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| Academic Senate Committee Minutes | | | | |
| october 8, 2013 | | | 11:00-11:50 a.m. | L 246 |
| note taker | respectfully submitted by Caree Lesh & angie Arietti | | | |
| Attendees | Andrade-Robledo, Margarita | Horlor, Barry | ~~Preciado, David~~ | |
| Beach, Randy | Jones, Linda | Quan, Nghiep | |
| Bloch, Maya | Lesh, Caree | Rempt, Andrew | |
| Brenner, Susan | Lewis, John | ~~Salahuddin, Sheri~~ | |
| Carberry, Ed | Lucas, Yvonne | ~~Speyrer, Michael~~  E | |
| Caschetta, Todd | Maag, Eric | Stuart, Angelina | |
| Davis, J.D. | Martinez-Sanabria, Maria E. | Tyahla, Sandy | |
| Detsch, Steven | ~~McAneney, Danielle~~ | Villegas, Val | |
| Edwards-LiPera, Diane | Moore, Ryan | Whitsett, Jessica | |
| Flores-Charter, Patti | Mossadeghi, Yasmin | Wolniewicz, Rebecca | |
| Hayashi, Chris | Orozco, Alejandro | Yonker, Susan | |
| Hopkins, Kesa | Pollock, Lynn | ~~Zinola, Lauren~~ | |
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| GUEST/s | Superintendent/President Dr. Nish | Josue Arredondo |  | |
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| Names in red indicate AS Executive committee members. | | |  | |
| **Call to order; Approval of Agenda (Action Item)** | | | | randy beach |
| Discussion | The meeting was called to order at 11:02 a.m. by the Academic Senate President, Randy Beach. | | | |
| Action items | | | | |
| Approval of the agenda. The motion passed. M/S/C | | | | |
| **Public Comment (Information Item)** | | | | randy beach |
| Discussion | Andrew Rempt presented a certificate to Randy Beach for the Leadership of the Academic Senate from the Community College Leadership Alumni. | | | |
| **Approval of Minutes from 09/24/133 (Action Item)** | | | | randy beach |
| Action items | | | | |
| Approval of Minutes from 09/24/13. M/S/C. | | | | |
| Discussion | | No discussion. | | |
| **President’s Report (Report)** | | | | randy beach |
| Discussion | | The President’s report is available on SharePoint.  Highlights include:  Valerie Goodwin-Colbert’s husband passed away and there was a celebration of life this past Sunday and it was a really nice program. Please send her well wishes. Google Jim Tolbert scholarship fund to donate money in lieu of flowers.  We have three faculty positions on the docket for tonight’s Governing Board meeting: one semester Assistant Professor of Health (Temporary, non-tenure track), Assistant Professor of Vocational Nursing (tenure-track), and  Learning Disabilities Specialist (tenure-track).  The SCC is now giving input of the Facilities Master Plan and approving budgeting information. We are making a move to go financially independent so we can do our own payroll, rather than continuing to do it through the County Department of Education that is now charging for $500.000 payroll (one -time fee). They also talked about the Campus Climate survey.  The IFC proposed to increase the size of the Wellness Center.  FHP is underway and they are trying to figure out how to work the points for people who have retired.  Please volunteer for the Staff Development Committee, IPRC, Academic Technology and/or the Human Resources Committee. | | |
| **SCEA Report (Report)** | | | | eric maag |
| Discussion | We are getting the website up and running to vote. There will be passwords sent out this week and a faux elections held soon.  The CCA conference is this weekend and we are sending nine people.  The Governing Board has put $400,000 towards Health and Welfare benefits, so fees will go up some for those with coverage for families. Part-time faculty do not benefit from this money. Via negotiations, we are trying to get more money for part-time faculty since the District has also taken a hard stance on vesting and are not honoring this. At this point our District is doing several things and we may well have a crisis looming in this District for part-time issues.  A motion was made and seconded to extend for two minutes.  Fiscal independence is kind of scary. While we do not want to pay $500k to do payroll, but we are planning on hiring two administrators and other employees as well. While we may have more flexibility, we also hold more liability and it could cost us a lot in the long run.  There was a 10-5 vote in SCC. There is a new policy on hiring administrators and classified on hiring outside of the program review process. We need to be more vigilant about the positions coming through to the SCC. | | | |
| **Program Discontinuance: Small Engine Repair (Report)** | | | | randy beach |
| Discussion | According to our program discontinuance procedure, there is a comprehensive process to make sure all the necessary questions are asked and data reviews as we move to eliminate a program. This and the next item are to follow procedures to have the Academic Senate President notify the Senate about program review. David Preciado and the entire faculty in that area have agreed with discontinuing the program. This program had also lost financing via ROP. | | | |
| **Program Discontinuance: Step Up BioTech (Report)** | | | | randy beach |
| Discussion | The ASP notified the Senate that the full-time faculty members in this area all agree to work on program discontinuance here due to loss of funding and a lack of support from community partners in the South Bay.  There are three ways to discontinue a program. These two have come up from where the full-time discipline faculty would like to discontinue the program. This takes the degree off the books and helps streamline our programs. We need to get these majors out of the catalog so we are not obligated to offer the classes.  It is important to make sure our programs fit with our mission and this will help us.  We have almost 300 programs on our books, most of which have not graduated anyone in years.  We will be asked next meeting to vote on discontinuance on both these programs. | | | |
| **Policy 4100 Degree and Graduation Requirements (1st Read)** | | | | patricia flores-charter |
| Discussion | This came up in response to questions from the Evaluations office for student who have already completed a degree in a major and now need an ADT in the same major. Currently there is no way to manage this with our current policies and procedures. Right now you cannot get a second degree in a new major with 12 new and unique units.  Procedures have been reworked to allow for the second degree in transfer so it can be annotated on their transcript which is required for transfer on the new ADT degrees.  4100 will be our new Policy and Procedure for graduation requirements. 6037 and 6039 were the old Policy and Procedure numbers. The Catalog and the Policy and Procedures are also being synced.  This will go to the SCC for information only as it falls under 10+1. | | | |
| **Senate By-Laws (3rd Read/Action)** | | | | randy beach |
| Discussion | This is a third read and action item. A motion was made and seconded to approve the by-laws. The motion passed. This left room for an open discussion.  One of the by-laws says that there will be a part-time faculty member on each Academic Senate Committee, *unless otherwise indicated*. It was proposed that this may not be in their best interest and may put them in a compromising position. It was recommended that we go through each standing committee and decide which committees would not be appropriate. It was suggested that the Tenure Review and Professional Relations Committee are not appropriate for part- time faculty. This was proposed as an amendment and was seconded.  Standing committees include: Curriculum Committee, Council of Chairs, Academic Program Review, and Executive Committee.  There was a lengthy discussion on concerns about putting part-time faculty members on all of these committees.  A part-time faculty member stated that this is about them having a voice and disenfranchising them. It was mentioned that part-time faculty should not be on the Executive Committee because people at that table are very involved in many campus committees, where part-time faculty are not.  There was a suggestion to change some of the wording in the by-laws to read that: Part-time faculty members may be appointed by the Academic Senate President to serve on committees, not to include, the Tenure Review Committee, Council of Chairs, Academic Senate Executive Committee, and Professional Relations Committee. A senator also added that if part time faculty are allowed to serve on committees, something needs to be in place to protect them.  A motion was made to extend by three minutes, was seconded and passed.  A motion was made to amend what had been brought forth to allow for a part-time faculty member to vote on a committee with the exception of the Tenure Review Committee, Council of Chairs, Academic Senate Executive Committee, and Professional Relations Committee. The motion was not approved and will not be added to the by-laws.  A question was asked to whether or not the by-laws could be brought back for further discussion? The by-laws can be brought forth for amendment at any time.  Randy referred the Senate back to the original proposed language to include part-time faculty members on all committees. The motion on the table is to approve the by-laws in total with this addition. The motion was passed with two opposing votes. | | | |
| **CTE Governing Board Review Form (2nd Read)** | | | | randy beach/kathy tyner |
| Discussion | This form was previously brought forward from Kathy Tyner as we have been out of compliance in this area. CTE programs are to be reviewed every two years per the Education Code. This is approval of this form to help meet the requirements.  A motion was made and seconded to approve this form.  It was noted that the Education Code does not say that faculty has the responsibility to research the information or complete the report for the Governing Board. The District should clarify the role of faculty in completing this obligation. The District has said they are looking into how to support this, but until an agreement is reached there is concern over workload. SCEA will be involved in this discussion.  Time ran out, so the motion died on the floor. | | | |
| **Adjournment** | | | | Randy beach |
| Discussion | The meeting was adjourned at 11:50 a.m. | | | |
| The next Academic Senate meeting: Tuesday, October 15, 2013 | | | | |