



### Agenda Item Details

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Meeting Mar 12, 2014 - GB Regular Meeting

Category 17. APPROVAL OF AGREEMENTS - COST TO DISTRICT

Subject 17.5 Agreement with Casamar Group, LLC (Crow)

Type Action

Fiscal Impact Yes

Dollar Amount 750,000.00

Budgeted Yes

Budget Source 35-802029-710000-55110-10 (Proposition R Funds)

Recommended Action Approve Agreement No. A3949.14 with Casamar Group, LLC, related to Request for Proposal (RFP) 1314-1007R Project Labor Agreement (PLA) Coordinator, for the period March 13, 2014 to March 12, 2017, inclusive, in an amount not to exceed \$750,000.

SUBMITTED BY: Steven L. Crow, Ed.D., Vice President for Business and Financial Affairs

INITIATED BY: Mark Claussen, Consultant, Business and Financial Affairs, Proposition R

#### OVERVIEW

The Governing Board, at its meeting held December 11, 2013, approved the Community Benefits Agreement (CBA). Contained in the CBA is a requirement for the District to designate a "Project Labor Coordinator", to act on behalf of the District, to monitor and enforce compliance with the CBA.

In consideration of requirements listed above, the District Staff placed an advertisement, issued a Request for Proposal (RFP) 1314-1007R, and interviewed candidates for selection of the Project Labor Coordinator. The RFP and process was further vetted by attorney Thomas Kovacich, a partner at Atkinson, Anderson, Loya, Rudd & Romo, involved in the negotiations of the CBA.

#### Process:

The selection committee for this RFP process consisted of Angelica Suarez, Vice President for Student Affairs, Wayne Yanda, Director of Finance, Rachel Fischer, Deputy Director for San Diego Contracting Opportunities Center, Mark Claussen, Proposition R Program Manager (non-voting Observer of Process), Joe Stengel, Proposition R Senior Project Manager, Deborah Allen, Substitute Director for Procurement, Central Services & Risk Management (non-voting Observer of Process) and Linda Hernandez, District Planning & Facilities Coordinator (non-voting Observer of Process), who were responsible for reviewing the responses to the RFP, participating in interviews, and selecting the firm for contract award recommendation.

The District placed advertisements in three local publications. The RFP document was also made available on the District's Website as well as the ProGroup Technology Design Partner website and the San Diego Contracting Opportunities Center.

The timeline for this solicitation was as follows:

<b>RFP 1314-1007R PLA COORDINATOR</b>
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Advertisement & Publication Dates	San Diego Daily Transcript – 1/17/14 & 1/23/14 Union Tribune – 1/17/14 & 1/23/14 La Prensa – 1/17/14 & 1/24/14
Request for Information (RFI) Deadline	January 31, 2014
District Response to RFI	February 5, 2014
RFP Due Date	February 10, 2014
Interview/Presentations	February 19, 2014

At no time in the development of this solicitation or the execution of the RFP was any individual involved who was also associated with an entity that submitted a response.

Three (3) firms submitted proposals by the specified due date.

In accordance with the selection criteria provided in the RFP documents, and after the committee's discussion which included the quality of the written proposal, qualifications and services provided for this consultancy, interviews, and the merits of the services to be provided, the following results are provided:

<b>Request for Proposal (RFP) 1314-1007R PLA Coordinator</b>		
	<b>Firm</b>	<b>Ranking</b>
1	Casamar Group, LLC	1
2	The Solis Group	2
3	M.L. Johnson & Associates	3

#### RATIONALE FOR RECOMMENDATION

After reviewing proposals, conducting firm interviews, the committee recommends award of the agreement to Casamar Group, LLC. The consultant team presented by Casamar Group, LLC provides the experience, qualifications, and expertise to monitor and ensure contractor compliance with the labor reporting requirements and work force development goals contained in the Community Benefits Agreement.

- [Agreement with Casamar Group, LLC.pdf \(711 KB\)](#)   [Casamar Group RFP No 1314-1007R.pdf \(11,400 KB\)](#)  
[RFP 1314-1007R PLA Coordinator.pdf \(2,759 KB\)](#)