer's Name	2012 Total Amount Earned

☐ I, the student, was not employed and had no income earned from work and/or unemployment in 2012.

Spouse, non-filer	Employer's Name	2012 Total Amount Earned

Administrative use only:

- ☐ DRT 02 code Student / Spouse
☐ W-2 (s) Student / Spouse
☐ IRS Tax Tran(s) Student / Spouse
☐ 1099 form(s) Student / Spouse

☐ I, the spouse, was not employed and had no income earned from work and/or unemployment in 2012.

BAS: TO BE COMPLETED IF EITHER YOU OR YOUR SPOUSE WERE IN THE MILITARY DURING 2012

YOU: ☐ ENLISTED (\$348.44) _____ # Months BAS rec'd in 2012
☐ OFFICER (\$239.96) _____ # Months BAS rec'd in 2012

SPOUSE: ☐ ENLISTED (\$348.44) _____ # Months BAS rec'd in 2012
☐ OFFICER (\$239.96) _____ # Months BAS rec'd in 2012

D. Child Support Paid (V1, V3, V4 and V5)

☐ IF NOT APPLICABLE, CHECK HERE

Complete this section if you or your spouse, if married, paid child support in 2012.

- ☐ Either I, or if married my spouse who is listed in Section B of this worksheet, paid child support in 2012. I have indicated below the name of the person who paid the child support, the name of the person to whom the child support was paid, the names of the children for whom child support was paid, and the total annual amount of child support that was paid in 2012 for each child. If asked by my school, I will provide documentation of the payment of child support. If you need more space, attach a separate page that includes your name and SWC ID Number at the top.

Name of Person Who Paid Child Support	Name of Person to Whom Child Support was Paid	Name of Child for Whom Support Was Paid	Amount of Child Support Paid in 2012
Marty Jones (example)	Chris Smith	Terry Jones	\$6,000.00

E. Receipt of SNAP Benefits (V1, V2, V4 and V5)

☐ IF NOT APPLICABLE, CHECK HERE

Complete this section if you or anyone in your household (listed in Section B) received benefits from the Supplemental Nutrition Assistance Program or SNAP (formerly known as food stamps) any time during the 2011 or 2012.

Student	75. SNAP (Food Stamps) ☐
Spouse	96. SNAP (Food Stamps) ☐

Note: If we have reason to believe that the information regarding the receipt of SNAP benefits is inaccurate, we may require documentation from the agency that issued the SNAP benefits in 2011 or 2012.

Name _____

ID _____

F. Statement of Educational Purpose (V4 and V5)

I certify that I, _____ (Print Student's Name), am the individual signing this Statement of Educational Purpose and that the federal student financial assistance I may receive will only be used for educational purposes to pay the cost of attending Southwestern Community College for 2013-2014.

Student's Signature: _____ Date: _____

(Student must sign in the presence of a Financial Aid Administrator)

G. Government Issued Photo ID – TO BE COMPLETED BY SWC FINANCIAL AID ADMINISTRATOR

☐ Driver's License ☐ Passport ☐ Alien Registration Card ☐ Military Card ☐ CA or State ID

ID Number	Date
Rec'd By	FA Administrator 'Signature

H. High School Completion Status (V4 and V5)

Provide one of the following documents that indicate the student's high school completion status when the student will begin college in 2013-2014:

- A copy of the student's valid high school diploma. Students who possess a foreign high school diploma will be required to have the grade transcripts evaluated by an accredited agency in order to determine if the diploma is equivalent to a U.S. High School Diploma.
- A copy of the student's final official high school transcript that shows the date when the diploma was awarded.
- A copy of the student's General Educational Development (GED) certificate or GED transcript.
- An academic transcript that indicates the student successfully completed at least a two-year program that is acceptable for full credit toward a bachelor's degree.
- If State law requires a homeschooled student to obtain a secondary school completion credential for homeschool (other than a high school diploma or its recognized equivalent), a copy of that credential. If State law does not require a homeschooled student to obtain a secondary school completion credential for homeschool (other than a high school diploma or its recognized equivalent), a transcript or the equivalent, signed by the student's parent or guardian, that lists the secondary school courses the student completed and documents the successful completion of a secondary school education in a homeschool setting.

☐ If you are unable to obtain any of the documentation listed above, please check the box that you understand that you are not eligible to receive Financial Aid.

Students who do not have a High School Diploma or a recognized equivalent (e.g., GED), and who first enroll in a program of study on or after July 1, 2012 will not be eligible to receive Title IV student aid. Students could qualify for Title IV student aid under one of the Ability to Benefit (ATB) alternatives if the student completed those ATB alternatives and was enrolled in a Title IV eligible program prior to July 1, 2012. Those alternatives include the student passing an independently administered, approved ATB test or successfully completing at least six units of transferable work prior to that date.

☐ High School Diploma on file, please check box.

I. Certification (V1 – V5)

If you are the student, by signing this application you certify that all of the information you provided is true and complete to the best of your knowledge. You also agree, if asked, to provide additional information that will verify the accuracy of your completed form.

Student's Signature_____
Date_____
Spouse's Signature_____
Date