

# Federal Work Study (FWS)

Tuesday, May 09, 2017

Count 4

Notice: These jobs cannot be emailed. Must pick up the referral sheet in person at Student Employment Office.  
Must also have Financial Aid.

Job ID	Position	DEPARTMENT/COMPANY	City:
<b>26900</b>	<b>CUSTODIAL</b>	<b>SWC CUSTODIAL/MAINT/GARAGE ROOM</b>	<b>Chula Vista</b>
15 HRS/WK, 8AM TO 11AM MONDAY THROUGH FRIDAY. LOOKING FOR A FEMALE APPLICANT TO ASSIST IN CLEANING THE WOMEN'S RESTROOMS. MAINTAIN CLEANLINESS OF CAMPUS FACILITIES SUCH AS; CLASSROOMS, CAFETERIA AND BATHROOMS. REQUIRES BENDING AND HEAVY LIFTING. MUST HAVE ALREADY BEEN AWARDED FEDERAL FINANCIAL AID AND MUST BE ENROLLED IN MIN 6 UNITS. 12_982310_653000_52341_10			
<b>27165</b>	<b>CLERK/TYPIST</b>	<b>SWC DISABILITY SUPPORT SVCS</b>	<b>Chula Vista</b>
20 HOURS PER WEEK. MORNING AND EVENING HOURS. PROVIDE CLERICAL SUPPORT SUCH AS FILING, MAKING COPIES, ANSWERING TELEPHONES, AND OTHER RECEPTIONIST DUTIES AS ASSIGNED. REQUIRES KNOWLEDGE OF OFFICE MACHINES, GOOD COMPUTER SKILLS, AND TYPING SPEED OF 35 WPM. MUST HAVE ALREADY BEEN AWARDED FEDERAL FINANCIAL AID AND MUST BE ENROLLED IN SIX UNITS. HOW TO APPLY: BY EMAIL. 12_982310_642000_52341_10			
<b>27223</b>	<b>CLERK/TYPIST</b>	<b>SWC ASSESSMENT</b>	<b>Chula Vista</b>
10 HR/WK. LOOKING FOR STUDENTS THAT ARE AVAILBLE IN THE MORNING BETWEEN 8AM AND 12 NOON. PROVIDE CLERICAL SUPPORT SUCH AS FILING, MAKING COPIES, ANSWERING TELEPHONES, AND OTHER RECEPTIONIST DUTIES AS ASSIGNED. REQUIRES KNOWLEDGE OF OFFICE MACHINES, GOOD COMPUTER SKILLS, AND TYPING SPEED OF 35 WPM. MUST BE ABLE TO COMMUNICATE EFFECTIVLEY. MUST HAVE ALREADY BEEN AWARDED FEDERAL FINANCIAL AID AND MUST BE ENROLLED 6 UNITS. 12_982310_647000_52341_10			
<b>27232</b>	<b>CLERK/TYPIST</b>	<b>SWC ASSESSMENT</b>	<b>Chula Vista</b>
15 HR/WK. MONDAY TO THURSDAY 10AM TO 1PM AND ALSO TUESDAYS AND THURSDAYS 2PM TO 4PM. PROVIDE CLERICAL SUPPORT SUCH AS FILING, MAKING COPIES, ANSWERING TELEPHONES, AND OTHER RECEPTIONIST DUTIES AS ASSIGNED. REQUIRES KNOWLEDGE OF OFFICE MACHINES, GOOD COMPUTER SKILLS, AND TYPING SPEED OF 35 WPM. MUST HAVE BEEN AWARDED FEDERAL FINAID AND MUST BE ENROLLED 6 UNIT. 12_982310_632000_52341_10			