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| Academic Senate CommitteeMinutes |
| may 14, 2013 | 11:00-11:50 a.m. | L 238 N & S |
| note taker | respectfully submitted by Caree Lesh & angie Arietti |
| Attendees | Andrade-Robledo, Margarita | Jones, Linda | ~~Preciado, David~~ |
| Beach, Randy | Kelly, Diana  | Quan, Nghiep |
| Brenner, Susan | Lesh, Caree | Rempt, Andrew  |
| Carberry, Ed | ~~Lewis, John~~ | Rutter, Marsha |
| Caschetta, Todd | Lopez, Victoria  | Salahuddin, Sheri |
| Davis, J.D. | Lucas, Yvonne | Speyrer, Michael  |
| Detsch, Steven | Maag, Eric  | Stuart, Angelina  |
| ~~Flores-Charter, Patti~~ E | Martinez-Sanabria, Maria E. | ~~Tyahla, Sandy~~  |
| Gustafson, Diana  | McAneney, Danielle | Vallejo, Cheryl |
| Hayashi, Chris | McDaniel, Cynthia  | Whitsett, Jessica |
| Herrera, Peter  | ~~Meeker, Elisabeth~~ | Williams, Janelle  |
| ~~Herrin, Bridget~~ | Mossadeghi, Yasmin | Yonker, Susan |
| Hopkins, Kesa | Nichols, Rusty | Zinola, Lauren |
| Horlor, Barry | Orozco, Alejandro |  |
| GUEST/s | Superintendent/President Melinda Nish | Angelica Suarez | Kathy Tyner |
|  | Steven Crow |  |  |
| Names in red indicate AS Executive committee members. |  |
| **Call to order; Approval of Agenda (Action Item)** | randy beach |
| Discussion | The meeting was called to order at 11:02 a.m. by the Academic Senate President, Randy Beach |
| Action items |
| Approval of the agenda. The motion passed |
|  Discussion |  There was a change on item 11. Policy/Procedure 5055 will not be a second reading, not action item.  |
| **Public Comment (Discussion Item)** | randy beach |
| Discussion | Please donate to the SWC Sun. We want them to be able to print their final issue honoring graduates. Randy also thanked Diane Gustafson for being a great parliamentarian and all of her service over the years to the Academic Senate.  |
| **Approval of Minutes from April 23, 2013 (Action Item)** | randy beach |
| Action items |
| Approval of the Minutes from April 23, 2013. M/S/C.  |
|  Discussion |  A motion was made to approve minutes and was seconded. The motion passed.  |
| **President’s Report (Report)** | randy beach |
|  Discussion | The President’s report is available on SharePoint. Highlights include:* Randy thanked faculty who volunteered to serve on different campus wide and Academic Senate committees. While they may move at a snail’s pace, they are critical.
* The Hospitality room will be open next week, please let Angie know what you are bringing.
* The Leadership Institute will be coming up this summer and we will get to send a team this year thanks to Superintendent/President Nish.
* We have set a tentative date for the senate retreat. It will be Friday, August 23, 2013 from 12:00 – 4:30 p.m. We will serve lunch and cover a variety of topics.
* We will be hiring between 6-8 new faculty members to fill critical positions for fall 2013. There possibly may be an additional 15 faculty for fall 2014.
* The SCC will meet on May 15, 2013.
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| **SCEA Report (Report)** | eric maag |
| Discussion | We were informed that Friday’s negotiation meeting was canceled. The Governing Board/District is no longer planning to do Interest Based Bargaining. The SERP is off the table, as the District claims it is too late to implement. Sabbaticals have been approved by the Governing Board, but it could still be part of impasse if that is the direction the District chooses to go. We have asked that sabbaticals be taken off the table. The May revised budget came out today from Governing Brown’s office and it looks like Southwestern College will be getting more money than we anticipated. We also received Center Status funding for more than we expected at 2.2 million. The District is also planning to go under the Full-time Obligation Number. A motion was made to extend for one minute, was seconded and passed. It was asked that administration spend the new money on hard-core education. The District has also hired an attorney to be involved in negotiations. Kathy Tyner clarified that the FON for fall 2013 is 243.3 and we are at 222. We will be about 20 below the FON.  |
| **New Senator Welcome (Report)** | randy beach |
| Discussion | Randy welcomed the new senators to our committee. Part-time faculty senators are Nate Martin representing ASC and Library; Ryan Moore from MSE; Marsha Rutter from Lang and Lit.; Steven Detsch representing HEC NC and Crown cove Aquatic; and Mike Spreyrer, representing HESA-AT. Sandy Tayahla, Danielle McAneney, Jessica Whitsett, Susan Yonker and Kesa Hopkins will also be returning.  |
| **Authorization for Senate Executive Committee to Act on Behalf of Senate in Summer 2013 (Action)** | randy beach |
| Discussion  | On the last Academic Senate meeting every year, we vote to allow the Executive Committee to act on behalf of the Senate to handle situations that may come up over the summer. A motion was made for the Executive Committee to act on behalf of the Senate for the summer, and was seconded. Superintendent/President Nish was thanked for offering some financial support this summer. The motion passed.  |
| **Nominations and Election for Communications and Research Officer (Action)** | randy beach |
| Discussion | This is required by the Academic Senate By-laws to seek nominations for the Communications and Research Officer. Caree Lesh was nominated, seconded and elected to the position.  |
| **Nominations and Election for ASCCC State Delegate (Action)** | randy beach |
| Discussion | The ASCCC state delegate goes to plenary and votes on our behalf. Patti-Flores-Charter was nominated and seconded. Patti was elected to this position.  |
| **ASCCC Plenary Recap (Report)** | randy beach/patti flores charter |
| Discussion | Patti and Randy attended the 2013 ASCCC Spring Session and the chart Randy shared is in SharePoint. Randy explained several important resolutions and provided an opportunity for senators to ask questions about specific resolutions. Please take time over the summer to review what is happening at the state level. If you are interested in a particular item, they are looking for faculty to serve on different committees and Randy can forward your name. There are some new disciplines and some issues about the transfer model curriculum degrees.  |
| **Policy/Procedure 5055 (2nd Read)** | Mia Mcclellan/randy beach |
| Discussion | This is a second read only, non-action item as was clarified during approval of the agenda. These are the Policy/Procedure 5055 on enrollment priorities. Title 5 changed and our old policy really had to be wiped out. The State mandates some priorities and we can go in and add local priorities based on the college’s values and what we feel is important. We are not acting on this today because several recommendations came back on this policy. Student athletes were an issue and they were not included. Part of this can be mitigated by the fact that many of our courses do not meet transfer requirements. Right now, only about 30% of our offerings meet transfer requirements. If we had more courses that met the requirements, then priority for athletes would not be an issue. Athletes would be given priority at the second tier local level. The Academic Senate Exec will provide consultation and action in June, and this will go to Shared Consultation Council in June for approval.  |
| **6200 Budget Preparation, 6250 Budget Management, 6300 Fiscal Management (2nd Read/Action)** | Steven crow/randy beach |
| Discussion | A motion was made to bundle all three policies together and was seconded and approved. A motion was made to approve the bundle and was seconded. Thanks went out to Randy and Steven for their work in this to meet accreditation requirements, but there was a concern that they were going forward without the procedures. Budget management 6250 – it was requested that the 2/3 and 50% be defined. 2/3 is defined as 4 members and 3 members is half. A suggestion was made to add “majority vote of the total members of the Governing Board”. It was requested that the language be changed to allow for no interpretation. A motion was made, seconded and approved to extend for one minute. The motion to approve the bundle passed.  |
| **Core Curriculum Criteria (2nd Read/Action)** | randy beach |
| Discussion | This allows for some criteria and guidance along with what they already know about their programs to best use resources and offer the most student efficient schedule possible. A motion was made and seconded to approve the Core Curriculum Criteria. Angie thanked all of those who worked on this and for adding the language about this being used as a tool. The motion passed.  |
| **Resolution to Accept the Educational Master Plan (Action)** | randy beach |
| Discussion | Cambridge West Partnership was hired last summer and we saw the first draft in December. The Governing Board voted in April to accept it and the Governing Board was very interested in the Academic Senate’s input. The Resolution serves to document the Academic Senate’s concerns about the Educational Master Plan. The resolution is clear that the Educational Master Plan will not be used to initiate program discontinuance and that it is a blueprint only. It also requests that that more accurate data be collected and used in the future. When will we ever get clear data, this must be a number one priority? The Superintendent/President and all Vice Presidents in attendance were begged to work on a system to get clear, accurate, and timely data. It was requested that the “may” in the last paragraph be changed to “shall”. A friendly amendment was made to change “may” to “shall” be modified “subject to new information”. It was noted that all the data was not necessarily wrong, it just does not capture the whole picture. The motion for this wording change passed. A comment was made that the absence of data, even if the result is accurate, can tell lies. We need all the data in a professional, timely manner. A motion was made to extend for one minute, was seconded and approved. The motion to approve the Educational Master Plan and Resolution with the amended language was approved.  |
| **Adjournment** | Randy beach |
| Discussion | The meeting was adjourned at 11:45 a.m. |
| The next Academic Senate meeting: Fall 2013 Retreat, August 23, 2013 |