



SOUTHWESTERN COLLEGE CENTRAL SERVICE TECHNOLOGY PROGRAM

The purpose of the Central Services Technology Program is to train entry level workers in proper sterilization of surgical instruments and handling of medical equipment. Upon satisfactory completion of the program, the student is eligible for a Southwestern College Certificate of Achievement and to take the International Certification Exam (IAHCSMM).

The course covers introduction to central service; topics include microbiology, aseptic technique, disinfection, decontamination, sterilization, and wrapping/packaging of surgical instruments. Review of body systems and surgical instruments. Medical terminology, safety, risk management, regulations, inventory management, ethical responsibilities, and communication skills. Laboratory experience supports the introduction to the hospital Central Supply Unit and the role of the Central Supply Technician.

The program consists of **three courses**. Each course is nine-weeks in length (for a total of 27 weeks) and is limited to 20 students per course.

- **ST 10A** is generally offered two evenings a week (Tuesdays & Thursdays) 6:00 – 9:50 p.m. and Saturdays 8:00 – 11:50 a.m. for 8-weeks.
- **ST 10B & ST 10C** courses are two hundred hours laboratory, all hours to be arranged with the instructor.

The program accepts 20 students per cohort, Fall only. All **accepted** students are expected to meet on the first day for roll call. Accepted students who fail to meet the class will be dropped and may re-apply for the next available application period.

The Central Service Technology Program is **no longer** a waitlisted program. All interested applicants must apply during the annual application period. For **Fall 2015** the application period is from **January 5, 2015 to May 7, 2015 by 3pm, no exceptions.**

COMPLETE APPLICATIONS MUST BE EMAILED or IN PERSON to the Higher Education Center, Otay Mesa, 8100 Gigantic Street San Diego, CA 92154 Office 4401. Email: nursing@swccd.edu (No exceptions). Once application packet is submitted, it becomes our sole property. Please make copies of your records prior to applying.

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The salary of a Central Service Technician ranges from \$16.00 to \$25.00 per hour and varies by experience. A technician works with medical supplies, equipment and/or processing of surgical instruments. The duties include:

- Collection and transportation of contaminated items; medical instruments and equipment from soiled utility rooms throughout the medical center.
- Operation of a variety of equipment such as sterilizers, ultra-sonic washers, washer sterilizers.
- Know and recognize the proper cleaning and asepsis procedures for each specialized instrument and complex scope being processed.
- Assemble surgical instrument trays to include label, date, and inspect for packaging integrity.
- Assist with product testing and equipment evaluation.
- Determine the type of case cart set-up needed for a particular surgical case.
- Conduct physical inventories of supply areas.
- Ability to process, assemble, troubleshoot, prepare, sterilize, store, and issue sterile and non-sterile medical supplies and equipment.
- Knowledge of the technical names, general uses, physical characteristics, and operating conditions of medical supply items, general uses, physical characteristics, and operating conditions of medical supply items, decontamination, cleaning, preparation, sterilization, and storage procedures, aseptic techniques, and skills in operating gas and steam sterilizers.

Here is an interesting YouTube video of what a Central Service Technology career consists of.

<http://www.youtube.com/watch?v=p6AIK5JDYIY>



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PLEASE TYPE AND PRINT OUT FORM

Last Name: _____ First Name: _____ Middle: _____
If no middle name use NMN

Previous Name/Maiden Name: _____
Important if your records reflect a name different from above

Social Security Number: _____ Birth Date: _____ SWC ID # _____
(Required by the Board of Registered Nursing) *(Required at time of application)*

Address: _____ City: _____ State: _____ Zip Code: _____

Phone: _____ Alternate Phone: _____ Email Address: _____

Emergency Contact Name: _____ Emergency Contact Number: _____

High School Name: _____ City: _____ State: _____
(A copy of HS diploma, transcripts, GED)

Have you previously applied to this Program? ☐ Yes ☐ No If so, when? _____

Have you had any formal education in other health care occupations? ☐ Yes ☐ No

PREVIOUS WORK EXPERIENCE

<u>Agency</u>	<u>Position</u>	<u>From</u>	<u>To</u>

8100 Gigantic Street • San Diego, CA • 92154
(619) 482-6352 Office • (619) 216-6603 Fax
www.swccd.edu/nursing • email: nursing@swccd.edu



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COMPLETE FOR STATISTICAL PURPOSES ONLY:

Gender: ☐ Male ☐ Female	U.S. Citizen? Yes ☐ No ☐
Ethnicity: ☐ African-American ☐ American Indian/Alaskan Native ☐ Filipino ☐ Asian ☐ Non-Filipino Asian or Pacific Islander ☐ Pacific Islander ☐ White/ non-Hispanic ☐ Hispanic ☐ Unknown/Non-Respondent ☐ Other/ non-white	
Additional Languages? Yes ☐ No ☐	
Language spoken at home ☐ Arabic ☐ Chinese including dialects ☐ English ☐ Farsi ☐ Russian ☐ Spanish ☐ Tagalog ☐ Other	

Age at date of enrollment: ☐ Under 19 ☐ 20-24 ☐ 25-29 ☐ 30-34 ☐ 35-39 ☐ 40-49 ☐ Over 50

All requirements and documentation must be completed in full and submitted to the Nursing Office to be considered for admission.
All accepted students will be notified via email.

To the best of my knowledge, the above information is truthful and accurate. Failure to disclose accurate information will result in your application being removed from consideration by Southwestern College Nursing Program.

Important: If you have a change in address, phone number or email, you must contact the Nursing Office in writing send email to nursing@swccd.edu. Your admission status will be compromised if we are unable to reach you. Once your application is submitted to our office, it becomes sole property of the Nursing Department. If not accepted into the program, your application will be discarded. **Please initial** _____ (indicating that you have read this statement)

Applicant Signature: _____ Date: _____

For Official Use Only: ☐ Application Packet Complete	Initials: _____
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Student Application Checklist

You will need **ALL** of the following items at the time of application, please make copies of your records prior to applying.

☐ Application

☐ Copy of:

- Social Security Card
- Driver's License/State ID
- CPR certification – Healthcare Provider from the American Heart Association
- High School Diploma/GED or high school transcripts
- Immunization card/record and/or titers (lab work)
- Student Educational Plan (*within the last 6 months, must be created by an academic counselor and must be program specific*)

☐ Physical Examination Form with all immunizations completed

- 2 MMRs or Titers for Measles, Mumps, Rubella
- 2 Varicella or Titers (if you had the disease you will need titers)
- 3 Hepatitis B or Titers
- Tdap (within 5 years at time of application)
- Flu (must be current season)
- 2-Step Intradermal TB Mantoux Test or Titers (Quantiferon TB) or chest x-ray within 5 years.

****Your immunization records or titer (lab work) results MUST accompany the application packet***

All accepted students will be notified via email

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