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| Academic Senate Committee Minutes | | | |
| August 27, 2013 | | 11:00-11:50 a.m. | L 238 N & S |
| note taker | respectfully submitted by Caree Lesh & angie Arietti | | |
| Attendees | Andrade-Robledo, Margarita | Jones, Linda | Quan, Nghiep |
| Beach, Randy | Lesh, Caree | Rempt, Andrew |
| Brenner, Susan | ~~Lewis, John~~ | Salahuddin, Sheri |
| Carberry, Ed | Lucas, Yvonne | Speyrer, Michael |
| ~~Caschetta, Todd~~ | Maag, Eric | Stuart, Angelina |
| Davis, J.D. | Martinez-Sanabria, Maria E. | Tyahla, Sandy |
| Detsch, Steven | McAneney, Danielle | ~~Villegas, Val~~ |
| Edwards-LiPera, Diane | Moore, Ryan | Whitsett, Jessica |
| Flores-Charter, Patti | Mossadeghi, Yasmin | Yonker, Susan |
| Hayashi, Chris | Orozco, Alejandro | Zinola, Lauren |
| Hopkins, Kesa | Preciado, David |  |
| Horlor, Barry | Pollock, Lynn |  |
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| GUEST/s | Superintendent/President Melinda Nish | Angelica Suarez | Kathy Tyner |
|  | Steve Crow | Mia McClellan |  |
| Names in red indicate AS Executive committee members. | | |  |
| **Call to order; Approval of Agenda (Action Item)** | | | randy beach |
| Discussion | The meeting was called to order at 11:01 a.m. by the Academic Senate President, Randy Beach | | |
| Action items | | | |
| Approval of the agenda. The motion passed. Randy looks nice today. | | | |
| Discussion |  | | |
| **Public Comment (Information Item)** | | | randy beach |
| Discussion | There were no requests for public comments made. Randy took the opportunity to share that we have two faculty members away this semester due to medical reasons. John Atwater has had a C2-C6 spinal fusion. Randy will send a link to send him messages today. He is doing well in rehab and is moving again from the waist down. Marsha Rutter, a long time part time senator has resigned due to health issues as well. Please send Marsha well wishes through campus e-mail as she will be checking it. | | |
| **Approval of Minutes (Action Item)** | | | randy beach |
| Action items | | | |
| None. M/S/C. | | | |
| Discussion | The May 14th minutes were approved by the Executive Committee this summer and presented at the Senate retreat. The minutes are in SharePoint. | | |
| **President’s Report (Report)** | | | randy beach |
| Discussion | The President’s report is available on SharePoint.  Welcome back  Highlights include:   * Individual flex forms were due in June. 132 full-time faculty members have NOT turned them in. Please get your plans in as soon as possible. Check your flex balance form last year on the website. * Organizational Leadership Academy – (OLA) this is a way to find out more about how the campus processes work. This will be a series of workshops and if you wish you can get a certificate. Most activities are approved for flex. * There will be a Governing Board workshop at 6:30 p.m. on September 4th on the budget in room 214. The proposed adopted fiscal 2014 budget will be presented. * We need volunteers for many senate and campus-wide committees. Please let Randy know if you have something you would like to work on. You may also get a call to volunteer. | | |
| **SCEA Report (Report)** | | | eric maag |
| Discussion | CCA/CTA is coming up in October and we will send 10 people. We also need volunteers for Bonita Fest. Please contact Veronica Burton with questions. Carol will be hosting part-timer forums and an e-mail was sent out with dates and times. September 11th the Governing Board will approve the budget for the 13-14 year. .  We will be negotiating on Thursday for 4 hours. The negotiating team met for 5 hours last Friday to prepare our counter proposal. | | |
| **Retreat Recap (Report)** | | | randy beach |
| Discussion | Randy welcomed Michael Speyrer and Ryan Moore to the Academic Senate. Thanks to everyone who came to the retreat last Friday. We had a lot of updates from Program Review, Student Learning Outcomes, and Curriculum. The acronym scavenger hunt was fun and the completed version is on SharePoint. We will continue to build the acronym list so there is a place to look things up when we are confused. | | |
| **SWC Flex Advisory Guidelines (1st Read)** | | | Diane edwards-lipera |
| Discussion | Every year the Academic Senate approves the Flex Guidelines.  Diane Edwards-LiPera was introduced as our new Flex Coordinator. Changes were made on May 23rd to Flex and it is here today for a first read. The committee added that hours need to be done outside of work hours. There is no content change, just clarifications and date changes to reflect the 13-14 calendar years. All forms are available online.  Concerns were raised about equity of the comment about outside of work hours to the 11 month employees. Our contract notes how many hours of flex need to be done and how they are done. Our contract says that we all get four hours each for opening days, then we do 20 hours on our own. Please let your departments know about the changes and that they need to get in their forms.  Please send any grammatical changes to Diane. | | |
| **Policy/Procedures 5055 Enrollment Priorities (3rd Read)** | | | randy beach/mia mcclellan |
| Discussion | Mia McClelland has been working on this to align with Title V. Honors students and athletes are now in the procedure. Strikeouts came as recommendations from the Academic Senate Executive Committee. The new underlines are what were added since the Academic Senate Executive Committee made their changes. Send grammatical changes to Mia. The two new sections are being worked on to be consistent with other language with other learning communities who get priority registration. This will go into effect for Fall 2014. We need to get this done so we can work with our students to explain the program. Please call or e-mail Mia with any questions. This will come back to the next meeting for action, so please take it to your departments. | | |
| **Procedures 6200 Budget Development (Discussion/Input)** | | | randy beach/steve crow |
| Discussion | Our 10+1 says that the Senate and Governing Board will mutually agree on our budget development process. This procedure is intended to explain the process by which we develop our budget. The policy was approved and went to the Governing Board last semester and was mainly bare bones law. This procedure has been to the Budget Committee several times and is intended to help clarify implementation of budget development. Much of the procedure is driven by outside requirements.  This pairs with 6250 and 6300 to create a big picture of how we make financial decisions on campus. | | |
| **Resolution in Support of Third Party Comment to USDOE Re: ACCJC (Action Item)** | | | patti flores-charter |
| Discussion | Resolutions are statements by the Academic Senate. The City College of San Francisco (CCSF) is facing closure by the Accrediting Commission for Community and Junior Colleges (ACCJC). The California Federation of Teachers has filed a complaint against ACCJC and colleges were asked to submit a 3rd party statement to the US Department of Education. The Department of Education has already noted some of the complaints against ACCJC were valid.  The aftermath of our last visit was a three month sprint to get to the point that we could be reaccredited. The resolution today is to support the complaint filed by California Federation of Teachers.  From 1998-2003 all the community colleges in California had 6 standards used to review their college and show compliance for accreditation. This is when SLO’s began. In 1999 trainings were held at several colleges, but were confusing and disjointed. In 2004-2009 the standards changed, and while fewer, were less clear and made it more difficulty to comply with standards. This is when many colleges started to be given sanctions. The two years to comply with recommendations were enforced. Implementation of standards by site committees were/are inconsistent. SLO’s completion was different at different colleges. Third party complaints are allowed if we have similar experiences to CCSF with ACCJC. While we were in contact with Jack Pond and others, yet requirements were still unclear, so Patti is very comfortable passing this.  This was written as a joint resolution from the Academic Senate and the SCEA. Eric noted that the SCEA Executive Committee will look at this if it is approved. If the Executive Committee approves it will go out to the Rep Council for a vote over e-mail.  We need to look at CCSF’s role in this. If ACCJC is incorporated into WASC we would be more aligned with the rest of the accreditation in the county.  A motion was made to approve the resolution and was seconded.  A motion was made to extend one minute to vote, was seconded and passed.  The motion to approve the resolution passed. | | |
| **Adjournment** | | | Randy beach |
| Discussion | The meeting was adjourned at 11:45 a.m. | | |
| The next Academic Senate meeting: Tuesday, September 10, 2013 | | | |