

# Federal Work Study (FWS)

Tuesday, June 20, 2017

Count 2

Notice: These jobs cannot be emailed. Must pick up the referral sheet in person at Student Employment Office.  
Must also have Financial Aid.

Job ID	Position	DEPARTMENT/COMPANY	City:
<b>26900</b>	<b>CUSTODIAL</b>	<b>SWC CUSTODIAL/MAINT/GARAGE ROOM</b>	<b>Chula Vista</b>
15 HRS/WK, 8AM TO 11AM MONDAY THROUGH FRIDAY. LOOKING FOR A FEMALE APPLICANT TO ASSIST IN CLEANING THE WOMEN'S RESTROOMS. MAINTAIN CLEANLINESS OF CAMPUS FACILITIES SUCH AS; CLASSROOMS, CAFETERIA AND BATHROOMS. REQUIRES BENDING AND HEAVY LIFTING. MUST HAVE ALREADY BEEN AWARDED FEDERAL FINANCIAL AID AND MUST BE ENROLLED IN MIN 6 UNITS. 12_982310_653000_52341_10			
<b>27296</b>	<b>CLERK TYPIST</b>	<b>SWC BUSINESS &amp; TECHNOLOGY</b>	<b>Chula Vista</b>
16 HOURS PER WEEK. MONDAY AND WEDNESDAY 8 HOURS EACH DAY. SEEKING MORNINGS TUESDAY AND THURSDAY AND POSSIBLY MON. WED AND FRI. AFTERNOON OR EVENING. LOOKING FOR SOMEONE THAT WILL BE ABLE TO WORK THROUGH THE SUMMER SEMESTER. PROVIDE CLERICAL SUPPORT SUCH AS FILING, MAKING COPIES, ANSWERING TELEPHONES, AND OTHER RECEPTIONIST DUTIES AS ASSIGNED. REQUIRES KNOWLEDGE OF OFFICE MACHINES, GOOD COMPUTER SKILLS AND EXCELLENT COMMUNICATION SKILLS, AND TYPING SPEED OF 35WPM. MUST HAVE BEEN AWARDED FEDERAL FINANCIAL AID AND ENROLLED MIN 6 UNITS.PLEASE SUBMIT RESUME. 12_982316_601000_52341_10			