

District Work Study (DWS)

Enrolled minimum 6 units

Friday, March 09, 2018

Count 3

Job ID POSITION	DEPARTMENT	Wage:
27893 PUBLIC SAFETY ASSISTANT (PSA) 20 HOURS PER WEEK. PATROL CAMPUS, ASSIST WITH UNLOCKING VEHICLES AND CHARGING CAR BATTERIES AND TELEPHONE RECEPTION. MUST HAVE A VALID CALIFORNIA DRIVER'S LICENSE (REQUIRED). MUST BE ENROLLED IN SIX UNITS. APPLY IN PERSON 12_808020_695000_52340_10	CAMPUS POLICE	\$11.00
27901 PEER MENTOR 10 TO 15 HRS/WK. MENTOR INCOMING FIRST YEAR EXPERIENCE (FYE) STUDENTS BY INTRODUCING THEM TO COLLEGE SERVICES, ACTIVITIES, CLUBS AND ORGANIZATIONS. HELP STUDENTS UNDERSTAND THE ACADEMIC AND SOCIAL DEMANDS OF COLLEGE LIFE. GUIDE STUDENTS WITH EFFECTIVE WAYS TO COMMUNICATE WITH FACULTY. CONDUCT PRESENTATIONS TO INCOMING STUDENTS ON FYE SERVICES AND CAMPUS RESOURCES. VISIT HIGH SCHOOLS, ASSIST WITH GUIDANCE, TOUR, EVENTS AND OTHER DUTIES AS ASSIGNED. MUST BE A FULL-TIME DEGREE SEEKING STUDENT; PART-TIME STUDENTS MAY BE CONSIDERED UNDER SPECIAL CIRCUMSTANCES. MUST HAVE A 3.0 G.P.A. AND MUST BE ENROLLED IN SIX UNITS. APPLY THROUGH ONLINE APPLICATION. APPLICATION DEADLINE IS MARCH 30, 2018. 12_998510_631000_52340_10	FIRST YEAR EXPERIENCE PROGRAM	\$13
27908 CLERK/TYPIST 20 HRS PER WEEK •8:00 – 1:00 p.m. Mon. & Wed. •3:00 – 6:30 p.m. Tues. & Thursday •8:00 – 11:00 p.m. Fridays RESPONSIBLE FOR CASHIER DUTIES AND PROVIDE CLERICAL SUPPORT SUCH AS: FILING, ANSWERING PHONES, AND COPYING. OTHER CLERICAL DUTIES AS ASSIGNED. MUST BE ENROLLED IN 6 UNITS. 11_810004_672000_52340_10	SWC CASHIERS OFFICE ROOM S102	\$11.00