

Federal Work Study (FWS)

Friday, August 18, 2017

Count 8

Notice: These jobs cannot be emailed. Must pick up the referral sheet in person at Student Employment Office.
Must also have Financial Aid.

Job ID	Position	DEPARTMENT/COMPANY	City:
26900	CUSTODIAL	SWC CUSTODIAL/MAINT/GARAGE ROOM	Chula Vista
15 HRS/WK, 8AM TO 12 NOON. MONDAY THROUGH FRIDAY. LOOKING FOR A FEMALE APPLICANT TO ASSIST IN CLEANING THE WOMEN'S RESTROOMS. MAINTAIN CLEANLINESS OF CAMPUS FACILITIES SUCH AS; CLASSROOMS, CAFETERIA AND BATHROOMS. REQUIRES BENDING AND HEAVY LIFTING. MUST HAVE ALREADY BEEN AWARDED FEDERAL FINANCIAL AID AND MUST BE ENROLLED IN MIN 6 UNITS. 12_982310_653000_52341_10			
27296	CLERK TYPIST	SWC BUSINESS & TECHNOLOGY	Chula Vista
LOOKING FOR SOMEONE THAT WILL BE ABLE TO WORK THROUGH THE SUMMER SEMESTER. 16 HOURS PER WEEK. MONDAY AND WEDNESDAY 8 HOURS EACH DAY. SEEKING MORNINGS TUESDAY AND THURSDAY AND POSSIBLY MON. WED AND FRI. AFTERNOON OR EVENING. . PROVIDE CLERICAL SUPPORT SUCH AS FILING, MAKING COPIES, ANSWERING TELEPHONES, AND OTHER RECEPTIONIST DUTIES AS ASSIGNED. REQUIRES KNOWLEDGE OF OFFICE MACHINES, GOOD COMPUTER SKILLS AND EXCELLENT COMMUNICATION SKILLS, AND TYPING SPEED OF 35WPM. MUST HAVE BEEN AWARDED FEDERAL FINANCIAL AID AND ENROLLED MIN 6 UNITS.PLEASE SUBMIT RESUME. 12_982316_601000_52341_10			
27404	CLERK TYPIST	SWC STUDENT EMPLOYMENT SERVICES	Chula Vista
HELP WANTED! 10 HRS/WK. WORK SHIFT: BETWEEN 9AM - 1:30PM. PROVIDE CUSTOMER SERVICES, CLERICAL SUPPORT SUCH AS DATA ENTRY, FILING, MAKING COPIES, ANSWERING TELEPHONES AND OTHER RECEPTIONIST DUTIES AS ASSIGNED. REQUIRES KNOWLEDGE OF MS OFFICE PROGRAMS, BASIC COMPUTER SKILLS, AND TYPING SPEED OF 35 WPM. MUST HAVE ALREADY BEEN AWARDED FEDERAL FINANCIAL AID AND MUST BE ENROLLED IN 6 UNITS. PLEASE EMAIL OR DROPPED OFF YOUR RESUME. NO PHONE CALLS.. FWS 12_982310_647000_52341_10			

Job ID	Position	DEPARTMENT/COMPANY	City:
27443	CLERK/LAB AIDE	SWC STUDENT ACTIVITIES	Chula Vista
	<p>15 HRS/WK TUESDAY AND THURSDAY BETWEEN 8AM AND 6:30 PM. PROVIDE CLERICAL SUPPORT SUCH AS FILING, MAKING COPIES, ANSWERING TELEPHONES, AND OTHER RECEPTIONIST DUTIES ASSIGNED. REQUIRES KNOWLEDGE OF OFFICE MACHINES, MUST HAVE GOOD COMPUTER SKILLS, AND TYPING SPEED OF 35 WPM. MUST HAVE GOOD COMPUTER SKILLS AND ABILITY TO MULTI-TASK IN A FAST PACE ENVIRONMENT. MUST BE DEPENDABLE. MUST BE ENROLLED MIN 6 UNITS. DURING SUMMER SEMESTER AND 6 UNITS IN FALL AND SPRING. PLEASE CALL TO SCHEUDLE AN APPOINTMENT TO COMPLETE THE REQUIRED APPLICATION. START DATE: FALL 2017 SEMESTER.</p> <p>12_982310_696000_52341_10</p>		
27535	WAREHOUSE WORKER	SWC WAREHOUSE	Chula Vista
	<p>15 HRS/WK. MONDAY THROUGH FRIDAY FROM 8AM TO 12 NOON. STOCKING, SORTING, DELIVERING SUPPLIES. ABILITY TO LIFT 50 LBS. AND MUST HAVE A VALID CALIFORNIA DRIVERS LICENSE, MUST HAVE ALREADY BEEN AWARDED FEDERAL FINANCIAL AID AND MUST BE ENROLLED IN 6 UNITS. 12_982310_677000_52341_10</p>		
27536	WAREHOUSE WORKER	SWC WAREHOUSE	Chula Vista
	<p>15 HRS/WK. MONDAY THROUGH FRIDAY FROM 12 NOON TO 4 PM. STOCKING, SORTING, DELIVERING SUPPLIES. ABILITY TO LIFT 50 LBS. AND MUST HAVE A VALID CALIFORNIA DRIVERS LICENSE, MUST HAVE ALREADY BEEN AWARDED FEDERAL FINANCIAL AID AND MUST BE ENROLLED IN 6 UNITS. 12_982310_677000_52341_10</p>		
27516	LAB AIDE/TECH	SWC MATH/SCI/ENG	Chula Vista
	<p>15 HRS/WK. ASSIST IN CLASSROOMS, LOCKER ROOMS, COMPUTER LABS, OR MATH/SCIENCE LABS. DUTIES MAY INCLUDE ASSISTING STUDENTS, MAINTAINING LAB SUPPLIES AND EQUIPMENT. OTHER DUTIES AS ASSIGNED. MAY REQUIRE SUCCESSFUL COMPLETION OF CLASSES SPECIFIC TO SUBJECT AREA. MUST HAVE ALREADY BEEN AWARDED FEDERAL FINANCIAL AID AND MUST BE ENROLLED IN SIX UNITS.</p> <p>12_982310_040100_52341_10</p>		
27520	CUSTODIAL	SWC CUSTODIAL/MAINT/GARAGE ROOM	Chula Vista
	<p>HRS/WK, HOURS BETWEEN 6PM TO 10PM. MAINTAIN CLEANLIINESS OF CAMPUS FACILITIES SUCH AS; CLASSROOMS, CAFETERIA AND BATHROOMS. REQUIRES BENDING AND HEAVY LIFTING. MUST HAVE ALREADY BEEN AWARDED FEDERAL FINANCIAL AID AND MUST BE ENROLLED IN MIN 6 UNITS. 12_982310_653000_52341_10</p>		