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| Academic Senate CommitteeMinutes |
| september 17, 2013 | 11:00-11:50 a.m. | L 246 |
| note taker | respectfully submitted by Caree Lesh & angie Arietti |
| Attendees | Andrade-Robledo, Margarita | Horlor, Barry  | ~~Preciado, David~~  |
| Beach, Randy | Jones, Linda | Quan, Nghiep |
| ~~Bloch, Maya~~ E | Lesh, Caree | Rempt, Andrew  |
| Brenner, Susan | Lewis, John | ~~Salahuddin, Sheri~~ |
| Carberry, Ed | Lucas, Yvonne | Speyrer, Michael  |
| Caschetta, Todd | Maag, Eric  | Stuart, Angelina  |
| Davis, J.D. | ~~Martin, Nathan~~ | ~~Tyahla, Sandy~~  |
| Detsch, Steven | Martinez-Sanabria, Maria E. | Villegas, Val |
| Edwards-LiPera, Diane | McAneney, Danielle | Whitsett, Jessica  |
| Flores-Charter, Patti | Moore, Ryan | Wolniewicz, Rebecca |
| Hayashi, Chris | Mossadeghi, Yasmin  | Yonker, Susan |
| Hopkins, Kesa | Orozco, Alejandro | ~~Zinola, Lauren~~ |
|  | Pollock, Lynn |  |
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| GUEST/s | Superintendent/President Melinda Nish | Angelica Suarez | Kathy Tyner |
| Steve Crow | Jessica del Castillo | Joe Fighera |
| Josue Arredondo |  |  |
| Names in red indicate AS Executive committee members. |  |
| **Call to order; Approval of Agenda (Action Item)** | randy beach |
| Discussion | The meeting was called to order at 11:01 a.m. by the Academic Senate President, Randy Beach. Randy requested we switch item #6 and item #8 so our guests could leave a little early. A motion was made and seconded and was approved.  |
| Action items |
| Approval of the agenda. The motion passed. M/S/C |
| **Public Comment (Information Item)** | randy beach |
| Discussion | There were no public comments.  |
| **Approval of Minutes from 8/23/13 & 9/10/13 (Action Item)** | randy beach |
| Action items |
| Approval of Minutes from 8/23/13 & 09/10/13. M/S/C.  |
|  Discussion | A motion was made to bundle the two sets of minutes from the retreat and last week’s minutes, the motion was seconded and passed. A motion was made to approve the bundle and was seconded. The motion passed with the amendment of changing 78 million to 83 million under the Budget Committee report on the minutes from 09/10/13. This statement was corrected at today’s Academic Senate meeting. |
| **President’s Report (Report)** | randy beach |
|  Discussion | The President’s report is available on SharePoint.Highlights include:Come to OLA – On Thursday, September 19th is a workshop with Mink, Susie and several staff members form ISS about how we prepare our schedule and how that relates to FTES and funding. Next week on September 26th Randy and Steve Crow will do a budget presentation. Remember that you have to go to orientation to get the certificate. An application will be going out soon. The ASCCC Fall Plenary is November 7th-9th. Randy and Patti will go. If you want to go let Randy know, as there may be some funding to go and a part-time faculty scholarship. We need volunteers for faculty committees. ATC needs someone to work with technology and online learning and prioritizing technology items. They meet every other Thursday from 2:00-3:00 p.m. Many policies and procedures are in need of review including: Academic Integrity, Academic Freedom, and Occupational/Vocational Technical programs. Angie Stuart volunteered for the Academic Freedom Policy/Procedure Review.  |
| **SCEA Report (Report)** | eric maag |
| Discussion | Negotiations – the District has given us a counter proposal. We are inching forward and making slow progress. We will give them our counter proposal on October 4th. The big table has started to meet and rates have gone up by 9%. There is discussion that the District can put some money toward this but everything may not be covered and rates may increase. We need to make some decisions if we want to put more money toward the cheapest coverage to cover more people. We are once again under the gun and we need to get out of this pattern and have a permanent fix. We are part of VEBA, but our rates are higher than other districts so we need to work with that. The Governing Board is supposed to review the CTE programs every year and cut them if they are not performing. Right now we have a 3-year program discontinuance system. We also do not know how this work will get done. Faculty need to know what is going on in their programs, but to burden 50 or so people with this extra work it would be appropriate to have extra help. September 28th is Bonita fest, and we also have a conference happening in October with a few seats available to go to the San Jose conference. Check out our SWC website as there is lots of information there www.swcscea.org.  |
| **CTE Programs GB Review (Discussion)**  | kathy tyner |
| Discussion | We are out of compliance because our CTE programs are not being evaluated every year. They are also supposed to be able to be discontinued within a year if they are no longer feasible. Half of the programs will be due this year and the rest next year. The Deans worked this summer to come up with the forms that were passed out. A handbook or sample was suggested to help clarify how to fill out the forms. There was a concern as to why we are looking at career tech programs when career tech is more successful for students than overall programs. CTE program evaluation is required by Ed Code. This will put us into alignment for accreditation standards. It was stated that right now there are 3,000,000 technical jobs we cannot fill in this country, so there is something very wrong. We need to move into more hard code technical programs for good paying solid jobs. We need to cut down our programs and find data as to what programs are successful. We are hoping that the data component of this be completed by the research office to help try to get this institutionalized. Perkins folks may also be able to help with the data. Programs with single faculty need help. How do we deal with 78016 a2 – talks about lack of competition in the area for the program, but how can we control private companies moving into the area. It was suggested that we do not hire more administrators to do this work. This needs to be done by a solid research office. We only have two researchers here and one started only this week. Most campuses have many researchers and we need to request more support.  |
| **APR Update (Report)** |  rebecca Wolniewicz/angelina stuart |
| Discussion  |  A motion was made and seconded to bring this back to the next meeting. The motion passed.  |
| **Textbook Affordability (Discussion)** | Laura del castillo/joe fighera |
| Discussion | This is brought here today to start a dialog about what our students are facing when it come to text book purchasing. Laura del Castillo and Joe Fighera spoke to the Academic Senate about textbook Affordability. We have low success and completion rates compared to other colleges. Laura explained that she had to fish around for our data where most colleges have this report on the main web page. Our overall success rates are less than everyone else in our region. This does raise concerns for her as a student trustee. We are not moving in the right direction. Laura believes that textbook affordability impacts student success. Statewide, there is a textbook crisis. Textbook companies are making more profits than ever before. Using bundled material is a great expense to students. Unnecessary textbook upgrades are also rampant. The textbook committee has not met this year yet. She proposes the committee meet again and she is willing to spearhead this. She would like to get three faculty members from the Senate to help on the committee. She would like to research standardizing textbooks, so there can be rentals and reused books available. She would like to improve the textbook rental program. We all need to help with this. She would like to promote responsible textbook practices. Remember so submit requisitions on time if not early so they can purchase more for rent. Only sell course material in the campus bookstore for financial aid and EOPS students. Coordinate with faculty and try to commit to using the same textbook for three years. It was suggested that she look past stereotypical textbooks. We passed a resolution at the Senate, but it was meaningless. This needs to happen at the State level. There are practical and simple things all faculty can do to reduce costs. We also need more data about why students are doing poorly, because textbooks are only a tiny part. We should buy fewer books from publishers. It was suggested that our bookstore should help students find cheaper books online. We could also buy used books online and resell those cheaper. A motion was made to extend for 4 minutes was seconded and passed. Joe asked for requisitions to be submitted early so they can look to wholesalers for the best deal and they can get the books into the rental program. 123K was saved the first year of the rental program. This also allows them to know what books are needed so they can buy books back from the students. We need to rethink the bundles. The access code and book were supposed to be sold separately and they promised it and do not do it. If we had a longer commitment to a certain edition the book could be more available to the rental program. Ask the publishers for free copies for the library. VERBA is a software program that will allow them to buy books on Amazon and other places to bring down average cost and what the books are being sold for at other places. Articulation requires current books in order for our classes to be able to transfer. Feel free to call Joe to talk about this. All documents regarding textbooks including a 2008 resolution are all up in SharePoint, |
| **Adjournment** | Randy beach |
| Discussion | The meeting was adjourned at 11:50 a.m. |
| The next Academic Senate meeting: Tuesday, September 24, 2013  |