

**SOUTHWESTERN COLLEGE FOUNDATION
MEETING MINUTES
Tuesday, September 24, 2013 ♦ 7:30 a.m. – 9:30 a.m.**

Present: Ben Green, Linda Gilstrap, Patti Finnegan, Melyn Acasio, Mitch Thompson, Kimberly Paul, Ruben Garcia (departed @ 8:50), Jean Roesch, Holly Hiding, Jesse Navarro, and Joe Martinez.

Absent: Chayo Moreno, Melinda Nish, Cynthia Reyna, Hank Murphy, Dukie Valderrama, Humberto Peraza, and David Hoffman.

Recorder: Dawn Perez

1. WELCOME / CALL TO ORDER – Ben Green

President Green called the meeting to order at 7:35 a.m. and welcomed everyone.

2. APPROVAL OF MINUTES – ACTION (Enclosure) – Ben Green

- A. Motion made by Jesse Navarro, seconded by Mitch Thompson and unanimously approved to accept the minutes for May 28, 2013.

3. TREASURERS REPORT – Information – (Enclosures) – David Hoffman

- A. Financial Reports: May, June, July and August 2013 presented by Ben Green

B. SWCF 2013-14 operating budget – **ACTION – Ben Green**

Discussion took place amongst the directors as to how much funding should be made available to disburse toward SODA awards and requests for funds received as well as administrative expenses. Motion made by Mitch Thompson to approve \$45,000 for SODA and approved funding requests with an allocation of approximately \$22,500 each for fall and spring semesters, re-evaluate at the beginning of the spring semester to see if this remains appropriate. Motion seconded by Jesse Navarro and passed with a 7-1 vote.

4. REQUEST FOR FUNDS – ACTION– (ENCLOSURE) –Joe Martinez/Hank Murphy

- A. The following Student/College Activities Request for Funds projects were approved at the amount indicated:

- School of Arts & Communication/Communication Dept./SWC Sun Newspaper Journalism Association of Community Colleges (JACC) Conference, fund at \$6,000
- School of Arts and Communication African American History Month Activities
 - “Love & Liberation: Introducing FIVEOLOGY,” fund at \$500
 - “Tribe” Storytelling Through the Body, fund at \$500
 - “Staging Global Performances,” fund at \$500
 - “African American Women: Health, Culture and Well-Being,” fund at \$500
- African American Alliance African American Success Series, fund at \$600
- Gender Equity Committee Gender Social Issues Lecture Series, fund at \$1,000
- School of Arts and Communication Art Gallery Speaker Series, fund at \$1,000
- School of Language & Literature Culture & Language International Film Festival, fund at \$300
- School of Language & Literature Guest Writers Series, fund at \$1,750
- Phi Theta Kappa PTK Radio, fund at \$415
- School of Counseling & Personal Development Puente Project/Club Northern CA University Visitation, fund at \$4,500
- Architecture Club Design Village Competition, fund at \$1,000
- Architecture Club University Campus Tours, fund at \$500
- School of Language & Literature Filipino American History Month, fund at \$750
- African American Alliance Martin Luther King Breakfast, fund at \$1,000

The following Student/College Activities were not funded at this time

- “Pancake & Celebrate ‘Serve-us’”
- Disability Support Services Access Awards Ceremony

The following Community Event Request for Funds was approved at the amount indicated:

- National University 2nd Annual Visionary Voices, A Tribute to our Veterans fundraising dinner, 2 tickets @ \$500

Motion made by Patti Finnegan, seconded by Holly Hidinger and unanimously approved to fund at the amount indicated for each individual project.

5. **COMMITTEE REPORTS – Ben Green**

A. Fundraising Committee

- Gala 2013 Report – Hank Murphy/Melyn Acasio/Cynthia Reyna
 - Melyn Acasio reported that the event was very successful and the effort put forth was huge. Preliminary figures indicate that about \$90,000 was raised and the expenses for the Foundation were approximately \$45,000. A press release will be issued highlighting the success of this event.
 - Discussion took place whether or not a gala should be held annually. It was decided that we should get input and suggestions from all directors. Melyn asked if anyone would step forward at this time to chair a committee for next year. Possible locations were also suggested.

B. Executive Committee – Ben Green

- Annual Meeting is October 22, 2013
 - Officer nominations: Motion made by Holly, seconded by Patti Finnegan and unanimously approved to accept these nominations
 - ✓ President–Ben Green
 - ✓ Vice President–Hank Murphy
 - ✓ Secretary–Joe Martinez
 - ✓ Treasurer–Cynthia Reyna
 - Elections will take place at Annual Meeting
- Southwestern College-Southwestern College Foundation Memorandum of Understanding (MOU) – **ACTION**
 - Consult with an attorney to review MOU: Directors determined that it is not necessary to hire an attorney to review the MOU
- Board Docs program annual license fee – **ACTION – Green/Nish**

A motion was made by Holly Hidinger, seconded by Patti Finnegan and unanimously approved to authorize spending \$1,000 toward the fair share amount for licensing of Board Docs annually.
- Ethics/Conflict of Interest Annual Reaffirmation

In accordance with SWCF's Ethics/Conflict of Interest Policy directors present signed reaffirmation document

6. **GOVERNING BOARD REPORT – Humberto Peraza**

No report

7. **SUPERINTENDENT/PRESIDENT REPORT – Melinda Nish, Ed.D.**

No report

8. **ADJOURNMENT – Ben Green**

Meeting adjourned at 9:10a.m.

Next meeting date: November 26, 2013

Happy Thanksgiving!